

MINUTES



BOARD OF DIRECTORS MEETING
WEDNESDAY, OCTOBER 9, 2024
1:00 P.M.

LEGENDS TAP HOUSE
2910 Pea Soup Anderson Drive
SELMA, CA 93662

I. CALL TO ORDER at 1:08 pm

II. ROLL CALL

OFFICERS & BOARD OF DIRECTORS PRESENT:

SOUTHWEST TRANSPORTATION AGENCY	Gary Geringer, President
FRESNO COUNTY SUPERINTENDENT OF SCHOOLS	Rhonda Lodridge, VP Alt
KINGSBURG JOINT UNION ELEMENTARY SCHOOL DISTRICT	Dr. Wesley Sever, Treasurer
ALVINA ELEMENTARY CHARTER SCHOOL DISTRICT	Mike Iribarren, Secretary
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT	Dr. Roy Mendiola
FOWLER UNIFIED SCHOOL DISTRICT	May Yang
KERMAN UNIFIED SCHOOL DISTRICT	Kraig Magnussen
KINGSBURG JOINT UNION ELEMENTARY SCHOOL DISTRICT	Carol Bray, Accountant
SELMA UNIFIED SCHOOL DISTRICT	Jessica Villareal

ADMINISTRATORS & CONSULTANTS:

KEENAN	Pia Bayetti, Account Manager
KEENAN	Amy Frusetta, Account Manager
KEENAN	Tyler Houston, Account Executive
KEENAN	Pa Vue, Account Coordinator
KEENAN- SETECH	Mary Boyer, SETECH
POMS & ASSOCIATES	Maria Brunel & Jiles Smith Risk Manager
ASPEN RISK MANAGEMENT GROUP – A TRISTAR COMPANY	Debra Parker, Risk & Safety Consultant
TRISTAR RISK MANAGEMENT	Sharon Castillo, Third Party Administrator
BORCHARDT, CORONA, FAETH & ZAKARIAN	Gus Corona & Bret Harrison, Auditors

ABSENT:

SELMA UNIFIED SCHOOL DISTRICT	Laura Frost
FOWLER UNIFIED SCHOOL DISTRICT	Albert Ordonez
FRESNO COUNTY SUPERINTENDENT OF SCHOOLS	Tannon Pafford, Vice President

III. APPROVAL OF AGENDA

2024/2025-01

ACTION

The Authority retains the right to change the order in which agenda items are discussed. Subject to review by the Board of Directors, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Magnussen with a second by member Mendiola and unanimously carried to approve the Agenda as presented.

IV. PUBLIC COMMENTS

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: None

V. CONSENT AGENDA

**2024/2025-02
ACTION**

The Board of Directors considered the following items within the Consent Agenda:

- Approval of Minutes of the June 12, 2024 Board of Directors Meeting as Emailed
- Approval of Minutes of the August 15, 2024 Special Board of Directors Meeting as Emailed
- Approval of Audited Expenditures for Year Ending June 30, 2024
- Approval of Expenditures for Quarter Ending September 30, 2024, which includes the Tristar Monthly Claim Expenses

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Magnussen with a second by member Mendiola and unanimously carried to approve the Consent Agenda as presented.

VI. CORRESPONDENCE

**2024/2025-03
INFO**

No Correspondence to present.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: None

VII. CLAIMS

THIRD PARTY ADMINISTRATOR UPDATE LEGISLATIVE UPDATES

**2024/2025-04
INFO**

Sharon Castillo, Claims Administrator for Fresno County Self-Insurance Group (FCSIG) presented the claims update report and legislative updates for review.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: None

VIII. UNDERWRITING

IX. FINANCIAL

TREASURER’S REPORT

**2024/2025-05
ACTION**

Carol Bray, the FCSIG accountant presented the Treasurer’s Report for Year ending June 30, 2024 and for Quarter ending September 30, 2024 to the Board of Directors for review and consideration.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Magnussen with a second by member Mendiola and unanimously carried to approve the Treasurer’s Report as presented.

FCSIG UNPAID CLAIM LIABILITY ESTIMATES

**2024/2025-06
ACTION**

Judy Chiu, the Actuary with Milliman presented the FCSIG Unpaid Claim Liability Estimates as of June 30, 2024 to the Board for review and approval.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Iribarren with a second by member Magnussen and unanimously carried to approve the FCSIG Unpaid Claims Liability Estimates as presented.

FINANCIAL MANAGEMENT INFORMATION REPORT

2024/2025-07

ACTION

Mary Boyer with SETECH a division of Keenan & Associates presented the Financial Management Information Report for the Fiscal Years Ended June 30, 2023 and June 30, 2024 to the Board of Directors for review and approval. She indicated that the JPA is in great financial standing with just a small decrease in net position even with the large refund given back to members.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Magnussen with a second by member Iribarren and unanimously carried to approve the Financial Management Information as presented.

FINANCIAL AUDIT FOR THE 2023/2024 YEAR

2024/2025-08

ACTION

Gustavo Corona, the auditor for FCSIG, presented the Financial Audit Report for Years ending June 30, 2023 and 2024 to the Board of Directors for their review and approval. Mr. Corona stated the audit was fairly presented with an unqualified opinion, which is the best standing.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Sever with a second by member Magnussen and unanimously carried to approve the Financial Audit as presented.

