

OSS
ORGANIZATION OF
SELF-INSURED SCHOOLS
MINUTES

EXECUTIVE COMMITTEE MEETING
WEDNESDAY, APRIL 19, 2023
11:00 AM.

LEGENDS TAP HOUSE & GRILL
2910 PEA SOUP ANDERSON BLVD
SELMA, CA 93662

I. CALL TO ORDER AT 11:07 AM

II. ROLL CALL

OFFICERS & EXECUTIVE COMMITTEE:

KERMAN UNIFIED SCHOOL DISTRICT	Kraig Magnussen, President
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT	Annette Machado, Vice President
KINGSBURG JOINT UNION ELEMENTARY SCHOOL DISTRICT	Dr. Wesley Sever, Treasurer
KINGSBURG JOINT UNION ELEMENTARY SCHOOL DISTRICT	Carol Bray, Accountant
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT	Dr. Roy Mendiola, Member at Large
FOWLER UNIFIED SCHOOL DISTRICT	May Yang, Permanent Member
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT	Rufino Ucelo, Member at Large
SELMA UNIFIED SCHOOL DISTRICT	Andrea Affrunti, Permanent Member
SOUTHWEST TRANSPORTATION AGENCY	Gary Geringer, Member at Large

MEMBERS

FRESNO CO SUPERINTENDENT OF SCHOOLS	Shawn VanWagenen
VALLEY REGIONAL OCCUPATIONAL PROGRAM	Dora Alvarado

ADMINISTRATORS & CONSULTANTS:

KEENAN & ASSOCIATES	Pia Bayetti, Account Coordinator
KEENAN & ASSOCIATES	Tyler Houston, Account Executive
KEENAN & ASSOCIATES	Donna Murry, Account Manager
KNAK & COMPANY	Erik Knak, Third Party Administrator via conference phone
MILLIMAN	Judy Chiu, Actuary via conference phone
POMS & ASSOCIATES	Amy Dolson, Risk Manager

III. APPROVAL OF AGENDA

2022/2023-45

ACTION

The Executive Committee retains the right to change the order in which agenda items are discussed. Subject to review by the Executive Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Sever with a second by member Geringer and unanimously carried to approve the agenda as presented. Absent: Members Singh, Augusto, and Iqbal.

IV. PUBLIC COMMENTS

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

V. CONSENT AGENDA

2022/2023-46

ACTION

The Executive Committee considered the following items within the Consent Agenda:

- Approval of Minutes of the January 18, 2023 Executive Committee Meeting as Emailed
- Approval of Expenditures for Quarter Ending March 31, 2023 which includes Knak & Co claim expenses.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Machado with a second by member Affrunti and unanimously carried to approve the Consent Agenda as presented. Absent: Members Singh, Augusto, and Iqbal.

VI. CORRESPONDENCE

2022/2023-47

INFO

Donna Murry, the Account Manager presented correspondence received.

1. The 2022 Government Compensation in California Report which was received from the State Controller's office and filed by the JPA auditor Gus Corona. This report provides the State with any wages the Organization of Self-Insured Schools pays to its governing board. The report shows \$0 in compensation.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

VII. CLAIMS

THIRD PARTY ADMINISTRATOR UPDATE

2022/2023-48

INFO

Erik Knak, Claims Administrator for OSS presented the OSS Loss History Review (Incurred) 4-04-2023 to the Executive Committee and Members, comparing it to the 04/07/22 report provided at last April's meeting. The years 2013/14, 2014/15, 2015/16, 2017/18 and 2018/19 have no open claims with the 2015-16 year having a reduction in the total incurred figure of \$13K from a costs bill lien recovery. Year 2016/17 has 1 open claim with the total incurred figure & claim count remaining constant. The 2019/20 year has been a difficult claim year, presently with 5 open claims. Though this year did not have as many claims, there were several large Property and Liability claims with total reserves decreasing from the 04/07/22 report. Year 2020/21 has had 39 claims opened thus far, but it includes several large Property claims with all 39 claims closed and the total incurred figure up \$7K from last year's report. Year 2021/22 continues to remain active with 67 claims reported, 11 are still open which includes six large liability claims involving three employment cases, two female fight claims and one shop student injury claim. The current 2022/23 has picked up momentum, with 49 claims reported, 31 of which are currently open, There has been an abuse claim opened from the 1984-87 claim periods. A single \$50K reserve has been opened and coverage is currently being sorted out. In summary, there are 49 open claims, up 22 from the 04/07/22 report and currently \$783K in reserves, up \$369K from the report presented from last April's meeting.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

