


SELF INSURANCE GROUP
MINUTES

BOARD OF DIRECTORS MEETING
WEDNESDAY, October 11, 2023
1:00 PM.

LEGENDS TAP HOUSE
2910 Pea Soup Anderson Drive, Selma, CA 93662

I. CALL TO ORDER at 1:03pm

II. ROLL CALL

OFFICERS & BOARD OF DIRECTORS PRESENT:

SELMA UNIFIED SCHOOL DISTRICT	Andrea Affrunti, Vice President
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT	Dr. Henry Gutierrez, (Alt)
FOWLER UNIFIED SCHOOL DISTRICT	Talia Preis, (Alt)
FRESNO COUNTY SUPERINTENDENT OF SCHOOLS	Rhonda Lodridge, (Alt)
KERMAN UNIFIED SCHOOL DISTRICT	Kraig Magnussen
KINGSBURG JOINT UNION ELEMENTARY SCHOOL DISTRICT	Carol Bray, Accountant
SOUTHWEST TRANSPORTATION AGENCY	Maricela Ordenez, (Alt)

ADMINISTRATORS & CONSULTANTS:

KEENAN	Pia Bayetti, Account Manager
KEENAN	Tyler Houston, Account Executive
KEENAN	Donna Murry, Account Manager
KEENAN	Pa Vue, Account Coordinator
KEENAN	Tony Zuniga, Risk Management Analyst
MILLIMAN	via phone Abby Sternberg, Actuary
MILLIMAN	Judy Chiu, Actuary
POMS & ASSOCIATES	Amy Dolson, Risk Manager
ASPEN RISK MANAGEMENT GROUP – A TRISTAR COMPANY	via phone Debra Parker, Risk & Safety Consultant
TRISTAR RISK MANAGEMENT	Sharon Castillo, Third Party Administrator
TRISTAR RISK MANAGEMENT	Tom Veale, President

III. APPROVAL OF AGENDA

2023/2024-1

ACTION

The Authority retains the right to change the order in which agenda items are discussed. Subject to review by the Board of Directors, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Affrunti with a second by member Mendiola and unanimously carried to approve the Agenda as presented. Absent: Members Dixon, Iribarren, Ordenez and Sever.

IV. PUBLIC COMMENTS

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

V. CONSENT AGENDA

**2023/2024-2
ACTION**

The Board of Directors considered the following items within the Consent Agenda:

- Approval of Minutes of the June 14, 2023 Board of Directors Meeting as Emailed
- Approval of the Audited Expenditures for Year Ending June 30, 2023 *
- Approval of Expenditures for Quarter Ending September 30, 2023, which includes the Tristar Monthly Claim Expenses.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Preis with a second by member Magnussen to table the Audited Expenditures to January's meeting due to lack of data available and unanimously carried to approve the Consent Agenda as with update to Minutes header. Absent: Members Dixon, Iribarren, Ordonez and Sever.

VI. CORRESPONDENCE

**2023/2024-3
INFO**

No correspondence

PUBLIC COMMENTS: None

BOARD CONSIDERATION: None

VII. CLAIMS

THIRD PARTY ADMINISTRATOR UPDATE

**2023/2024-4
INFO**

Sharon Castillo, Claims Administrator for Fresno County Self-Insurance Group (FCSIG) presented the claims update report for review.

- Stewardship Report, Nurse Triage Report, Utilization Review Summary, Savings Summary Report, Work Comp Central/Volunteer- this gives all schools who have procedure in place to allow volunteers to receive workers comp benefits during their scope of time and duties volunteering at the district.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: None

VIII. UNDERWRITING

LEGISLATIVE UPDATE

**2023/2024-5
INFO**

Tony Zuniga, the Keenan Risk Management Analyst presented legislative updates/current events affecting their workers' compensation program. Tony pointed out legislative updates on AB 1213, SB 433, AB 452, AB 1467.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: None

IX. FINANCIAL

TREASURER'S REPORT

**2023/2024-6
ACTION**

Carol Bray, the FCSIG Accountant presented the **Unaudited** Treasurer's Report for Year ending June 30, 2023 and for Quarter ending September 30, 2023 to the Board of Directors for review and consideration.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Magnussen with a second by member Preis and unanimously carried to approve the Treasurers Report as presented. Absent: Members Dixon, Iribarren, Ordonez and Sever.

FCSIG UNPAID CLAIM LIABILITY ESTIMATES

**2023/2024-7
ACTION**

The Actuaries, Abby Sternberg and Judy Chiu with Milliman presented the FCSIG Unpaid Claim Liability Estimates as of June 30, 2023 to the Board for review and approval.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Magnussen with a second by member Gutierrez and unanimously carried to approve the FCSIG Unpaid Claim Liability Estimates as presented. Absent: Members Dixon, Iribarren, Ordonez and Sever.

FINANCIAL MANAGEMENT INFORMATION REPORT *

2023/2024-8

ACTION

Hesam Fayaz with SETECH a division of Keenan & Associates was unable to present the Financial Management Information Report for the Fiscal Years Ended June 30, 2022 and June 30, 2023 to the Board of Directors for review and approval due to lack of data available.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Magnussen and second by member Bray to table the Financial Management Information Report to January's meeting due to lack of data available and unanimously carried to approve moving to next meeting date. Absent: Members Dixon, Iribarren, Ordonez and Sever.

