

PLEASE POST BY JANUARY 4, 2019



**BOARD OF DIRECTORS MEETING**  
WEDNESDAY, JANUARY 09, 2019  
1:00 p.m.

**SPIKE N RAIL**  
2910 PEA SOUP ANDERSON BLVD  
SELMA, CA 93662

**I. CALL TO ORDER**

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**II. ROLL CALL**

**OFFICERS & BOARD OF DIRECTORS PRESENT:**

|  |   |
|--|---|
| KERMAN UNIFIED SCHOOL DISTRICT                     | Kraig Magnussen, President              |
| FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT | Russell Freitas, Vice President         |
| KINGSBURG JOINT UNION ELEMENTARY SCHOOL DISTRICT   | Dr. Wesley Sever, Treasurer             |
| ALVINA ELEMENTARY CHARTER SCHOOL DISTRICT          | Mike Iribarren, Secretary               |
| SOUTHWEST TRANSPORTATION AGENCY                    | Sandra Hoevertsz, Secretary (Alternate) |
| FOWLER UNIFIED SCHOOL DISTRICT                     | Scott Griffin                           |
| FOWLER UNIFIED SCHOOL DISTRICT                     | Gary Geringer                           |
| KINGSBURG JOINT UNION ELEMENTARY SCHOOL DISTRICT   | Carol Bray, Accountant                  |
| SELMA UNIFIED SCHOOL DISTRICT                      | Larry Teixeira                          |
| SELMA UNIFIED SCHOOL DISTRICT                      | Paul Green                              |
| FRESNO COUNTY SUPERINTENDENT OF SCHOOLS            | Laurie Gabriel                          |

**ADMINISTRATORS & CONSULTANTS:**

|                         |  |
|-------------------------|--|
| KEENAN & ASSOCIATES     | Tom Russo, JPA Administrator               |
| KEENAN & ASSOCIATES     | Tyler Houston, Account Executive           |
| KEENAN & ASSOCIATES     | Shawnee Nishimura, Claims Analyst          |
| KEENAN & ASSOCIATES     | Donna Murry, Account Manager               |
| POMS & ASSOCIATES       | Amy Dolson, Risk Manager                   |
| TRISTAR RISK MANAGEMENT | Sharon Castillo, Third Party Administrator |

**III. APPROVAL OF AGENDA**

**2018/2019-15**

**ACTION-Page 5**

The Authority retains the right to change the order in which agenda items are discussed. Subject to review by the Board of Directors, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2.

PUBLIC COMMENTS  
BOARD CONSIDERATION

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**IV. PUBLIC COMMENTS**

Members of the community wishing to address the Board about items on the agenda or items not on the agenda may do so. Speakers are requested to limit comments to three (3) minutes; individual speakers may not give their time away to another spokesperson.

PUBLIC COMMENTS  
BOARD CONSIDERATION

**V. CONSENT AGENDA**

**2018/2019-16  
ACTION-Page 6-19**

The Board of Directors to consider the following items within the Consent Agenda:

- Approval of Minutes of the October 10, 2018 Board of Directors Meeting as Emailed
- Approval of Expenditures for Quarter Ending December 31, 2018

PUBLIC COMMENTS

BOARD CONSIDERATION

**VI. CORRESPONDENCE**

**2018/2019-17  
INFO-Page 20-29**

Correspondence will be presented and reviewed by the Board. No action may be taken in response; only referred for action on a subsequent agenda.

- 2017-2018 Special Districts Financial Transaction Report

PUBLIC COMMENTS

BOARD CONSIDERATION

**VII. CLAIMS**

**THIRD PARTY ADMINISTRATOR UPDATE**

**2018/2019-18  
INFO-Page 30-32**

Sharon Castillo, Claims Administrator for Fresno County Self-Insurance Group (FCSIG) will present the claims update report for review.

PUBLIC COMMENTS

BOARD CONSIDERATION

**CLAIMS TREND OVERVIEW**

**2018/2019-19  
INFO-Page 33**

Shawnee Nishimura, Keenan Claims Analyst will present to the Board the Claims Trend Overview.

