

PLEASE POST BY JANUARY 14, 2022

## **AGENDA**



**EXECUTIVE COMMITTEE MEETING**  
WEDNESDAY, JANUARY 19, 2022  
11:00 AM

**LEGENDS TAP HOUSE & GRILL**  
2910 PEA SOUP ANDERSON BLVD  
SELMA, CA 93662

“In an effort to maintain safety for all participants as well as meet County, State, Federal and various individual employer safety requirements, all people attending this meeting in-person will be expected to adhere to the highest standard of COVID-19 safety protocols.

All in-person participants will be expected to wear a face covering while indoors (as well as outdoors in group gatherings or whenever required by the local County), regardless of vaccination status. In addition, the meeting room will be arranged to maintain as much physical distancing between attendees as possible, and participants are expected to maintain at least 6 feet of space between one another.

Finally, if you are experiencing any COVID-19 symptoms, are within the 10-day period after having tested positive for COVID-19 and/or have recently been exposed to a positive COVID-19 case, we ask that you please refrain from attending this meeting in person and contact the JPA Manager for alternative participation options that may be available.”

### **CALL TO ORDER**

### **ROLL CALL**

### **OFFICERS & EXECUTIVE COMMITTEE:**

KERMAN UNIFIED SCHOOL DISTRICT  
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT  
KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT  
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)  
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)  
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT  
FOWLER UNIFIED SCHOOL DISTRICT  
ISLAND UNION ELEMENTARY SCHOOL DISTRICT  
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT  
LOS BANOS UNIFIED SCHOOL DISTRICT  
SELMA UNIFIED SCHOOL DISTRICT  
SOUTHWEST TRANSPORTATION AGENCY

Kraig Magnussen, President  
Annette Machado, Vice President  
Trish Singh, Secretary  
Dr. Wesley Sever, Treasurer  
Carol Bray, Accountant  
Dr. Roy Mendiola, Member at Large  
May Yang, Permanent Member  
Diane Augusto, Member at Large  
Don Shoemaker, Member at Large  
Amer Iqbal, Permanent Member  
Andrea Affrunti, Permanent Member  
Gary Geringer, Member at Large

### **ADMINISTRATORS & CONSULTANTS:**

KEENAN & ASSOCIATES  
KEENAN & ASSOCIATES  
KNAK & COMPANY  
POMS & ASSOCIATES

Tyler Houston, Account Executive  
Donna Murry, Account Manager  
Erik Knak, Third Party Administrator  
Amy Dolson, Risk Manager

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**I. APPROVAL OF AGENDA**

**2021/2022-24**

**ACTION-Page 1-5**

The Executive Committee retains the right to change the order in which agenda items are discussed. Subject to review by the Executive Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**II. PUBLIC COMMENTS**

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**III. CONSENT AGENDA**

**2021/2022-25**

**ACTION-Page 6-16**

The Executive Committee will consider the following items within the Consent Agenda:

- Approval of Minutes of the October 13, 2021 Executive Committee Meeting as Emailed
- Approval of Expenditures for Quarter Ending December 31, 2021

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**IV. CORRESPONDENCE**

**2021/2022-26**

**INFO-Page 17-34**

Donna Murry, the Account Manager will present correspondence received. No action may be taken in response; only referred for action on a subsequent agenda.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**V. CLAIMS**

**THIRD PARTY ADMINISTRATOR UPDATE**

**2021/2022-27**

**INFO-Page 35-36**

Erik Knak, Claims Administrator for the OSS will present his report for review.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**VI. UNDERWRITING**

**NCR UPDATE**

**2021/2022-28**

**INFO-Page 37-56**

Tyler Houston, the Account Executive will provide information and recent updates on the NCR Program.

- Legislative Updates – October 29, 2021
- NCR Executive Committee Meeting Summaries
- SAFER Cyber Webinar Series

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**2022/2023 RENEWAL QUESTIONNAIRE UPDATE**

**2021/2022-29**

**INFO-Page 57**

Donna Murry will provide an update of the 2022/23 Questionnaires.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

## VII. FINANCIAL

### TREASURER’S REPORT

**2021/2022-30**

**ACTION-Page 58-59**

Carol Bray, the OSS Accountant will present the Treasurer’s Report for Quarter ending December 31, 2021 to the Executive Committee for review and approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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## VIII. ADMINISTRATION

### PROPOSAL FOR ACTUARIAL SERVICES FOR 2022

**2021/2022-31**

**ACTION-Page 60-64**

Tyler Houston will present the proposal from Milliman, Inc for their continued actuarial services to the Executive Committee for review and action.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

### INVESTMENT POLICY REVIEW

**2021/2022-32**

**ACTION-Page 65-122**

Tyler Houston will present the changes to the Investment Policy of County of Fresno Auditor-Controller/Treasurer-Tax Collector to the Executive Committee for their review and action.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

### CONFLICT OF INTEREST, FORM 700 UPDATE

**2021/2022-33**

**INFO-Page 123**

Donna Murry will update the Executive Committee on the Conflict of Interest, Form 700 for 2021.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

### WITHDRAWAL RESERVE ACCOUNT (WRA) - REVISED REPORT

**2021/2022-34**

**ACTION-Page 124-133**

Donna Murry will present a revised Draft of the WRA report to the Executive Committee for their ratification.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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## IX. RISK MANAGEMENT

### RISK MANAGEMENT UPDATES

**2021/2022-35**

**INFO-Page 134-138**

Amy Dolson, the Risk Manager will present the updates on Loss Control services.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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## X. INFORMATION

### MEMBER COMMENTS

Each member may report about various matters involving the Authority (OSS). There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

### ADMINISTRATION COMMENTS

The Administrator will report to the Executive Committee about various matters involving the Authority. There will be no member discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

### **XIII. AGENDA ITEMS FOR NEXT MEETING**

Members and others may suggest items for consideration at the next Executive Committee meeting on **Wednesday, April 20, 2022, Legends (Spike N Rail), 2910 Pea Soup Anderson Blvd, Selma, CA 93662**. Currently scheduled items include:

- OSS Loss History Report
- Treasurer’s Report for Quarter Ending March 31, 2022.
- Approval of Milliman Actuarial Report
- Review of the Loss Fund Rates and Recommendation to the Board of Directors
- NCR Experience Rating for the OSS
- Consideration of Paying a Rebate
- Future Meeting Dates & Locations

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### **XIV. ADJOURNMENT**

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#### **Americans with Disabilities Act:**

The Organization of Self-Insured Schools, a Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Donna Murry, Account Manager, Keenan & Associates, P.O. Box 1404, Selma, CA 93662. Documents and materials relating to an open session agenda item that are provided to the O.S.S. Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 3036 Thompson Ave; Selma, CA 93662.