FINANCIAL AUDIT REPORT*

2023/2024-9

ACTION

Gustavo Corona, the auditor for FCSIG, was unable to present the Financial Audit Report for Years ending June 30, 2023 and 2022 to the Board of Directors for their review and approval due to lack of data available.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Magnussen and second by member Preis to table the Financial Audit Report to January's meeting due to lack of data available and unanimously carried to approve moving to next meeting date. Absent: Members Dixon, Iribarren, Ordonez and Sever.

FINAL BUDGET FOR THE 2023/2024 YEAR

2023/2024-10

ACTION

Donna Murry the Account Manager presented the final budget for the 2023/2024 year to the Board of Directors for review and approval. Donna presented the full payment option as it pertained to the Withdrawal Reserve Account (WRA) for (2) districts who terminated their membership with FCSIG and whose accounts are in a deficit position.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Affrunti with a second by member Machado and unanimously carried to approve the OSS Final Budget as presented. Absent: Members Dixon, Iribarren, Ordonez and Sever.

X. ADMINISTRATION

PUBLIC SELF INSURERS ANNUAL REPORT

2023/2024-11

ACTION

Donna Murry presented the Public Self Insurers Annual Report to the Board of Directors for review and ratification.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: Motion by member Magnussen with a second by member Preis and unanimously carried to approve the Public Self Insurers Annual Report as presented. Absent: Members Dixon, Iribarren, Ordonez and Sever.

WITHDRAWAL RESERVE ACCOUNT (WRA) UPDATE

2023/2024-12

ACTION

The Actuaries, Abby Sternberg and Judy Chiu presented to the Board of Directors the WRA update for the districts that have terminated their membership with FCSIG for review, and action as necessary.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Magnussen with a second by member Affrunti and unanimously carried to approve the WRA Update as presented. Absent: Members Dixon, Iribarren, Ordonez and Sever.

REFUND PAYMENTS FROM WRA

2023/2024-13

ACTION

The Actuaries, Abby Sternberg and Judy Chiu presented to the Board of Directors the payment status of Burrel Union Elementary School District, Central Unified School District, Golden Plains Unified School District, and Kings Canyon Unified School District from their WRAs for review, and action as necessary.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Magnussen with a second by member Talia and

unanimously carried to approve the Refund Payments from WRA as presented. Absent: Members Dixon, Iribarren, Ordenez and Sever.

DEFICIENCY OF THE WRA OF TWO TERMINATED MEMBERS

2023/2024-14

ACTION

The Actuaries, Abby Sternberg and Judy Chiu presented the deficient Withdrawal Reserve Accounts for Riverdale Jt. Unified School District and Sanger Unified School District that terminated their membership in Fresno County Self-Insurance Group JPA to the Board of Directors for their review and action.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Magnussen with a second by member Bray to attempt to collect monies owed by deficient members in full. Absent: Members Dixon, Iribarren, Ordenez and Sever.

FCSIG ADDRESS CHANGE

2023/2024-15

ACTION

Pia Bayetti presented to the Board of Directors a new proposed mailing address for FCSIG JPA.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Magnussen with a second by member Preis and unanimously carried to approve the FCSIG Address change as presented. Absent: Members Dixon, Iribarren, Ordenez and Sever.

XI. RISK MANAGEMENT

RISK MANAGEMENT UPDATES

2023/2024-16

INFO

Amy Dolson, the Risk Manager presented the updates on Loss Control services.

- Amy noted several important upcoming trainings including a food safety workshop on Saturday December 9th at Kingsburg Elementary School District's Lincoln Elementary School Cafeteria, a Forklift Training, as well as White Fleet Driver training. She also noted the ergonomics evaluations and upcoming claims reviews with TriStar.

PUBLIC COMMENTS: None

BOARD CONSIDERATION: None

XII. INFORMATION

MEMBER COMMENTS

There were no member comments.

ADMINISTRATION COMMENTS

Tyler Houston thanked everyone for attending and noted a token of appreciation from Keenan as we celebrate 50 years in business.

XIII. AGENDA ITEMS NEXT MEETING

Members and others may suggest items for consideration at the Board of Directors' meeting scheduled for: **1:00 p.m. on Wednesday, January 24, 2024, Legends Tap House & Grill**, 2910 Pea Soup Anderson Blvd, Selma. Currently scheduled items include:

- Audited Expenditures for Year Ending June 30, 2023 *
- Third Party Administrator Update
- Legislative Update
- Treasurer's Audited Report for Year Ending June 30, 2023 and for Quarter Ending December 31, 2023.
- SETECH Financial Management Information Report *
- Financial Audit for Year Ending June 30, 2023 *
- Consideration of Payroll Factor
- Form 700 Conflict of Interest
- Proposal for Actuarial Services with Milliman.

- Annual Review of Investment Policy of Fresno County Auditor-Controller/Treasurer-Tax Collector

XIV. ADJOURNMENT

Motion by member Magnussen with a second by member Preis and unanimously carried to adjourn the meeting.
Meeting Adjourned at 2:15pm Absent: Members Dixon, Iribarren, Ordonez and Sever.

Americans with Disabilities Act:

Fresno County Self-Insurance Group, a Workers' Compensation JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Fresno County Self-Insurance Group, Workers' Compensation JPA, shall be made to: Donna Murry, Account Manager, Keenan & Associates, P.O. Box 1404, Selma, CA 93662. Documents and materials relating to an open session agenda item that are provided to F.C.S.I.G. Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 3036 Thompson Ave; Selma, CA 93662