

PLEASE POST BY OCTOBER 4, 2019

## AGENDA



### EXECUTIVE COMMITTEE MEETING

WEDNESDAY, OCTOBER 09, 2019

11:00 AM

#### **SPIKE N RAIL**

2910 PEA SOUP ANDERSON BLVD

SELMA, CA 93662

#### **I. CALL TO ORDER**

#### **II. ROLL CALL**

##### OFFICERS & EXECUTIVE COMMITTEE:

SELMA UNIFIED SCHOOL DISTRICT  
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT  
KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT  
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)  
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)  
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT  
FOWLER UNIFIED SCHOOL DISTRICT  
ISLAND UNION ELEMENTARY SCHOOL DISTRICT  
KERMAN UNIFIED SCHOOL DISTRICT  
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT  
LOS BANOS UNIFIED SCHOOL DISTRICT  
SOUTHWEST TRANSPORTATION AGENCY

Larry Teixeira, President  
Annette Machado, Vice President  
Trish Singh, Secretary  
Dr. Wesley Sever, Treasurer  
Carol Bray, Accountant  
Russell Freitas, Member at Large  
Keith Loewen, Permanent Member  
Diane Augusto, Member at Large  
Kraig Magnussen, Permanent Member  
Don Shoemaker, Member at Large  
Amer Iqbal, Permanent Member  
Gary Geringer, Member at Large

##### ADMINISTRATORS & CONSULTANTS:

BORCHARDT, CORONA, FAETH & ZAKARIAN  
KEENAN & ASSOCIATES  
KEENAN & ASSOCIATES  
KNAK & COMPANY  
POMS & ASSOCIATES  
SETECH, A DIVISION OF KEENAN & ASSOCIATES

Gus Corona, Auditor  
Tyler Houston, Account Executive  
Donna Murry, Account Manager  
Erik Knak, Third Party Administrator  
Amy Dolson, Risk Manager  
Mary Boyer, Assistant V.P.

#### **III. APPROVAL OF AGENDA**

**2019/2020-11**

**ACTION-Page 1-5**

The Executive Committee retains the right to change the order in which agenda items are discussed. Subject to review by the Executive Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

#### **IV. PUBLIC COMMENTS**

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS  
COMMITTEE CONSIDERATION  
BOARD CONSIDERATION

---

**V. CONSENT AGENDA**

**2019/2020-12**

**ACTION-Page 6-20**

The Executive Committee to consider the following items within the Consent Agenda:

- Approval of Minutes of the July 10, 2019 Executive Committee Meeting as Emailed
- Approval of Audited Expenditures for Year Ending June 30, 2019
- Approval of Expenditures for Quarter Ending September 30, 2019

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

---

**VI. CORRESPONDENCE**

**2019/2020-13**

**INFO-Page 21**

No items to present.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

---

**VII. CLAIMS**

**THIRD PARTY ADMINISTRATOR UPDATE**

**2019/2020-14**

**INFO-Page 22-23**

Erik Knak, Claims Administrator for the OSS will present his report for review.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

---

**VIII. UNDERWRITING**

**NCR UPDATE**

**2019/2020-15**

**INFO-Page 24-30**

The Account Executive will provide the following information and recent updates on the NCR Program.

- NCR Executive Committee Meeting Summaries
- Status of AB218

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

---

**IX. FINANCIAL**

**TREASURER’S REPORT**

**2019/2020-16**

**ACTION-Page 31-33**

The Executive Committee will review the audited Treasurer’s Report for Year ending June 30, 2019 and the Treasurer’s Report for Quarter ending September 30, 2019 for review and consideration.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**OSS UNPAID CLAIM LIABILITY ESTIMATES**

**2019/2020-17**

**ACTION-Page 34-48**

The Account Executive will present the OSS Unpaid Claim Liability Estimates as of June 30, 2019 to the Executive Committee for review and approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**FINANCIAL MANAGEMENT INFORMATION REPORT**

**2019/2020-18**

**ACTION-Page 49-80**

Mary Boyer with SETECH a division of Keenan & Associates will present the Financial Management Information Report for the Fiscal Years Ended June 30, 2018 and June 30, 2019 to the Executive Committee for review and approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**FINANCIAL AUDIT REPORT**

**2019/2020-19**

**ACTION-Page 81-107**

Gustavo Corona, the auditor for the OSS, will present the Financial Audit Report for Years ending June 30, 2019 and 2018 to the Executive Committee for their review and approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

---

**X. ADMINISTRATION**

**WITHDRAWAL RESERVE ACCOUNT (WRA)**

**2019/2020-20**

**ACTION-Page 108-117**

The Executive Committee will review the WRA update for the districts that have terminated their membership with the OSS for approval.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**WEBSITE MAINTENANCE**

**2019/2020-21**

**INFO/ACTION-Page 118-120**

The Account Executive will present several possibilities for the continued maintenance of the OSS website.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**ALTERNATE NCR BOARD MEMBER**

**2019/2020-22**

**ACTION-Page 121-122**

The OSS Board President will request that the Executive Committee approve the appointment of Amer Iqbal, Assistant Superintendent of Los Banos Unified as OSS's alternate NCR Board Member.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**STATUS OF CAJPA RE-ACCREDITATION**

**2019/2020-23**

**INFO-Page 123**

The Account Manager will report on the status of the re-accreditation review.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

---

**XI. RISK MANAGEMENT**

**RISK MANAGEMENT UPDATES**

**2019/2020-24**

**INFO-Page 124-148**

The Risk Manager will present the updates on Risk Control services.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

---

**XII. INFORMATION**

**MEMBER COMMENTS**

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

**ADMINISTRATION COMMENTS**

The Administrator will report to the Executive Committee about various matters involving the Authority. There will be no member discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

### **XIII. AGENDA ITEMS FOR NEXT MEETING**

Members and others may suggest items for consideration at the next Executive Committee meeting on **Wednesday, January 15, 2020, Spike N Rail**, 2910 Pea Soup Anderson Blvd, Selma, CA 93662. Currently scheduled items include:

- OSS Loss History Report
- Treasurer’s Report for Year Ending June 30, 2019 and for Quarter Ending September 30, 2019.
- Form 700 Conflict of Interest
- Proposal for Actuarial Services with Milliman, Inc.
- Annual Review of Investment Policy of Fresno County Auditor-Controller/Treasurer-Tax Collector

---

### **XIV. ADJOURNMENT**

---

#### **Americans with Disabilities Act:**

The Organization of Self-Insured Schools, a Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Donna Murry, Account Manager, Keenan & Associates, P.O. Box 1404, Selma, CA 93662. Documents and materials relating to an open session agenda item that are provided to the O.S.S. Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 3036 Thompson Ave; Selma, CA 93662.