FINAL BUDGET FOR THE 2024/2025 YEAR

2024/2025-09

ACTION

Pia Bayetti, the Account Manager presented the final budget for the 2024/2025 year to the Board of Directors for review and approval.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Magnussen with a second by member Iribarren and unanimously carried to approve the Final Budget as presented.

X. ADMINISTRATION

PUBLIC SELF INSURERS ANNUAL REPORT

2024/2025-10

ACTION

Pia Bayetti presented the Public Self Insurers Annual Report to the Board of Directors for review and ratification.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Sever with a second by member Mendiola and unanimously carried to approve the Public Self Insurers Annual Report as presented.

WITHDRAWAL RESERVE ACCOUNT (WRA) & REFUND UPDATE

2024/2025-11

ACTION

Judy Chiu, the actuary presented to the Board of Directors the WRA update & refunds for the districts that have terminated their membership with FCSIG for review, and action as necessary.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Sever with a second by member Magnussen and unanimously carried to approve the WRA & Refund updates as presented.

DEFICIENCY OF THE WRA

2024/2025-12

ACTION

Judy Chiu presented the deficient Withdrawal Reserve Accounts for Riverdale Jt. Unified School District and Sanger Unified School District that terminated their membership in Fresno County Self-Insurance Group JPA to the Board of Directors for their review and action.

PUBLIC COMMENTS: None

BOARD CONSIDERATION Motion by member Sever with a second by member Magnussen and unanimously carried to approve the issuance of the deficient invoice to Riverdale Joint USD as presented by actuary as well as approve the issuance of the refund to Sanger USD in for amount remaining after the Estimated WRA Position and applicable legal costs have been subtracted from the held 50K minimum balance.

CONFLICT OF INTEREST UPDATE/REVIEW: APPROVAL OF E-FILING

**2024/2025-13
ACTION**

Pia Bayetti presented recommended revisions to the current Conflict-of-Interest Code Policy. The Administration is recommending revising the Policy to change the filing Agency from FCSIG to the FPPC, which would affect how Form 700s are submitted.

PUBLIC COMMENTS: None

BOARD CONSIDERATION Motion by member Magnussen and second by member Iribarren and unanimously carried to approve the updated Conflict of Interest Policy and new E-Filing processes as presented.

BORCHARDT & CORONA UPDATE

**2024/2025-14
ACTION**

Tyler Houston presented to the Executive Committee an update for services with Borchardt & Corona.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Mendiola and second by member Iribarren and unanimously carried to approve moving assigned contract with Borchardt & Corona to LPS and Brett Harris.

PRESENTATION OF INVESTMENT STRATEGY - CAMP

**2024/2025-15
ACTION**

Mary Boyer presented to the Executive Committee the investment strategy available to the JPA with CAMP.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Magnussen and second by member Mendiola and unanimously carried to approve JPA investment with CAMP.

SETECH AGREEMENT/CONTRACT UPDATE

**2024/2025-16
ACTION**

Mary Boyer presented to the Executive Committee the proposed update to the SETECH agreement containing additional services that will be rendered.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Iribarren and second by member Mendiola and unanimously carried to approve additional services with SETECH, including handling all treasurers' duties with CFO approval.

ADMINISTRATIVE GUIDE

**2024/2025-17
ACTION**

Pia Bayetti presented the Administrative Guide for 2024/2025 to the Board of Directors for their review.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Magnussen with a second by member Sever and unanimously carried to approve the FCSIG Admin Guide with changes.

XI. RISK MANAGEMENT

RISK MANAGEMENT UPDATES

**2024/2025-18
INFO**

Maria Brunel & Jiles Smith, the Risk Managers presented the updates on Loss Control services.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: None

XII. INFORMATION

MEMBER COMMENTS

No member comments

ADMINISTRATION COMMENTS

Tyler Houston announced this is Pia Bayetti's last meeting and officially introduced the group to Amy Frusetta who

XIII. AGENDA ITEMS NEXT MEETING

Members and others may suggest items for consideration at the Board of Directors' meeting scheduled for **1:00 p.m. on Wednesday, January 22, 2025** to be held at **Legends**, 2910 Pea Soup Anderson Blvd, Selma.

Currently scheduled items include:

- Third Party Administrator Update
- Legislative Update
- Consideration of Payroll Factor
- Form 700 Conflict of Interest
- Proposal for Actuarial Services with Milliman, Inc.
- Annual Review of Investment Policy of Fresno County Auditor-Controller/Treasurer-Tax Collector

XIV. ADJOURNMENT at 2:41 pm

Americans with Disabilities Act:

Fresno County Self-Insurance Group, Workers' Compensation JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Fresno County Self-Insurance Group, Workers' Compensation JPA, shall be made to: Pia Bayetti, Account Manager, Keenan & Associates, 10860 Gold Center Drive, Rancho Cordova, CA 95670. Documents and materials relating to an open session agenda item that are provided to F.C.S.I.G. Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 10860 Gold Center Drive, Suite 350, Rancho Cordova, CA 95670.