

**AGENDA**



**EXECUTIVE COMMITTEE MEETING**

WEDNESDAY, JANUARY 09, 2019

11:00 a.m.

**SPIKE N RAIL**

2910 PEA SOUP ANDERSON BLVD

SELMA, CA 93662

**I. CALL TO ORDER**

**II. ROLL CALL**

**OFFICERS & EXECUTIVE COMMITTEE:**

SELMA UNIFIED SCHOOL DISTRICT  
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT  
KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT  
KINGSBURG JOINT UNION ELEMENTARY SCHOOL DISTRICT  
KINGSBURG JOINT UNION ELEMENTARY SCHOOL DISTRICT  
FIREBAUGH-LAS DELTAS UNIFIED SCHOOL DISTRICT  
FOWLER UNIFIED SCHOOL DISTRICT  
ISLAND UNION ELEMENTARY SCHOOL DISTRICT  
KERMAN UNIFIED SCHOOL DISTRICT  
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT  
LOS BANOS UNIFIED SCHOOL DISTRICT  
SOUTHWEST TRANSPORTATION AGENCY

Larry Teixeira, President  
Annette Machado, Vice President  
Trish Singh, Secretary  
Dr. Wesley Sever, Treasurer  
Carol Bray, Accountant  
Russell Freitas, Member at Large  
Scott Griffin, Permanent Member  
Diane Augusto, Member at Large  
Kraig Magnussen, Permanent Member  
Don Shoemaker, Member at Large  
Don Laursen, Permanent Member  
Sandra Hoevertsz, Member at Large

**ADMINISTRATORS & CONSULTANTS:**

KEENAN & ASSOCIATES  
KEENAN & ASSOCIATES  
KEENAN & ASSOCIATES  
KNAK & COMPANY  
POMS & ASSOCIATES

Tom Russo, JPA Administrator  
Tyler Houston, Account Executive  
Donna Murry, Account Manager  
Erik Knak, Third Party Administrator  
Amy Dolson, Risk Manager

**III. APPROVAL OF AGENDA**

**2018/2019-27**

**ACTION-Page 5**

The Executive Committee retains the right to change the order in which agenda items are discussed. Subject to review by the Executive Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

**IV. PUBLIC COMMENTS**

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

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**V. CONSENT AGENDA**

**2018/2019-28**  
**ACTION-Page 6-13**

The Executive Committee to consider the following items within the Consent Agenda:

- Approval of Minutes of the October 10, 2018 Executive Committee Meeting as Emailed
- Approval of Expenditures for Quarter Ending December 31, 2018.

PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

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**VI. CORRESPONDENCE**

**2018/2019-29**  
**INFO-Page 14-23**

Correspondence will be presented and reviewed by the Board. No action may be taken in response; only referred for action on a subsequent agenda.

- Special Districts Financial Transactions Report

PUBLIC COMMENTS  
BOARD CONSIDERATION

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**VII. CLAIMS**

**THIRD PARTY ADMINISTRATOR UPDATE**

**2018/2019-30**  
**INFO-Page 24-25**

Erik Knak, Claims Administrator for the OSS will present his report for review.

PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

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**VIII. UNDERWRITING**

**NCR UPDATE**

**2018/2019-31**  
**INFO-Page 26-64**

The Account Executive will provide the following information and recent updates on the NCR Program.

- 2017-2018 End of Session, California Legislative Summary
- NCR Executive Committee Meeting Summaries

PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

**2019/2020 RENEWAL QUESTIONNAIRE UPDATE**

**2018/2019-32**  
**INFO-Page 65**

The Account Manager will provide an update of the 2019/20 Questionnaires.

PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

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**IX. FINANCIAL**

**TREASURER'S REPORT**

**2018/2019-33**  
**ACTION-Page 66-67**

The Executive Committee will review the audited Treasurer's Report for Quarter ending December 31, 2018 for approval.

PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

**X. ADMINISTRATION**

**MAILING ADDRESS FOR THE OSS**

**2018/2019-34**  
**INFO-Page 68**

The Account Manger will report on the general mailing address for the Organization of Self-Insured Schools.

**CLAIMS AUDIT REPORT**

**2018/2019-35**  
**ACTION-Page 69-74**

The Executive Committee will review the claims audit report performed by Risk Management Services.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**PROPOSAL FOR ACTUARIAL SERVICES FOR 2019**

**2018/2019-36**  
**ACTION-Page 75-78**

The Executive Committee will review the proposal for actuarial services from Milliman, Inc. for continued services.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**INVESTMENT POLICY REVIEW**

**2018/2019-37**  
**ACTION-Page 79-110**

The Executive Committee will review the Investment Policy of County of Fresno Auditor-Controller/Treasurer-Tax Collector.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

**CONFLICT OF INTEREST, FORM 700 UPDATE**

**2018/2019-38**  
**INFO-Page 111**

The Account Manager will update the Executive Committee on the Conflict of Interest, Form 700 for 2018.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**RISK MANAGEMENT**

**RISK MANAGEMENT UPDATES**

**2018/2019-39**  
**INFO-Page 112-114**

The Risk Manager will present the updates on Loss Control services.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

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**XI. INFORMATION**

**MEMBER COMMENTS**

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

**ADMINISTRATION COMMENTS**

The Administrator will report to the Executive Committee about various matters involving the Authority. There will be no member discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

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## **XII. AGENDA ITEMS FOR NEXT MEETING**

Members and others may suggest items for consideration at the next Executive Committee meeting on **Wednesday, April 10, 2019 - Spike N Rail**, 2910 Pea Soup Anderson Blvd, Selma, CA 93662. Currently scheduled items include:

- OSS Loss History Report
- Approval of Milliman Actuarial Report
- Review of the Loss Fund Rates and Recommendation to the Board of Directors
- NCR Experience Rating the OSS
- Consideration of Paying a Rebate
- PTO & Booster Club Coverage
- Treasurer’s Report for Quarter Ending March 31, 2018.
- Future Meeting Dates & Locations

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## **XII. ADJOURNMENT**

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### **Americans with Disabilities Act:**

The Organization of Self-Insured Schools, a Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Donna Murry, Account Manager, Keenan & Associates, P.O. Box 1404, Selma, CA 93662.

Documents and materials relating to an open session agenda item that are provided to the O.S.S. Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 3036 Thompson Ave; Selma, CA 93662.