



**AGENDA**

**EXECUTIVE COMMITTEE MEETING**

WEDNESDAY, OCTOBER 11, 2023

11:00 AM

**LEGENDS TAP HOUSE & GRILL**

2910 PEA SOUP ANDERSON BLVD

SELMA, CA 93662

**I. CALL TO ORDER**

**II. ROLL CALL**

**OFFICERS & EXECUTIVE COMMITTEE:**

KERMAN UNIFIED SCHOOL DISTRICT  
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT  
KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT  
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)  
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)  
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT  
FOWLER UNIFIED SCHOOL DISTRICT  
ISLAND UNION ELEMENTARY SCHOOL DISTRICT  
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT  
LOS BANOS UNIFIED SCHOOL DISTRICT  
SELMA UNIFIED SCHOOL DISTRICT  
SOUTHWEST TRANSPORTATION AGENCY

Kraig Magnussen, President  
Annette Machado, Vice President  
Trish Singh, Secretary  
Dr. Wesley Sever, Treasurer  
Carol Bray, Accountant  
Dr. Roy Mendiola, Member at Large  
May Yang, Permanent Member  
Diane Augusto, Member at Large  
Don Shoemaker, Member at Large  
Sypher Lee, Permanent Member  
Andrea Affrunti, Permanent Member  
Gary Geringer, Member at Large

**ADMINISTRATORS & CONSULTANTS:**

BORCHARDT, CORONA, FAETH & ZAKARIAN  
KEENAN  
KEENAN  
KEENAN  
KNAK & COMPANY  
MILLIMAN, INC.  
POMS & ASSOCIATES  
SETECH, A DIVISION OF KEENAN & ASSOCIATES

Gustavo Corona, Auditor  
Pia Bayetti, Account Manager  
Tyler Houston, Account Executive  
Donna Murry, Account Manager  
Erik Knak, Third Party Administrator  
Abby Sternberg/Judy Chiu, Actuaries  
Amy Dolson, Risk Manager  
Hesam Fayaz, Asst Vice President

**III. APPROVAL OF AGENDA**

**2023/2024-12**

**ACTION-Page 1-5**

The Executive Committee retains the right to change the order in which agenda items are discussed. Subject to review by the Executive Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**IV. PUBLIC COMMENTS**

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**V. CONSENT AGENDA****2023/2024-13****ACTION-Page 6-16**

The Executive Committee to consider the following items within the Consent Agenda:

- Approval of Minutes of the July 12, 2023 Executive Committee Meeting as Emailed
- Approval of Audited Expenditures for Year Ending June 30, 2023 \* and for Quarter Ending September 30, 2023, which includes the Knak & Company Monthly Claim Expenses

PUBLIC COMMENTS COMMITTEE  
CONSIDERATION

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**VI. CORRESPONDENCE****2023/2024-14****INFO-Page 17**

Correspondence will be presented and reviewed by the Board. No action may be taken in response; only referred for action on a subsequent agenda. Donna Murry, the Account Manager will present any Correspondence.

PUBLIC COMMENTS COMMITTEE  
CONSIDERATION

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**VII. CLAIMS****THIRD PARTY ADMINISTRATOR UPDATE****2023/2024-15****INFO-Page 18-19**

Erik Knak, Claims Administrator for the OSS will present his report for review.

PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

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**VIII. UNDERWRITING****NCR UPDATE****2023/2024-16****INFO-Page 20-23**

Tyler Houston, the Account Executive will provide the following information and recent updates on the NCR Program.

PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

**OSS SAFETY & SECURITY GRANT****2023/2024-17****ACTION-Page 24**

Amy Dolson, the OSS risk manager will present the application for the Safety & Security Grant to the Executive Committee for their consideration.

PUBLIC COMMENTS BOARD  
CONSIDERATION

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**IX. FINANCIAL****TREASURER'S REPORT****2023/2024-18****ACTION-Page 25-27**

Carol Bray, the OSS Accountant will present the **Unaudited** Treasurer's Report for Year ending June 30, 2023 and for Quarter ending September 30, 2023 to the Executive Committee for review and consideration.

