

PLEASE POST BY OCTOBER 9, 2020



**AGENDA**

**EXECUTIVE COMMITTEE MEETING**

WEDNESDAY, OCTOBER 14, 2020

11:00 AM

This meeting will be conducted by Zoom. Locations will not be provided as the Brown Act has been partially suspended due to Coronavirus (COVID-19).

**Use the link below to access the meeting:**

<https://zoom.us/j/91496643510?pwd=cCtyTnV0RUtGSVliYWlnM3FUeE55dz09>

**Meeting ID:** 914 9664 3510

**Password:** 850326

**-or Dial In:** 1 669 900 6833

**I. CALL TO ORDER**

**II. ROLL CALL**

**OFFICERS & EXECUTIVE COMMITTEE:**

SELMA UNIFIED SCHOOL DISTRICT  
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT  
KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT  
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)  
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)  
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT  
FOWLER UNIFIED SCHOOL DISTRICT  
ISLAND UNION ELEMENTARY SCHOOL DISTRICT  
KERMAN UNIFIED SCHOOL DISTRICT  
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT  
LOS BANOS UNIFIED SCHOOL DISTRICT  
SOUTHWEST TRANSPORTATION AGENCY

Larry Teixeira, President  
Annette Machado, Vice President  
Trish Singh, Secretary  
Dr. Wesley Sever, Treasurer  
Carol Bray, Accountant  
Russell Freitas, Member at Large  
May Yang, Permanent Member  
Diane Augusto, Member at Large  
Kraig Magnussen, Permanent Member  
Don Shoemaker, Member at Large  
Amer Iqbal, Permanent Member  
Gary Geringer, Member at Large

**ADMINISTRATORS & CONSULTANTS:**

BORCHARDT, CORONA, FAETH & ZAKARIAN  
KEENAN & ASSOCIATES  
KEENAN & ASSOCIATES  
KNAK & COMPANY  
MILLIMAN  
POMS & ASSOCIATES  
SETECH, A DIVISION OF KEENAN & ASSOCIATES

Gus Corona, Auditor  
Tyler Houston, Account Executive  
Donna Murry, Account Manager  
Erik Knak, Third Party Administrator  
Guy Avagliano, Actuary  
Amy Dolson, Risk Manager  
Mary Boyer, Assistant V.P.

**III. APPROVAL OF AGENDA**

**2020/2021-15**

**ACTION-Page 1-5**

The Executive Committee retains the right to change the order in which agenda items are discussed. Subject to review by the Executive Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

#### IV. PUBLIC COMMENTS

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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#### V. CONSENT AGENDA

2020/2021-16

**ACTION-Page 6-20**

The Executive Committee to consider the following items within the Consent Agenda:

- Approval of Minutes of the July 15, 2020 Executive Committee Meeting as Emailed
- Approval of Audited Expenditures for Year Ending June 30, 2020
- Approval of Expenditures for Quarter Ending September 30, 2020

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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#### VI. CORRESPONDENCE

2020/2021-17

**INFO-Page 21**

Correspondence will be presented and reviewed by the Board. No action may be taken in response; only referred for action on a subsequent agenda.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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#### VII. CLAIMS

##### THIRD PARTY ADMINISTRATOR UPDATE

2020/2021-18

Erik Knak, Claims Administrator for the OSS will present his report for review.

**INFO-Page 22-23**

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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#### VIII. UNDERWRITING

##### NCR UPDATE

2020/2021-19

**INFO-Page 24-31**

The Account Executive, Tyler Houston will provide the following information and recent updates on the NCR Program.

- Member Alert – Special Ed Class Action Lawsuit
- NCR Executive Committee Meeting Summaries
- NCR Risk Management Reward Program

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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#### IX. FINANCIAL

##### TREASURER'S REPORT

2020/2021-20

**ACTION-Page 32-34**

The Executive Committee will review the audited Treasurer's Report for Year ending June 30, 2020 and the Treasurer's Report for Quarter ending September 30, 2020 for review and consideration.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

##### OSS UNPAID CLAIM LIABILITY ESTIMATES

2020/2021-21

**ACTION-Page 35-49**

The Account Executive will present the OSS Unpaid Claim Liability Estimates as of June 30, 2020 to the Executive Committee for review and approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**FINANCIAL MANAGEMENT INFORMATION REPORT**

**2020/2021-22**

**ACTION-Page 50-81**

Mary Boyer with SETECH a division of Keenan & Associates will present the Financial Management Information Report for the Fiscal Years Ended June 30, 2019 and June 30, 2020 to the Executive Committee for review and approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**FINANCIAL AUDIT REPORT**

**2020/2021-23**

**ACTION-Page 82-108**

Gustavo Corona, the auditor for the OSS, will present the Financial Audit Report for Years ending June 30, 2020 and 2019 to the Executive Committee for their review and approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**FINAL BUDGET FOR THE 2020/2021 YEAR**

**2020/2021-24**

**ACTION-Page 109-110**

The Account Manager, Donna Murry will present the final budget for the 2020/2021 year to the Executive Committee for review and approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**X. ADMINISTRATION**

**WITHDRAWAL RESERVE ACCOUNT (WRA)**

**2020/2021-25**

**ACTION-Page 111-120**

The Executive Committee will review the WRA update for the districts that have terminated their membership with the OSS for review and ratification.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**CENTRAL UNIFIED SCHOOL DISTRICT'S 1<sup>ST</sup> SCHEDULED WRA REFUND PAYMENT** 2020/2021-26

**ACTION-Page 121-122**

The Executive Committee will review the 1<sup>st</sup> scheduled payment to Central Unified School District from their WRA for ratification.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**LEGAL COUNSEL FOR THE OSS JPA**

**2020/2021-27**

**ACTION-Page 123-124**

The Account Manager will present to the Executive Committee the option of going out to bid for selecting legal counsel for the OSS JPA.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**CLAIMS AUDIT REPORT**

**2020/2021-28**

**ACTION-Page 125-129**

The Executive Committee will review the claims audit report performed by Risk Management Services.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

## **XI. RISK MANAGEMENT**

### **RISK MANAGEMENT UPDATES**

**2020/2021-29**  
**INFO-Page 130-139**

The Risk Manager will present the updates on Risk Control services.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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## **XII. INFORMATION**

### **MEMBER COMMENTS**

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

### **ADMINISTRATION COMMENTS**

The Administrator will report to the Executive Committee about various matters involving the Authority. There will be no member discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

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## **XIII. AGENDA ITEMS FOR NEXT MEETING**

Members and others may suggest items for consideration at the next Executive Committee meeting on **Wednesday, January 20, 2021, Spike N Rail**, 2910 Pea Soup Anderson Blvd, Selma, CA 93662. Currently scheduled items include:

- OSS Loss History Report
  - Treasurer’s Report for Quarter Ending December 31, 2020.
  - Form 700 Conflict of Interest
  - Proposal for Actuarial Services with Milliman, Inc.
  - Annual Review of Investment Policy of Fresno County Auditor-Controller/Treasurer-Tax Collector
  - Review of the Claims Audit Report
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## **XIV. ADJOURNMENT**

### **Americans with Disabilities Act:**

The Organization of Self-Insured Schools, a Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Donna Murry, Account Manager, Keenan & Associates, P.O. Box 1404, Selma, CA 93662. Documents and materials relating to an open session agenda item that are provided to the O.S.S. Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 3036 Thompson Ave; Selma, CA 93662.