

## AGENDA



**EXECUTIVE COMMITTEE MEETING**  
WEDNESDAY, APRIL 14, 2021  
11:00 AM.

This meeting will be conducted by Zoom. Locations will not be provided as the Brown Act has been partially suspended due to Coronavirus (COVID-19).

**Use the line below to access the meeting:**

<https://zoom.us/j/95319436825?pwd=RXlnQ044TVNRQm1tS3lXdFJhYVJvZz09>

**Meeting ID:** 953 1943 6825

**Passcode:** 092361

**-or Dial In:** 1 669 900 6833

### **I. CALL TO ORDER**

### **II. ROLL CALL**

#### **OFFICERS & EXECUTIVE COMMITTEE:**

SELMA UNIFIED SCHOOL DISTRICT  
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT  
KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT  
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)  
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)  
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT  
FOWLER UNIFIED SCHOOL DISTRICT  
ISLAND UNION ELEMENTARY SCHOOL DISTRICT  
KERMAN UNIFIED SCHOOL DISTRICT  
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT  
LOS BANOS UNIFIED SCHOOL DISTRICT  
SOUTHWEST TRANSPORTATION AGENCY

Larry Teixeira, President  
Annette Machado, Vice President  
Trish Singh, Secretary  
Dr. Wesley Sever, Treasurer  
Carol Bray, Accountant  
Violet Chuck, Member at Large  
May Yang, Permanent Member  
Diane Augusto, Member at Large  
Craig Magnussen, Permanent Member  
Don Shoemaker, Member at Large  
Amer Iqbal, Permanent Member  
Gary Geringer, Member at Large

#### **ADMINISTRATORS & CONSULTANTS:**

KEENAN & ASSOCIATES  
KEENAN & ASSOCIATES  
KNAK & COMPANY  
POMS & ASSOCIATES

Tyler Houston, Account Executive  
Donna Murry, Account Manager  
Erik Knak, Third Party Administrator  
Amy Dolson, Risk Manager

### **III. APPROVAL OF AGENDA**

**2020/2021-42**

**ACTION-Page 1-4**

The Executive Committee retains the right to change the order in which agenda items are discussed. Subject to review by the Executive Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

### **IV. PUBLIC COMMENTS**

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**V. CONSENT AGENDA**

**2020/2021-43**

**ACTION-Page 5-15**

The Executive Committee to consider the following items within the Consent Agenda:

- Approval of Minutes of the January 20, 2021 Executive Committee Meeting as Emailed
- Approval of Expenditures for Quarter Ending March 31, 2021 which includes Knak & Co. claim expenses.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**VI. CORRESPONDENCE**

**2020/2021-44**

**INFO-Page 16-19**

Correspondence will be presented and reviewed by the Authority (OSS). No action may be taken in response; only referred for action on a subsequent agenda.

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**VII. CLAIMS**

**THIRD PARTY ADMINISTRATOR UPDATE**

**2020/2021-45**

Erik Knak, Claims Administrator for the OSS will present his report for review.

**INFO-Page 20-21**

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**VIII. UNDERWRITING**

**NCR EXPERIENCE RATING FOR THE OSS (Authority)**

**2020/2021-46**

**INFO-Page 22**

The Account Executive, Tyler Houston will break out the factors which go into the NCR renewal rates for the Authority.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**NCR UPDATE**

**2020/2021-47**

**INFO-Page 23-29**

The Account Executive will provide the following information and recent updates on the NCR Program.

- NCR Executive Committee Meeting Summaries

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**IX. FINANCIAL**

**APPROVAL OF THE MILLIMAN, INC ACTUARIAL REPORT**

**2020/2021-48**

**ACTION-Page 30-114**

The Actuary, Guy Avagliano will present the *Summary of Actuarial Analysis as of December 31, 2020* as prepared by his firm, Milliman, Inc. for review and recommendation to the Board of Directors.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**LOSS FUND RATES**

**2020/2021-49**

**ACTION-Page 115-118**

The Actuary will present the Loss Fund Rates to the Executive Committee for consideration and recommendation to the Board of Directors.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

## **TREASURER’S REPORT**

**2020/2021-50**

**ACTION-Page 119-120**

The Executive Committee will review the Treasurer’s Report for Quarter ending March 31, 2021 for review and consideration.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

## **CONSIDERATION OF PAYING A REBATE**

**2020/2021-51**

**ACTION-Page 121-122**

The Account Executive will present the actuarial analysis of the rebate calculations to the Executive Committee for consideration and recommendation to the Board of Directors.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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## **X. ADMINISTRATION**

### **AUDITOR’S ENGAGEMENT LETTER**

**2020/2021-52**

**ACTION-Page 123-128**

The Account Executive will present the engagement letter from Borchardt, Corona, Faeth & Zakarian for years ending June 30, 2022, June 30, 2023, and June 30, 2024 to the Executive Committee for their consideration.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

### **FUTURE MEETING DATES & LOCATIONS**

**2020/2021-53**

**ACTION-Page 129-131**

The Executive Committee will consider meeting dates and locations for the 21/22 fiscal year for recommendation to the Board of Directors.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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## **XI. RISK MANAGEMENT**

### **RISK MANAGEMENT UPDATES**

**2020/2021-54**

**INFO-Page 132-137**

The Risk Manager will present the updates on Loss Control services.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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## **XII. INFORMATION**

### **MEMBER COMMENTS**

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

### **ADMINISTRATION COMMENTS**

The Administrator will report to the Executive Committee about various matters involving the Authority. There will be no member discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

### **XIII. AGENDA ITEMS FOR NEXT MEETING**

Members and others may suggest items for consideration at the next Executive Committee / Board of Directors' meeting on **Wednesday, May 26, 2021**, Southwest Education Support Center, 16644 S. Elm, Caruthers. Currently scheduled items include:

- OSS Loss History Report
- OSS Actuarial Report
- Consideration of Rebates
- Treasurer's Report
- 2020/2021 Loss Fund Contribution
- NCR Contribution
- 2020/2021 Preliminary Budget
- Future Meeting Dates and Locations

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### **XIV. ADJOURNMENT**

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#### **Americans with Disabilities Act:**

The Organization of Self-Insured Schools, a Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Donna Murry, Account Manager, Keenan & Associates, P.O. Box 1404, Selma, CA 93662. Documents and materials relating to an open session agenda item that are provided to the OSS Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 3036 Thompson Ave; Selma, CA 93662.