

AGENDA



EXECUTIVE COMMITTEE MEETING

WEDNESDAY, OCTOBER 8, 2025

11:00 AM

KERMAN UNIFIED SCHOOL DISTRICT OFFICE

Multi-Purpose Meeting Room

15218 W Whitesbridge Ave | Kerman, CA 93630

I. CALL TO ORDER

II. ROLL CALL

OFFICERS & BOARD OF DIRECTORS:

KERMAN UNIFIED SCHOOL DISTRICT
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT
KINGS RIVER-HARDWICK UNION ELEM SCHOOL DISTRICT
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEM)
FIREBAUGH-LAS DELTAS JT UNIFIED SCHOOL DISTRICT
FOWLER UNIFIED SCHOOL DISTRICT
ISLAND UNION ELEMENTARY SCHOOL DISTRICT
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
LOS BANOS UNIFIED SCHOOL DISTRICT
SELMA UNIFIED SCHOOL DISTRICT
SOUTHWEST TRANSPORTATION AGENCY

Kraig Magnussen, President
Annette Machado, Vice President
Trish Singh, Secretary
Dr. Wesly Sever, Treasurer
Vacant
May Yang, Permanent Member
Diane Augusto, Member at Large
Rufino Ucelo, Member at Large
Sypher Lee, Permanent Member
Brandy Spray, Permanent Member
Gary Geringer, Member at Large

ADMINISTRATORS & CONSULTANTS:

KEENAN
KEENAN
KEENAN
KEENAN SETECH
KEENAN PLCA
POMS & ASSOCIATES

Amy Frusetta, Account Manager
Tyler Houston, Account Executive
Pa Vue, Account Coordinator
Hesam Fayaz, AVP-SETECH
Brian Evans, PLCA
Maria Brunel, Risk Manager

III. APPROVAL OF AGENDA

2025/2026-01

ACTION

The Executive Committee retains the right to change the order in which agenda items are discussed. Subject to review by the Executive Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2.

PUBLIC COMMENTS:

BOARD CONSIDERATION:

IV. PUBLIC COMMENTS

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS:

BOARD CONSIDERATION:

V. CONSENT AGENDA

**2025/2026-02
ACTION**

The Executive Committee to consider the following items within the Consent Agenda:

- a. Approval of Minutes of the May 21, 2025, Executive Committee meeting and Board of Directors meeting as Emailed
- b. Keenan PLCA Monthly Claim Expenses 09/30/2025

PUBLIC COMMENTS:

BOARD CONSIDERATION:

VI. CORRESPONDENCE

**2025/2026-03
INFO**

Amy Frusetta, the Account Manager will present any Correspondence to the Board. No action may be taken in response; only referred for action on a subsequent agenda. No Correspondence

PUBLIC COMMENTS:

BOARD CONSIDERATION:

VII. CLAIMS

THIRD PARTY ADMINISTRATOR UPDATE

**2025/2026-04
INFO**

Brian Evans, Keenan PLCA, will present his report for review.

PUBLIC COMMENTS:

BOARD CONSIDERATION:

VIII. UNDERWRITING

NCR UPDATE

**2025/2026-05
INFO**

Tyler Houston, the Account Executive will provide the following information and recent updates on the NCR Program.

- a. NCR Executive Committee Summary 08/08/2025

PUBLIC COMMENTS:

BOARD CONSIDERATION:

OSS SAFETY & SECURITY GRANT

**2025/2026-06
INFO**

Maria Brunel, the OSS risk manager will present the application for the Safety & Security Grant to the Executive Committee for their consideration. No Safety and Security Grant application.

PUBLIC COMMENTS:

BOARD CONSIDERATION:

CYBER POLICY UPDATE

**2025/2026-07
ACTION**

Tyler Houston, Account Executive, will present the updates made to the Cyber Policy due to new retentions within the new policy.

PUBLIC COMMENTS:

BOARD CONSIDERATION:

IX. FINANCIAL

TREASURER’S REPORT

**2025/2026-08
ACTION**

Hesam Fayaz, SETECH, will present the audited Treasurer's report for year ending June 30, 2025, and Quarter ending September 30, 2025, to the Executive Committee for review and consideration.

PUBLIC COMMENTS:

BOARD CONSIDERATION:

APPROVAL OF FINAL 25/26 CONTRIBUTION

**2025/2026-09
ACTION**

Tyler Houston, Account Executive, will present the 2025/2026 final Pool Contribution Spreadsheet as invoiced, to the Executive Committee for their approval.

PUBLIC COMMENTS:

BOARD CONSIDERATION:

OSS UNPAID CLAIM LIABILITY ESTIMATES

**2025/2026-10
ACTION**

Judy Chiu, Actuary with Milliman/Tyler Houston, Account Executive, the Actuary with Milliman will present the OSS Unpaid Claim Liability Estimates as of June 30, 2025, to the Executive Committee for review and approval.