PUBLIC COMMENTS

BOARD CONSIDERATION

**VIII. UNDERWRITING**

**LEGISLATIVE UPDATE**

**2018/2019-20  
INFO-Page 34-43**

The Administrator will present legislative updates/current events affecting their workers' compensation program.

PUBLIC COMMENTS

BOARD CONSIDERATION

**PAYROLL FACTOR FOR 2019/2020**

**2018/2019-21  
INFO-Page 44**

The Board of Directors will discuss any general increase in payrolls for the 2019/20 year.

PUBLIC COMMENTS

BOARD CONSIDERATION

**DISCUSSION OF LATE PAYMENT PENALTY**

**2018/2019-22  
INFO-Page 45-47**

The late payment penalty provision in the Bylaws will be discussed.

PUBLIC COMMENTS

BOARD CONSIDERATION

**IX. FINANCIAL**

**TREASURER’S REPORT**

**2018/2019-23**  
**ACTION-Page 48-49**

The Board of Directors will review the Treasurer’s Report for Quarter ending December 31, 2018 for approval.

PUBLIC COMMENTS  
BOARD CONSIDERATION

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**X. ADMINISTRATION**

**MAILING ADDRESS FOR FCSIG**

**2018/2019-24**  
**INFO-Page 50**

The Account Manager will report on the general mailing address for Fresno County Self-Insurance Group.

PUBLIC COMMENTS  
BOARD CONSIDERATION

**PROPOSAL FOR ACTUARIAL SERVICES FOR 2019**

**2018/2019-25**  
**ACTION-Page 51-55**

The Board of Directors will review the proposal for actuarial services from Milliman, Inc. for continued services.

PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

**INVESTMENT POLICY REVIEW**

**2018/2019-26**  
**ACTION-Page 56-87**

The Board of Directors will review the Investment Policy of County of Fresno Auditor-Controller/Treasurer-Tax Collector.

PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

**CONFLICT OF INTEREST, FORM 700 UPDATE**

**2018/2019-27**  
**INFO-Page 88**

The Account Manager will update the Executive Committee on the Conflict of Interest, Form 700 for 2018.

PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

**CLAIMS AUDIT REPORT**

**2018/2019-28**  
**ACTION-Page 89-111**

The Board of Directors will review the claims audit report performed by Farley Consulting Services, LLC (FCS).

PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

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**XI. RISK MANAGEMENT**

**ADA/FEHA COMPLIANCE TRAINING WORKSHOP WITH RACHEL SHAW**

**2018/2019-29**  
**ACTION- Page 112 -113**

The Risk Manager will present an opportunity for two employees per member to attend an ADA/FEHA Compliance Training Workshop.

PUBLIC COMMENTS  
COMMITTEE CONSIDERATION

## RISK MANAGEMENT UPDATES

The Risk Manager will present the updates on Loss Control services.

PUBLIC COMMENTS

BOARD CONSIDERATION

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## XII. INFORMATION

### MEMBER COMMENTS

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

### ADMINISTRATION COMMENTS

The Administrator will report to the Authority about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

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## XIII. AGENDA ITEMS NEXT MEETING

Members and others may suggest items for consideration at the Board of Directors' meeting scheduled for **1:00 p.m. on Wednesday, April 10, 2019, Spike N Rail, 2910 Pea Soup Anderson Blvd, Selma.** Currently scheduled items include:

- Third Party Administrator Update
- Claims Trend Overview
- Treasurer's Report
- Future Meeting Dates & Locations

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## XIV. ADJOURNMENT

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### Americans with Disabilities Act:

Fresno County Self-Insurance Group, Workers' Compensation JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Fresno County Self-Insurance Group, Workers' Compensation JPA, shall be made to: Donna Murry, Account Manager, Keenan & Associates, P.O. Box 1404, Selma, CA 93662.

Documents and materials relating to an open session agenda item that are provided to F.C.S.I.G. Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 3036 Thompson Ave; Selma, CA 93662.