

PLEASE POST BY MAY 16, 2025

**AGENDA - DRAFT**



**EXECUTIVE COMMITTEE MEETING**

WEDNESDAY, MAY 21, 2025

9:00 AM.

**Southwest Education Support Center**

16644 S. Elm

Caruthers, CA 93609

**I. CALL TO ORDER**

**II. ROLL CALL**

**OFFICERS & EXECUTIVE COMMITTEE:**

KERMAN UNIFIED SCHOOL DISTRICT  
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT  
KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT  
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)  
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)  
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT  
FOWLER UNIFIED SCHOOL DISTRICT  
ISLAND UNION ELEMENTARY SCHOOL DISTRICT  
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT  
LOS BANOS UNIFIED SCHOOL DISTRICT  
SELMA UNIFIED SCHOOL DISTRICT  
SOUTHWEST TRANSPORTATION AGENCY

Kraig Magnussen, President  
Annette Machado, Vice President  
Trish Singh, Secretary  
Dr. Wesley Sever, Treasurer  
VACANT, Accountant  
Dr. Roy Mendiola, Member at Large  
May Yang, Permanent Member  
Diane Augusto, Member at Large  
Rufino Ucelo Jr., Member at Large  
Sypher Lee, Permanent Member  
Brandy Spray, Permanent Member  
Gary Geringer, Member at Large

**ADMINISTRATORS & CONSULTANTS:**

KEENAN & ASSOCIATES  
KEENAN & ASSOCIATES  
KEENAN & ASSOCIATES  
SETECH  
POMS & ASSOCIATES

Tyler Houston, Account Executive  
Amy Frusetta, Account Manager  
Pa Vue, Account Coordinator  
Hesam Fayaz, Assistant VP  
Maria Brunel, Risk Manager

**III. APPROVAL OF AGENDA**

**2024/2025-80**

**ACTION-Page 1-4**

The Board of Directors retains the right to change the order in which agenda items are discussed. Subject to review by the Board, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS  
BOARD CONSIDERATION

**IV. PUBLIC COMMENTS**

The public may address the Board on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS  
BOARD CONSIDERATION

**V. CONSENT AGENDA**

**2024/2025-81**

**ACTION-Page 5-10**

The Board of Directors to consider the following items within the Consent Agenda:

- Approval of the Minutes of the April 9, 2025, Executive Committee meeting as emailed.

PUBLIC COMMENTS  
BOARD CONSIDERATION

## VIII. FINANCIAL

### 2024/2025 NCR PRELIMINARY POOL CONTRIBUTION SPREADSHEET

2024/2025-82

**ACTION-Page 11-15**

Tyler Houston will present the 2025/2026 NCR Preliminary Pool Contribution spreadsheet to the Board of Directors.

PUBLIC COMMENTS

BOARD CONSIDERATION

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## IX. ADMINISTRATION

### PLCA Claims Administration Agreement and Establishment of a Trust Account

2024/2025-83

**ACTION-Page 16-31**

Tyler Houston will present the PLCA Claims Administration Agreement and Establishment of the JPA's Trust Account to the Board of Directors as recommended by the Executive Committee on May 21, 2025, for approval to the Board of Directors.

### Keenan JPA Administration Services Agreement Renewal

2024/2025-84

**ACTION-Page 32-66**

Tyler Houston will present the JPA Administration Services Agreement Amendment from Keenan & Associates effective 7/01/2025 through 6/30/2028 to the Board of Directors for their consideration.

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## XII. INFORMATION

### MEMBER COMMENTS

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

### ADMINISTRATION COMMENTS

The Administrator will report to the Board of Directors about various matters involving the Authority. There will be no member discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

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## XIII. AGENDA ITEMS FOR NEXT MEETING

Members and others may suggest items for consideration at the next Board of Directors' meeting on **Wednesday, May 20, 2026**, Southwest Education Support Center, 16644 S. Elm, Caruthers. Currently scheduled items include:

- Treasurer's Report
- Claims Update
- Loss Fund Contribution Update
- Final Pool Contribution Spreadsheet
- Final Budget
- Future Meeting Dates
- Election of Officers
- Financial Management Report
- Financial Audit Report
- Admin Guide
- WRA Update and Refund

#### XIV. ADJOURNMENT

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##### **Americans with Disabilities Act:**

The Organization of Self-Insured Schools, a Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Amy Frusetta, Account Manager, Keenan & Associates, 10860 Gold Center Drive, Suite 350, Rancho Cordova, CA 95670. Documents and materials relating to an open session agenda item that are provided to the O.S.S. Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 10860 Gold Center Drive, Suite 350, Rancho Cordova, CA 95670.