PUBLIC COMMENTS:

COMMITTEE CONSIDERATION:

EMPLOYEE STATUS AND VACANCY REPORT FOR JPA’S & PUBLIC AGENCIES

**2025/2026-11
ACTION**

Tyler Houston, Account Executive, will report on the Employee Status and Vacancy Report for JPA's Public Agencies.

PUBLIC COMMENTS:

COMMITTEE CONSIDERATION:

FINAL BUDGET FOR THE 2025/2026 YEAR

**2025/2026-12
ACTION**

Hesam Fayaz, SETECH, will present the final budget for the 2025/2026 year to the Executive Committee for review and approval.

PUBLIC COMMENTS:

COMMITTEE CONSIDERATION:

X. ADMINISTRATION

WITHDRAWAL RESERVE ACCOUNT (WRA) & REFUNDS UPDATE

**2025/2026-13
ACTION**

Judy Chiu, Actuary with Milliman/Tyler Houston, Account Executive, will present to the Executive Committee the WRA update for the districts that have terminated their membership with the OSS for review and ratification as well as the scheduled refund payments.

PUBLIC COMMENTS:

BOARD CONSIDERATION:

OSS APPEALS POLICY AD-01

2025/2026-14

ACTION

Tyler Houston, Account Executive, will present the OSS Appeals Policy AD-01 to the Executive Committee for their review and action as necessary.

PUBLIC COMMENTS:

BOARD CONSIDERATION:

OSS UNDERWRITING POLICY UW-01

2025/2026-15

ACTION

Tyler Houston, Account Executive, will present the OSS Underwriting Policy UW-01 to the Executive Committee for their review and action as necessary.

PUBLIC COMMENTS:

BOARD CONSIDERATION:

KEENAN DATA SECURITY & RECOVERY POLICY

2025/2026-16

ACTION

Tyler Houston, Account Executive, Keenan Data Security and Recovery Policy to the Executive Committee for their review and action as necessary.

PUBLIC COMMENTS:

BOARD CONSIDERATION:

PIXEL JAR

2025/2026-17

ACTION

Tyler Houston, Account Executive will present on the update on the annual fee associated with Pixel Jar service.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

ADMINISTRATIVE GUIDE

2025/2026-18

ACTION

Amy Frusetta, Account Manager, will present the Administrative Guide for 2025/2026 to the Executive Committee for their review.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

ELECTION OF OFFICERS

2025/2026-19

ACTION

Amy Frusetta, Account Manager will present the current officers to the Board of Directors for their review and election of its officers for the 2025/2026 year.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

CONFLICT OF INTEREST UPDATE

2025/2026-20

INFO

Amy Frusetta, Account Manager, will present update on the Conflict-of-Interest status.

PUBLIC COMMENTS:

BOARD CONSIDERATION:

CAJPA RE-ACCREDITATION

2025/2026-21

INFO

Amy Frusetta, Account Manager, will provide an update on the CAJPA re-accreditation.

PUBLIC COMMENTS:

BOARD CONSIDERATION:

STRATEGIC PLANNING

2025/2026-22

INFO

Amy Frusetta, Account Manager, / Tyler Houston, Account Executive will propose meeting date for the Strategic Planning.

PUBLIC COMMENTS:

BOARD CONSIDERATION:

RENEWAL QUESTIONNAIRE RELEASE

2025/2026-23

INFO

Amy Frusetta, Account Manager, will provide an update on the upcoming 26/27 renewal questionnaires.

PUBLIC COMMENTS:

BOARD CONSIDERATION:

XI. RISK MANAGEMENT

RISK MANAGEMENT UPDATES

2025/2026-24

INFO

Maria Brunel, the Risk Manager, will present the updates on Risk Control services.

PUBLIC COMMENTS

BOARD CONSIDERATION

XII. INFORMATION

MEMBER COMMENTS

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

ADMINISTRATION COMMENTS

The Administrator will report to the Authority about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

XIII. AGENDA ITEMS NEXT MEETING

Members and others may suggest items for consideration at the next Executive Committee meeting for:

11:00 a.m. on Wednesday, January 28, 2026, Legends Tap House & Grill, 2910 Pea Soup Anderson Blvd, Selma, CA Currently scheduled items include:

- OSS Loss History Report
- Treasurer's Audited Report for Quarter Ending December 31, 2025
- Form 700 Conflict of Interest
- Consideration of Milliman Contract
- Renewal Questionnaire Notification
- Investment Policy Review
- Financial Management Information Report
- Financial Audit Report

XIV. ADJOURNMENT

Americans with Disabilities Act:

The Organization of Self-Insured Schools, a Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Amy Frusetta, Account Manager, Keenan & Associates, 10860 Gold Center Drive, Rancho Cordova, CA 95670. Documents and materials relating to an open session agenda item that are provided to the O.S.S. Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 10860 Gold Center Drive, Rancho Cordova, CA 95670.