VIII. UNDERWRITING

NCR EXPERIENCE RATING FOR THE OSS (Authority)

2022/2023-49

INFO

Tyler Houston, the Account Executive, broke out the factors which go into the NCR renewal rates for the Authority. He indicated the authority should budget for an overall 10-12% increase to the NCR/SAFER program renewal.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

NCR UPDATE

2022/2023-50
INFO

Tyler Houston reported on the NCR Executive Committee meeting Summaries from the Finance, Executive, Claims & Coverage, & Underwriting / Member Services Committees / Finance. Highlights were:

- NCR is going to start introducing Arbiter Sports. This program is going to be a one-stop access system for schools and coaches so that they can track a student's waiver forms, grades and other requirements that indicate if the child is allowed to be playing their sport or go on a school field trip. Users can also use a text feature to reach parents. Going live July 1, 2023.
- The NCR Matching Grant is going to be discontinued, there seemed to be low participation in this program so NCR has decided to discontinue this program and put these funds into Arbiter Sports

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

Member Sever left the meeting, alternate Bray took his place.

CYBER LIABILITY DEDUCTIBLE POLICY REVIEW & AMENDMENT

2022/2023-51
ACTION

Tyler Houston provided a suggested amendment to the current OSS Policy CL-04; Cyber Liability Deductible Policy for recommendation to the Board of Directors.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Machado with a second by member Geringer and unanimously carried to recommend approval of the amendment of the Cyber Liability Deductible Policy to the Board of Directors as presented. Absent: Members Singh, Augusto, and Iqbal.

OSS SAFETY & SECURITY GRANT

2022/2023-52
ACTION

Amy Dolson, the OSS Risk Manager presented an application for the Safety & Security Grant from Washington Unified School District to the Executive Committee for their consideration.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Affrunti with a second by member Machado and unanimously carried to approve the OSS Safety & Security Grant from Washington Unified School District as presented. Absent: Members Singh, Augusto, and Iqbal.

IX. FINANCIAL

APPROVAL OF THE MILLIMAN, INC ACTUARIAL REPORT

2022/2023-53
ACTION

The Actuary, Judy Chiu presented the *Summary of Actuarial Analysis as of December 31, 2022* as prepared by their firm, Milliman, Inc. for review and recommendation to the Board of Directors.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Machado with a second by member Affrunti and unanimously carried to recommend approval of the Milliman, Inc. Actuarial Report to the Board of Directors as presented. Absent: Members Singh, Augusto, and Iqbal.

LOSS FUND RATES

2022/2023-54
ACTION

Judy Chiu presented the Loss Fund Rates to the Executive Committee for consideration and recommendation to the Board of Directors.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Mendiola with a second by member Affrunti and unanimously carried to recommend approval of the Loss Fund Rates at the 80% probability level to the Board of Directors as presented. Absent: Members Singh, Augusto, and Iqbal.

TREASURER’S REPORT

2022/2023-55

ACTION

Carol Bray, the OSS accountant presented the Treasurer’s Report for Quarter ending March 31, 2023 to the Executive Committee for review and consideration.

PUBLIC COMMENTS:

COMMITTEE CONSIDERATION: Motion by member Geringer with a second by member Mendiola and unanimously carried to approve the Treasurers Report as presented. Absent: Members Singh, Augusto, and Iqbal.

CONSIDERATION OF PAYING A REBATE

2022/2023-56

ACTION

Tyler Houston presented the actuarial analysis of the rebate calculations to the Executive Committee for consideration and recommendation to the Board of Directors.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Bray with a second by member Machado and unanimously carried to recommend the approval of the distribution of 50% of the 22-23 Rebate payable by September 15th to the Board of Directors. Absent: Members Singh, Augusto, and Iqbal.

