

PLEASE POST BY JULY 06, 2018

AGENDA



EXECUTIVE COMMITTEE MEETING

WEDNESDAY, JULY 11, 2018

11:00 a.m..

SPIKE N RAIL

2910 PEA SOUP ANDERSON BLVD

SELMA, CA 93662

I. CALL TO ORDER

II. ROLL CALL

OFFICERS & EXECUTIVE COMMITTEE:

SELMA UNIFIED SCHOOL DISTRICT
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT
KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT
FOWLER UNIFIED SCHOOL DISTRICT
ISLAND UNION ELEMENTARY SCHOOL DISTRICT
KERMAN UNIFIED SCHOOL DISTRICT
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
LOS BANOS UNIFIED SCHOOL DISTRICT
SOUTHWEST TRANSPORTATION AGENCY

Larry Teixeira, President
Annette Machado, Vice President
Trish Singh, Secretary
Dr. Wesley Sever, Treasurer
Carol Bray, Accountant
Russell Freitas, Member at Large
Scott Griffin, Permanent Member
Diane Augusto, Member at Large
Kraig Magnussen, Permanent Member
Don Shoemaker, Member at Large
Don Laursen, Permanent Member
Sandra Robles, Member at Large

ADMINISTRATORS & CONSULTANTS:

KEENAN & ASSOCIATES
KEENAN & ASSOCIATES
KEENAN & ASSOCIATES
KNAK & COMPANY
POMS & ASSOCIATES

Tom Russo, JPA Administrator
Tyler Houghton, Account Executive
Donna Murry, Account Manager
Erik Knak, Third Party Administrator
Amy Dolson, Risk Manager

III. APPROVAL OF AGENDA

2018 / 2019-01

ACTION-Page 5

The Executive Committee retains the right to change the order in which agenda items are discussed. Subject to review by the Executive Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

PUBLIC COMMENTS

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

IV. CONSENT AGENDA

2018 / 2019-02
ACTION-Page 6-13

The Executive Committee to consider the following items within the Consent Agenda:

- Approval of Minutes of the May 15, 2018 Executive Committee Meeting as Emailed
- Approval of Expenditures for Quarter Ending June 30, 2018.

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

V. CORRESPONDENCE

No items to present.

VI. CLAIMS

THIRD PARTY ADMINISTRATOR UPDATE

2018 / 2019-03
INFO-Page 14-15

Erik Knak, Claims Administrator for the OSS will present his report for review.

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

VII. UNDERWRITING

NCR UPDATE

2018 / 2019-04
INFO -Page 16-82

The Administrator will provide the following information and recent updates on the NCR Program.

- NCR Executive Committee Meeting Summaries
- AB699: Sample Policies to Assist in Responding to Immigration Issues

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

AGREEMENT BETWEEN THE OSS AND THE UNIVERSITY OF CALIFORNIA

2018 / 2019-05
ACTION-Page 83-90

The Account Manager will present the five-year agreement between the OSS and the University of California to the Executive Committee for review.

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

VIII. FINANCIAL

TREASURER'S REPORT

2018 / 2019-06
ACTION-Page 91-92

The Executive Committee will review the Treasurer's Report for Quarter and Unaudited Year ending June 30, 2018 for review and consideration.

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

2018/2019 FINAL POOL CONTRIBUTION SPREADSHEET

2018 / 2019-07
ACTION-Page 93-94

The Administrator will present the 2018/2019 final Pool Contribution Spreadsheet to the Executive Committee for their review and approval.

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

2018/2019 FINAL BUDGET

2018 / 2019-08
ACTION-Page 95-96

The final Budget will be presented to the Executive Committee for approval.
PUBLIC COMMENTS
COMMITTEE CONSIDERATION

IX. ADMINISTRATION

CLAIMS AUDIT

2018 / 2019-09
INFO-Page 97

A Request for Proposal will be sent out to engage a firm for performing a claims audit for the Authority.
PUBLIC COMMENTS
COMMITTEE CONSIDERATION

BIENNIAL NOTICE / CONFLICT OF INTEREST CODE REVIEW

2018 / 2019-10
ACTION-Page 98-103

The Conflict of Interest Code for the OSS will be reviewed.
PUBLIC COMMENTS
COMMITTEE CONSIDERATION

ELECTION OF OFFICERS

2018 / 2019-11
ACTION-Page 104-105

The Executive Committee shall elect its officers for the 2018/2019 year.
PUBLIC COMMENTS
COMMITTEE CONSIDERATION

X. RISK MANAGEMENT

CONTRACT FOR WEBINAR SERIES

2018 / 2019-12
ACTION-Page 106-113

Amy Dolson, the Authority's Risk Manager will present the final contract for Diane Cranley's seven-part webinar series, *Child Sexual Abuse Prevention*.
PUBLIC COMMENTS
COMMITTEE CONSIDERATION

RISK MANAGEMENT UPDATES

2018 / 2019-13
INFO-Page 114-136

The Risk Manager will present the updates on Loss Control services.
PUBLIC COMMENTS
COMMITTEE CONSIDERATION

XI. INFORMATION

MEMBER COMMENTS

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

ADMINISTRATION COMMENTS

The Administrator will report to the Executive Committee about various matters involving the Authority. There will be no member discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

XII. AGENDA ITEMS FOR NEXT MEETING

Members and others may suggest items for consideration at the next Executive Committee meeting on **Wednesday, October 10, 2018, Spike N Rail**, 2910 Pea Soup Anderson Blvd, Selma, CA 93662. Currently scheduled items include:

- OSS Loss History Report
- Treasurer’s Report for Year Ending June 30, 2018 and for Quarter Ending September 30, 2018.
- Approval of the Financial Audit for Years Ending June 30, 2018 and 2017
- Approval of the SETECH Report
- Approval of the Claims Auditor

XIII. ADJOURNMENT

Americans with Disabilities Act:

The Organization of Self-Insured Schools Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Donna Murry, Account Manager, Keenan & Associates, 2133 High Street, Ste E, Selma, CA 93662, 800-654-8347 extension 2037.