

PLEASE POST BY JANUARY 17, 2025

AGENDA



EXECUTIVE COMMITTEE MEETING
WEDNESDAY, JANUARY 22, 2025
11:00 AM

LEGENDS TAP HOUSE & GRILL
2910 PEA SOUP ANDERSON BLVD
SELMA, CA 93662

I. CALL TO ORDER

II. ROLL CALL

OFFICERS & EXECUTIVE COMMITTEE:

KERMAN UNIFIED SCHOOL DISTRICT
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT
KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT
FOWLER UNIFIED SCHOOL DISTRICT
ISLAND UNION ELEMENTARY SCHOOL DISTRICT
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
LOS BANOS UNIFIED SCHOOL DISTRICT
SELMA UNIFIED SCHOOL DISTRICT
SOUTHWEST TRANSPORTATION AGENCY

Kraig Magnussen, President
Annette Machado, Vice President
Trish Singh, Secretary
Dr. Wesley Sever, Treasurer
Carol Bray, Accountant
Dr. Roy Mendiola, Member at Large
May Yang, Permanent Member
Diane Augusto, Member at Large
Rufino Ucelo, Member at Large
Sypher Lee, Permanent Member
Brandy Spray, Permanent Member
Gary Geringer, Member at Large

ADMINISTRATORS & CONSULTANTS:

KEENAN
KEENAN
KEENAN
KNAK & COMPANY
POMS & ASSOCIATES

Tyler Houston, Account Executive
Amy Frusetta, Account Manager
Pa Vue, Account Coordinator
Erik Knak, Third Party Administrator
Maria Brunel, Risk Manager

III. APPROVAL OF AGENDA

2024/2025-23

ACTION – Page 1-6

The Executive Committee retains the right to change the order in which agenda items are discussed. Subject to review by the Executive Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

IV. PUBLIC COMMENTS

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS

V. CONSENT AGENDA

2024/2025-24

ACTION – Page 7-18

The Executive Committee will consider the following items within the Consent Agenda:

- Approval of Minutes of the October 9, 2024 Executive Committee Meeting as emailed.
- Approval of Expenditures for Quarter ending December 31, 2024 – Includes Knak & Company Monthly Claims Expenses.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

VI. CORRESPONDENCE

2024/2025-25

INFO – Page 19-28

Amy Frusetta, the Account Manager will present correspondence received. No action may be taken in response; only referred for action on a subsequent agenda.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

VII. CLAIMS

THIRD PARTY ADMINISTRATOR UPDATE

2024/2025-26

INFO – Page 29-30

Erik Knak, Claims Administrator for the OSS will present his report for review.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

VIII. UNDERWRITING

NCR UPDATE

2024/2025-27

INFO – Page 31

Tyler Houston, the Account Executive will provide information and recent updates on the NCR Program.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

OSS SAFETY & SECURITY GRANTS

2024/2025-28

INFO/ACTION – Page 32-41

Maria Brunel, the OSS Risk Manager will present an application for the OSS Safety & Security Grant to the Executive Committee for their consideration.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

2025/2026 RENEWAL QUESTIONNAIRE UPDATE

2024/2025-29
INFO – Page 42

Amy Frusetta will provide an update of the 2025/26 Questionnaire.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

IX. FINANCIAL TREASURER’S REPORT

2024/2025-30

ACTION – Page 43-44

Carol Bray, the OSS Accountant will present the Treasurer’s Report for Quarter ending December 31, 2024, to the Executive Committee for review and approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

X. ADMINISTRATION

SETECH SERVICES PRESENTATION AND CONTRACT AMENDMENT

2024/2025-31

ACTION – Page 45-70

Tyler Houston / Hesem Fayaz will present SETECH Presentation and Contract Amendment to the Executive Committee/Membership for approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

JPA AGREEMENT RESOLUTION

2024/2025-32

ACTION – Page 71-84

Tyler Houston will present a resolution to current JPA Agreement to Executive Committee/Membership for approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

JPA BYLAWS RESOLUTION

2024/2025-33

ACTION – Page 85-88

Tyler Houston will present a resolution to current Bylaws to Executive Committee/Membership for approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

JPA DEPOSITORY AND TRANSFER OF FUNDS AMENDMENT

2024/2025-34

ACTION – Page 89-91

Tyler Houston will present a resolution to the JPA Depository and Transfer of Funds Policy to Executive Committee/Membership for approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

INVESTMENT POLICY UPDATE

2024/2025-35

ACTION – Page 92-96

Tyler Houston will present to the Executive Committee /Membership a redrafted JPA Investment Policy for review and adoption.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

CONSIDER MILLIMAN PROPOSAL FOR ACTUARIAL SERVICES

2024/2025-36

ACTION – Page 97-100

Tyler Houston will present the consideration of the Milliman Proposal for Actuarial Studies to the Executive Committee for their review and action.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

CONFLICT OF INTEREST, FORM 700 REMINDER

2024/2025-37

INFO – Page 101

Amy Frusetta will remind the Executive Committee on the Conflict of Interest, Form 700 for E-file, due by April 1, 2025.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

UPDATED ADMIN GUIDE

2024/2025-38

ACTION – Page 102-105

Amy Frusetta will present an updated Administrative Guide to the Executive Committee for their review. The Administrative Guide will be forwarded to all OSS members and their Brokers.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

CONTRACT WITH LINGER, PETERSON AND SHRUM

2024/2025-39

ACTION – Page 106-107

Tyler Houston will present Addendum to current contract to Executive Committee for approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

STRATEGIC PLANNING MEETING

2024/2025-40

INFO/ACTION – Page 108

Tyler Houston will provide upcoming CAJPA OSS re-accreditation and strategy planning meeting to the Executive Committee.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

XI. RISK MANAGEMENT

RISK MANAGEMENT UPDATES

**2024/2025-41
INFO – Page 109-127**

Maria Brunel, the Risk Manager will present the updates on Loss Control services.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

XII. INFORMATION

MEMBER COMMENTS

Each member may report about various matters involving the Authority (OSS). There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

ADMINISTRATION COMMENTS

The Administrator will report to the Executive Committee about various matters involving the Authority. There will be no member discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

XIII. AGENDA ITEMS FOR NEXT MEETING

Members and others may suggest items for consideration at the next Executive Committee meeting on **Wednesday, April 9, 2025, Legends**, 2910 Pea Soup Anderson Blvd, Selma, CA 93662. Currently scheduled items include:

- OSS Loss History Report
 - Treasurer’s Report for Quarter Ending March 31, 2025
 - Approval of Milliman Actuarial Report
 - Review of the Loss Fund Rates and Recommendation to the Board of Directors
 - NCR Experience Rating for the OSS
 - Consideration of Paying a Rebate
 - Future Meeting Dates & Locations
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XIV. ADJOURNMENT

Americans with Disabilities Act:

The Organization of Self-Insured Schools, a Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Amy Frusetta, Account Manager, Keenan & Associates, 10860 Gold Center Drive, Suite 350, Rancho Cordova, CA 95670. Documents and materials relating to an open session agenda item that are provided to the O.S.S. Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 10860 Gold Center Drive, Suite 350, Rancho Cordova, CA 95670.