

PLEASE POST BY OCTOBER 8, 2021



AGENDA

EXECUTIVE COMMITTEE MEETING

WEDNESDAY, OCTOBER 13, 2021

11:00 AM

LEGENDS TAP HOUSE & GRILL

2910 PEA SOUP ANDERSON BLVD

SELMA, CA 93662

“In an effort to maintain safety for all participants as well as meet County, State, Federal and various individual employer safety requirements, all people attending this meeting in-person will be expected to adhere to the highest standard of COVID-19 safety protocols.

All in-person participants will be expected to wear a face covering while indoors (as well as outdoors in group gatherings or whenever required by the local County), regardless of vaccination status. In addition, the meeting room will be arranged to maintain as much physical distancing between attendees as possible, and participants are expected to maintain at least 6 feet of space between one another.

Finally, if you are experiencing any COVID-19 symptoms, are within the 10-day period after having tested positive for COVID-19 and/or have recently been exposed to a positive COVID-19 case, we ask that you please refrain from attending this meeting in person and contact the JPA Manager for alternative participation options that may be available.”

I. CALL TO ORDER

II. ROLL CALL

OFFICERS & EXECUTIVE COMMITTEE:

KERMAN UNIFIED SCHOOL DISTRICT
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT
KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT
FOWLER UNIFIED SCHOOL DISTRICT
ISLAND UNION ELEMENTARY SCHOOL DISTRICT
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
LOS BANOS UNIFIED SCHOOL DISTRICT
SELMA UNIFIED SCHOOL DISTRICT
SOUTHWEST TRANSPORTATION AGENCY

Kraig Magnussen, President
Annette Machado, Vice President
Trish Singh, Secretary
Dr. Wesley Sever, Treasurer
Carol Bray, Accountant
Dr. Roy Mendiola, Member at Large
May Yang, Permanent Member
Diane Augusto, Member at Large
Don Shoemaker, Member at Large
Amer Iqbal, Permanent Member
Andrea Affrunti, Permanent Member
Gary Geringer, Member at Large

ADMINISTRATORS & CONSULTANTS:

BAKER MANOCK JENSEN
BORCHARDT, CORONA, FAETH & ZAKARIAN
KEENAN & ASSOCIATES
KEENAN & ASSOCIATES
KNAK & COMPANY
POMS & ASSOCIATES
SETECH, A DIVISION OF KEENAN & ASSOCIATES

Gabriel Delgado, OSS Attorney
Gus Corona, Auditor
Tyler Houston, Account Executive
Donna Murry, Account Manager
Erik Knak, Third Party Administrator
Amy Dolson, Risk Manager
Mary Boyer, Assistant V.P.

III. APPROVAL OF AGENDA

2021/2022-10

ACTION-Page 1-5

The Executive Committee retains the right to change the order in which agenda items are discussed. Subject to review by the Executive Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

IV. PUBLIC COMMENTS

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

V. CONSENT AGENDA

2021/2022-11

ACTION-Page 6-17

The Executive Committee to consider the following items within the Consent Agenda:

- Approval of Minutes of the July 14, 2021 Executive Committee Meeting as Emailed
- Approval of Audited Expenditures for Year Ending June 30, 2021
- Approval of Expenditures for Quarter Ending September 30, 2021

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

VI. CORRESPONDENCE

2021/2022-12

INFO-Page 18-20

Correspondence will be presented and reviewed by the Board. No action may be taken in response; only referred for action on a subsequent agenda. Donna Murry, the Account Manager will present any Correspondence.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

VII. CLAIMS

THIRD PARTY ADMINISTRATOR UPDATE

2021/2022-13

Erik Knak, Claims Administrator for the OSS will present his report for review.

INFO-Page 21-22

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

VIII. UNDERWRITING

NCR UPDATE

2021/2022-14

INFO-Page 23-28

Tyler Houston, the Account Executive will provide the following information and recent updates on the NCR Program.

- NCR Executive Committee Meeting Summaries

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

IX. FINANCIAL

TREASURER'S REPORT

2021/2022-15

ACTION-Page 29-31

Carol Bray, the OSS Accountant will present the audited Treasurer's Report for Year ending June 30, 2021 and for Quarter ending September 30, 2021 to the Executive Committee for review and consideration.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

OSS UNPAID CLAIM LIABILITY ESTIMATES

2021/2022-16

ACTION-Page 32-46

Tyler Houston will present the OSS Unpaid Claim Liability Estimates as of June 30, 2021 to the Executive Committee for review and approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

FINANCIAL MANAGEMENT INFORMATION REPORT

2021/2022-17

ACTION-Page 47-78

Mary Boyer with SETECH a division of Keenan & Associates will present the Financial Management Information Report for the Fiscal Years Ended June 30, 2020 and June 30, 2021 to the Executive Committee for review and approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

FINANCIAL AUDIT REPORT

2021/2022-18

ACTION-Page 79-107

Gustavo Corona, the auditor for the OSS, will present the Financial Audit Report for Years ending June 30, 2021 and 2020 to the Executive Committee for their review and approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

FINAL BUDGET FOR THE 2021/2022 YEAR

2021/2022-19

ACTION-Page 108-109

Donna Murry will present the final budget for the 2021/2022 year to the Executive Committee for review and approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

X. ADMINISTRATION

WITHDRAWAL RESERVE ACCOUNT (WRA)

2021/2022-20

ACTION-Page 110-119

Tyler Houston will present to the Executive Committee the WRA update for the districts that have terminated their membership with the OSS for review and ratification.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

CENTRAL UNIFIED SCHOOL DISTRICT'S 2nd SCHEDULED WRA REFUND PAYMENT **2021/2022-21**

ACTION-Page 120-121

Tyler Houston will present to the Executive Committee the 2nd scheduled payment to Central Unified School District from their WRA for review, ratification, and action as necessary.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

ASSETWORKS RISK MANAGEMENT INC – NEW FEE SCHEDULE

2021/2022-22

INFO-Page 122-123

Donna Murry will present the 2021-2025 AssetWorks' fee schedule and services provided to the Executive Committee for their review.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

XI. RISK MANAGEMENT

RISK MANAGEMENT UPDATES

2021/2022-23
INFO-Page 124-154

Amy Dolson, the Risk Manager will present the updates on Risk Control services.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

XII. INFORMATION

MEMBER COMMENTS

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

ADMINISTRATION COMMENTS

The Administrator will report to the Executive Committee about various matters involving the Authority. There will be no member discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

XIII. AGENDA ITEMS FOR NEXT MEETING

Members and others may suggest items for consideration at the next Executive Committee meeting for:

11:00 a.m. on Wednesday, January 19, 2022, Legends Tap House & Grill, 2910 Pea Soup Anderson Blvd, Selma, CA

Currently scheduled items include:

- OSS Loss History Report
 - Treasurer’s Report for Quarter Ending December 31, 2021.
 - Form 700 Conflict of Interest
 - Proposal for Actuarial Services with Milliman, Inc.
 - Annual Review of Investment Policy of Fresno County Auditor-Controller/Treasurer-Tax Collector
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XIV. ADJOURNMENT

Americans with Disabilities Act:

The Organization of Self-Insured Schools, a Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Donna Murry, Account Manager, Keenan & Associates, P.O. Box 1404, Selma, CA 93662. Documents and materials relating to an open session agenda item that are provided to the O.S.S. Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 3036 Thompson Ave; Selma, CA 93662.