

AGENDA



EXECUTIVE COMMITTEE MEETING

WEDNESDAY, APRIL 20, 2022

11:00 AM.

LEGENDS TAP HOUSE & GRILL

2910 PEA SOUP ANDERSON BLVD

SELMA, CA 93662

I. CALL TO ORDER

II. ROLL CALL

OFFICERS & EXECUTIVE COMMITTEE:

KERMAN UNIFIED SCHOOL DISTRICT
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT
KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT
KINGSBURG JOINT UNION ELEMENTARY SCHOOL DISTRICT
KINGSBURG JOINT UNION ELEMENTARY SCHOOL DISTRICT
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT
FOWLER UNIFIED SCHOOL DISTRICT
ISLAND UNION ELEMENTARY SCHOOL DISTRICT
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
LOS BANOS UNIFIED SCHOOL DISTRICT
SELMA UNIFIED SCHOOL DISTRICT
SOUTHWEST TRANSPORTATION AGENCY

Kraig Magnussen, President
Annette Machado, Vice President
Trish Singh, Secretary
Dr. Wesley Sever, Treasurer
Carol Bray, Accountant
Dr. Roy Mendiola, Member at Large
May Yang, Permanent Member
Diane Augusto, Member at Large
Don Shoemaker, Member at Large
Amer Iqbal, Permanent Member
Andrea Affrunti, Permanent Member
Gary Geringer, Member at Large

ADMINISTRATORS & CONSULTANTS:

KEENAN & ASSOCIATES
KEENAN & ASSOCIATES
KNAK & COMPANY
POMS & ASSOCIATES

Tyler Houston, Account Executive
Donna Murry, Account Manager
Erik Knak, Third Party Administrator
Amy Dolson, Risk Manager

III. APPROVAL OF AGENDA

2021/2022-36

ACTION-Page 1-5

The Executive Committee retains the right to change the order in which agenda items are discussed. Subject to review by the Executive Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

IV. PUBLIC COMMENTS

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

V. CONSENT AGENDA

2021/2022-37

ACTION-Page 6-15

The Executive Committee to consider the following items within the Consent Agenda:

- Approval of Minutes of the January 19, 2022 Executive Committee Meeting as Emailed
- Approval of Expenditures for Quarter Ending March 31, 2022 which includes Knak & Co. claim expenses.

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

VI. CORRESPONDENCE

2021/2022-38

INFO-Page 16-17

Donna Murry, the Account Manager will present correspondence received. No action may be taken in response; only referred for action on a subsequent agenda.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

VII. CLAIMS

THIRD PARTY ADMINISTRATOR UPDATE

2021/2022-39

INFO-Page 18-19

Erik Knak, Claims Administrator for the OSS will present his report for review.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

VIII. UNDERWRITING

NCR EXPERIENCE RATING FOR THE OSS (Authority)

2021/2022-40

INFO-Page 20-23

Tyler Houston, the Account Executive, will break out the factors which go into the NCR renewal rates for the Authority.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

NCR UPDATE

2021/2022-41

INFO-Page 24-31

Tyler Houston will provide the following information and recent updates on the NCR Program.

- NCR Executive Committee Meeting Summaries
- Cyber Security Coverage

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

OSS SAFETY & SECURITY GRANT

2021/2022-42

ACTION-Page 32-35

Amy Dolson, the OSS Risk Manager will present an application for the Safety & Security Grant to the Executive Committee for their consideration.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

IX. FINANCIAL

APPROVAL OF THE MILLIMAN, INC ACTUARIAL REPORT

2021/2022-43

ACTION-Page 36-139

The Actuaries, Guy Avagliano/Abby Sternberg will present the *Summary of Actuarial Analysis as of December 31, 2021* as prepared by their firm, Milliman, Inc. for review and recommendation to the Board of Directors.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

LOSS FUND RATES

2021/2022-44

ACTION-Page 140-143

Guy Avagliano/Abby Sternberg will present the Loss Fund Rates to the Executive Committee for consideration and recommendation to the Board of Directors.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

TREASURER’S REPORT

2021/2022-45

ACTION-Page 144-145

Carol Bray, the OSS accountant will present the Treasurer’s Report for Quarter ending March 31, 2022 to the Executive Committee for review and consideration.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

CONSIDERATION OF PAYING A REBATE

2021/2022-46

ACTION-Page 146-150

Tyler Houston will present the actuarial analysis of the rebate calculations to the Executive Committee for consideration and recommendation to the Board of Directors.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

X. ADMINISTRATION

JPA ADMINISTRATION SERVICES AGREEMENT

2021/2022-47

ACTION-Page 151-168

Tyler Houston will present the JPA Administration Services Agreement to the Executive Committee for their consideration.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

FUTURE MEETING DATES & LOCATIONS

2021/2022-48

ACTION-Page 169-171

Donna Murry will present the meeting dates and locations for the 22/23 fiscal year to the Executive Committee for their consideration and recommendation to the Board of Directors.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

CLAIMS AUDIT

2021/2022-49

INFO-Page 172

Donna Murry will provide notification to the Executive Committee of sending out a Request for Proposal for Claims Audit services.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

XI. RISK MANAGEMENT

RISK MANAGEMENT UPDATES

2021/2022-50

INFO-Page 173-176

Amy Dolson will present the updates on Risk Management and Loss Control services.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

XII. INFORMATION

MEMBER COMMENTS

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

ADMINISTRATION COMMENTS

The Administrator will report to the Executive Committee about various matters involving the Authority. There will be no member discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

XIII. AGENDA ITEMS FOR NEXT MEETING

Members and others may suggest items for consideration at the next Executive Committee / Board of Directors' meeting on **Wednesday, May 25, 2022**, Southwest Education Support Center, 16644 S. Elm, Caruthers. Currently scheduled items include:

- OSS Loss History Report
- OSS Actuarial Report
- Consideration of Rebates
- Treasurer's Report
- 2022/2023 Loss Fund Contribution
- NCR Contribution
- 2022/2023 Preliminary Budget
- Future Meeting Dates and Locations

XIV. ADJOURNMENT

Americans with Disabilities Act:

The Organization of Self-Insured Schools, a Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Donna Murry, Account Manager, Keenan & Associates, P.O. Box 1404, Selma, CA 93662. Documents and materials relating to an open session agenda item that are provided to the OSS Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 3036 Thompson Ave; Selma, CA 93662.