

MINUTES



EXECUTIVE COMMITTEE MEETING

TUESDAY, MAY 15, 2018

9:00 a.m.

Southwest Education Support Center

16644 S. Elm

Caruthers, CA 93609

I. CALL TO ORDER – President Larry Teixeira called the meeting to order at 9:02 a.m.

II. ROLL CALL

OFFICERS & EXECUTIVE COMMITTEE:

SELMA UNIFIED SCHOOL DISTRICT

PACIFIC UNION ELEMENTARY SCHOOL DISTRICT

KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT

KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)

FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT

FOWLER UNIFIED SCHOOL DISTRICT

FOWLER UNIFIED SCHOOL DISTRICT

ISLAND UNION ELEMENTARY SCHOOL DISTRICT

KERMAN UNIFIED SCHOOL DISTRICT

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

LOS BANOS UNIFIED SCHOOL DISTRICT

SOUTHWEST TRANSPORTATION AGENCY

Larry Teixeira, President

Annette Machado, Vice President

Trish Singh, Secretary

Carol Bray, Accountant

Russell Freitas, Member at Large

Eric Cederquist, Permanent Member

Scott Griffin, (Alt)

Diane Augusto, Member at Large

Kraig Magnussen, Permanent Member

Don Shoemaker, Member at Large

Don Laursen, Permanent Member

Sandra Robles, Member at Large

MEMBERS:

FRESNO COUNTY SUPERINTENDENT OF SCHOOLS

Jeff Becker

ADMINISTRATORS & CONSULTANTS:

KEENAN & ASSOCIATES

Tom Russo, JPA Administrator

KEENAN & ASSOCIATES

Donna Murry, Account Manager

POMS & ASSOCIATES

Amy Dolson, Risk Manager

III. APPROVAL OF AGENDA

2017 / 2018-22

ACTION

The Executive Committee retains the right to change the order in which agenda items are discussed. Subject to review by the Executive Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion was made by member Freitas, seconded by member Magnussen and unanimously carried to approve the Agenda as presented. Absent: Don Shoemaker

IV. PUBLIC COMMENTS

None

V. CONSENT AGENDA

**2017 / 2018-23
ACTION**

The Executive Committee considered the following items within the Consent Agenda:

- Approval of the Minutes of the April 19, 2018 Executive Committee meeting as emailed.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion was made by member Laursen and seconded by member Magnussen and unanimously carried to approve the Consent Agenda as presented. Absent: Don Shoemaker

VI. CORRESPONDENCE

No items to present.

VII. CLAIMS

No claims to present.

VIII. UNDERWRITING

SISTER JPA DEDUCTIBLE

**2017 / 2018-24
ACTION**

The Administrator presented the Committee with various examples of other NCR members who had Sister JPAs to aid in their establishing an appropriate deductible for O.S.S. Sister JPAs to pay before a claim arises as they currently do not pay a Loss Fund contribution.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion was made by member Cederquist and seconded by member Robles and unanimously carried to have Sister JPAs incur a \$1,000 deductible for liability. Absent: Don Shoemaker
(NOTE: OSS members other than Sister JPAs currently have a \$0 deductible for Liability)

IX. FINANCIAL

2018/2019 PRELIMINARY POOL CONTRIBUTION SPREADSHEET

**2017 / 2018-25
ACTION**

Tom Russo presented the NCR Preliminary Pool Contribution Spreadsheet to the Executive Committee for their review and recommendation to the Board of Directors. Overall O.S.S. realized a 13.8% increase in their renewal premium from various increases in exposure such as Lottery ADA, Property TIV, EDP TIV, and increase in the O.S.S. Liability ex-mod due to claim activity. Without the change in exposure, preliminary net NCR increase was 12.3%. Each individual member would have their own unique set of exposure circumstances directly affecting their renewal premium. Tom stated this was a *preliminary* indication as the excess rates have not yet been finalized and for the members to budget an additional \$1.00 per ADA to their estimated contribution.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Motion was made by member Freitas and seconded by member Machado and unanimously carried to recommend approval of the 2018/2019 Preliminary Pool Contribution Spreadsheet to the Board of Directors. Absent: Don Shoemaker

X. ADMINISTRATION

FUTURE MEETING DATES & LOCATIONS

**2017 / 2018-26
ACTION**

The Executive Committee considered meeting dates and locations for the 18/19 fiscal year for recommendation to the Board of Directors.

PUBLIC COMMENTS:

COMMITTEE CONSIDERATION: Motion was made by member Freitas and seconded by member Laursen and unanimously carried to recommend approval of the meeting dates and locations for the 18/19 fiscal year to the Board of Directors. Absent: Don Shoemaker

Member Shoemaker arrived.

XI. RISK MANAGEMENT

CONTRACT FOR WEBINAR SERIES

2017 / 2018-27
INFO / ACTION

The Risk Manager, Amy Dolson presented the contract with Diane Cranley for her seven-part webinar series; *Child Sexual Abuse Prevention*, for the Executive Committee's consideration. The Committee conditionally approved the contract and asked to have it brought back to the July meeting for ratification after review by the O.S.S. attorney.

PUBLIC COMMENTS: None

COMMITTEE CONSIDERATION: Tabled until the next Executive Committee meeting on July 11, 2018

XII. INFORMATION

MEMBER COMMENTS

A farewell was given to member Eric Cederquist on his retirement. He has been in the education field for 41 years.

ADMINISTRATION COMMENTS

None.

XIII. AGENDA ITEMS FOR NEXT MEETING

Members and others may suggest items for consideration at the next Executive Committee meeting on **Wednesday, July 11, 2018**, Spike n Rail, 2910 Pea Soup Anderson Blvd, Selma. Currently scheduled items include:

- Treasurer's Report
 - Review of Conflict of Interest Policy
 - Election of Officers
 - Diane Cranley's Webinar Series; *Child Sexual Abuse Prevention*
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XIV. ADJOURNMENT

Americans with Disabilities Act:

The Organization of Self-Insured Schools Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Donna Murry, Account Manager, Keenan & Associates, 2133 High Street, Ste E, Selma, CA 93662, 800-654-8347 extension 2037.