PUBLIC COMMENTS COMMITTEE  
CONSIDERATION

**OSS UNPAID CLAIM LIABILITY ESTIMATES****2023/2024-19****ACTION-Page 28-49**

The Actuaries, Abby Sternberg and Judy Chiu with Milliman will present the OSS Unpaid Claim Liability Estimates as of June 30, 2023 to the Executive Committee for review and approval.

PUBLIC COMMENTS COMMITTEE  
CONSIDERATION

**FINANCIAL MANAGEMENT INFORMATION REPORT \***

**2023/2024-20**  
**ACTION-Page 50**

Hesam Fayaz with SETECH a division of AP/Keenan will present the Financial Management Information Report for the Fiscal Years Ended June 30, 2022, and June 30, 2023 to the Executive Committee for review and approval.  
PUBLIC COMMENTS COMMITTEE  
CONSIDERATION

**FINANCIAL AUDIT REPORT \***

**2023/2024-21**  
**ACTION-Page 51**

Gustavo Corona, the auditor for the OSS, will present the Financial Audit Report for Years ending June 30, 2023, and 2022 to the Executive Committee for their review and approval.  
PUBLIC COMMENTS COMMITTEE  
CONSIDERATION

**FINAL BUDGET FOR THE 2023/2024 YEAR**

**2023/2024-22**  
**ACTION-Page 52-53**

Donna Murry, the Account Manager will present the final budget for the 2023/2024 year to the Executive Committee for review and approval.  
PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

**X. ADMINISTRATION**

**WITHDRAWAL RESERVE ACCOUNT (WRA) UPDATE**

**2023/2024-23**  
**ACTION-Page 54-63**

The Actuaries, Abby Sternberg and Judy Chiu will present to the Executive Committee the WRA update for the districts that have terminated their membership with the OSS for review and ratification.  
PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

**REFUND PAYMENTS FROM WRA**

**2023/2024-24**  
**ACTION-Page 64 & 60-62**

The Actuaries, Abby Sternberg and Judy Chiu will present to the Executive Committee the scheduled payment to Central Unified School District and the scheduled payments to Golden Plains Unified School District and Kings Canyon Unified School District from their WRAs for review and action as necessary.  
PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

**OSS ADDRESS CHANGE**

**2023/2024-25**  
**ACTION-Page 65-66**

Pia Bayetti the Account Manager will present to the Executive Committee a change in the OSS Mailing Address effective January 1, 2024.  
PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

**XI. RISK MANAGEMENT**

**RISK MANAGEMENT UPDATES**

**2023/2024-26**  
**INFO-Page 67-70**

Amy Dolson, the Risk Manager will present the updates on Risk Control services.  
PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

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## **XII. INFORMATION**

### **MEMBER COMMENTS**

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

### **ADMINISTRATION COMMENTS**

The Administrator will report to the Executive Committee about various matters involving the Authority. There will be no member discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

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## **XIII. AGENDA ITEMS FOR NEXT MEETING**

Members and others may suggest items for consideration at the next Executive Committee meeting for:

**11:00 a.m. on Wednesday, January 24, 2024, Legends Tap House & Grill, 2910 Pea Soup Anderson Blvd, Selma, CA**

Currently scheduled items include:

- Audited Expenditures for Year Ending June 30, 2023 \*
- Financial Management Report\*
- Financial Audit Report\*
- OSS Loss History Report
- Treasurer's Audited Report for Year Ending June 30, 2023 and for Quarter Ending December 31, 2023.
- SETECH Financial Management Information Report
- Financial Audit for Year Ending June 30, 2023
- Form 700 Conflict of Interest
- Proposal for Actuarial Services with Milliman, Inc.
- Annual Review of Investment Policy of Fresno County Auditor-Controller/Treasurer-Tax Collector

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## **XIV. ADJOURNMENT**

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### **Americans with Disabilities Act:**

The Organization of Self-Insured Schools, a Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Donna Murry, Account Manager, Keenan & Associates, P.O. Box 1404, Selma, CA 93662. Documents and materials relating to an open session agenda item that are provided to the O.S.S. Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 3036 Thompson Ave; Selma, CA 93662