X. ADMINISTRATION

FUTURE MEETING DATES & LOCATIONS

2022/2023-57

ACTION

Donna Murry presented the meeting dates and locations for the 23/24 fiscal year to the Executive Committee for their consideration and recommendation to the Board of Directors.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Machado with a second by member Geringer and unanimously carried to recommend the approval the Future Meeting Dates with the approved change of January 17th meeting to January 24th to the Board of Directors. Absent: Members Singh, Augusto, and Iqbal.

CLAIMS ADMINISTRATION CONTRACT

2022/2023-58

ACTION

Tyler Houston presented the renewal of the Claims Administration Contract with Knak & Co to the Executive Committee for their consideration.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Bray with a second by member Mendiola and unanimously carried to approve the Claims Administration Contract as presented. Absent: Members Singh, Augusto, and Iqbal.

RISK MANAGEMENT CONSULTING AGREEMENT

2022/2023-59

ACTION

Tyler Houston presented the renewal of the Risk Management Consulting Agreement for services provided by Poms and Associates Insurance Brokers, LLC to the Executive Committee for their consideration.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Affrunti with a second by member Geringer and unanimously carried to approve the Risk Management Consulting Agreement as presented. Absent: Members Singh, Augusto, and Iqbal.

RISK CONTROL AGREEMENT - SAFETY/LABS & WORKSHOPS/PLAYGROUND INSPECTIONS

2022/2023-60

ACTION

Tyler Houston presented the renewal of the OSS Risk Control Services Agreement for safety inspections, labs & workshops inspections and playground inspections as provided by Poms and Associates Insurance Brokers, LLC to the Executive Committee for their consideration.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Machado with a second by member Affrunti and unanimously carried to approve the Risk Control Agreement as presented. Absent: Members Singh, Augusto, and Iqbal.

SERVICE AGREEMENT WITH SETECH

2022/2023-61
ACTION

Tyler Houston presented the three-year service agreement with Service Enhancement Technologies (SETECH) to the Executive Committee for their consideration.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Affrunti with a second by member Machado and unanimously carried to approve the Service Agreement with SETECH as presented. Absent: Members Singh, Augusto, and Iqbal.

ENGAGEMENT LETTER FOR LEGAL COUNSEL

2022/2023-62
ACTION

Tyler Houston presented an engagement letter for legal services as provided by Gabriel A. Delgado, Esq to the Executive Committee for their review and consideration.

- Mr. Delgado started his own law firm. The choice was to stay with Mr. Delgado at his new practice or start over with new legal counsel at Baker Manock & Jensen, the firm Mr. Delgado left.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion by member Bray with a second by member Machado and unanimously carried to approve moving law firms so the JPA can stay with Gabriel A. Delgado as their legal counsel. Absent: Members Singh, Augusto, and Iqbal.

SELF AB 218 REVIVED LIABILITY FUNDING PLAN INVOICE

2022/2023-63
INFO

Tyler Houston provided information to the Executive Committee on the AB 218 Revived Liability Funding Plan invoices they received from SELF.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

XI. RISK MANAGEMENT

RISK MANAGEMENT UPDATES

2022/2023-64
INFO

Amy Dolson presented the updates on Risk Management and Loss Control services.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: None

XII. INFORMATION

MEMBER COMMENTS

There were no member comments

ADMINISTRATION COMMENTS

Tyler Houston thanked everyone for attending the meeting.

XIII. AGENDA ITEMS FOR NEXT MEETING

Members and others may suggest items for consideration at the next Executive Committee / Board of Directors' meeting on **Wednesday, May 24, 2023**, Southwest Education Support Center, 16644 S. Elm, Caruthers. Currently scheduled items include:

- OSS Loss History Report
- OSS Actuarial Report
- Consideration of Rebates
- Treasurer's Report
- 2023/2024 Loss Fund Contribution
- NCR Contribution
- 2023/2024 Preliminary Budget
- Future Meeting Dates and Locations

XIII. ADJOURNMENT

Motion by member Affrunti and seconded by member Machado to adjourn. The meeting adjourned at 12:47 PM.

Americans with Disabilities Act:

The Organization of Self-Insured Schools, a Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Donna Murry, Account Manager, Keenan & Associates, P.O. Box 1404, Selma, CA 93662. Documents and materials relating to an open session agenda item that are provided to the OSS Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 3036 Thompson Ave; Selma, CA 93662.