

PLEASE POST BY APRIL 16, 2018

AGENDA



EXECUTIVE COMMITTEE MEETING

THURSDAY, APRIL 19, 2018

11:00 AM.

Favorito

115 N 6th

Fowler, CA 93625

I. CALL TO ORDER

II. ROLL CALL

OFFICERS & EXECUTIVE COMMITTEE:

SELMA UNIFIED SCHOOL DISTRICT
PACIFIC UNION ELEMENTARY SCHOOL DISTRICT
KINGS RIVER-HARDWICK UNION ELEMENTARY SCHOOL DISTRICT
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)
KINGSBURG JOINT UNION SCHOOL DISTRICT (ELEMENTARY)
FIREBAUGH-LAS DELTAS JOINT UNIFIED SCHOOL DISTRICT
FOWLER UNIFIED SCHOOL DISTRICT
FOWLER UNIFIED SCHOOL DISTRICT
ISLAND UNION ELEMENTARY SCHOOL DISTRICT
KERMAN UNIFIED SCHOOL DISTRICT
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
LOS BANOS UNIFIED SCHOOL DISTRICT
SOUTHWEST TRANSPORTATION AGENCY

Larry Teixeira, President
Annette Machado, Vice President
Trish Singh, Secretary
Dr. Wesley Sever, Treasurer
Carol Bray, Accountant
Russell Freitas, Member at Large
Eric Cederquist, Permanent Member
Scott Griffin, (Alt)
Diane Augusto, Member at Large
Kraig Magnussen, Permanent Member
Don Shoemaker, Member at Large
Don Laursen, Permanent Member
Sandra Robles, Member at Large

ADMINISTRATORS & CONSULTANTS:

KEENAN & ASSOCIATES
KEENAN & ASSOCIATES
KNAK & COMPANY
POMS & ASSOCIATES

Tom Russo, JPA Administrator
Donna Murry, Account Manager
Erik Knak, Third Party Administrator
Amy Dolson, Risk Manager

III. APPROVAL OF AGENDA

2017 / 2018-01

ACTION-Page 6

The Executive Committee retains the right to change the order in which agenda items are discussed. Subject to review by the Executive Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

PUBLIC COMMENTS

The public may address the Executive Committee on any matter pertaining to the JPA that is not on the agenda. The President reserves the right to limit the time of presentation by individual or topic.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

IV. CONSENT AGENDA

**2017 / 2018-02
ACTION-Page 7-14**

The Executive Committee to consider the following items within the Consent Agenda:

- Approval of Minutes of the January 18, 2018 Executive Committee Meeting as Emailed
- Approval of Expenditures for Quarter Ending March 31, 2018.

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

V. CORRESPONDENCE

No items to present.

VI. CLAIMS

THIRD PARTY ADMINISTRATOR UPDATE

**2017 / 2018-03
INFO-Page 15-16**

Erik Knak, Claims Administrator for the O.S.S. will present his report for review.

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

VII. UNDERWRITING

APPROVAL OF THE MILLIMAN, INC ACTUARIAL REPORT

**2017 / 2018-04
ACTION-Page 17-41**

The Administrator will present the *Actuarial Evaluation of the Liability and Property Self-Insurance Fund For The Organization of Self-Insured Schools as of December 31, 2017* as prepared by Milliman, Inc. for review and consideration.

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

LOSS FUND RATES

**2017 / 2018-05
ACTION-Page 42-45**

The Administrator will present the Loss Fund Rates to the Executive Committee for consideration and recommendation to the Board of Directors.

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

NCR EXPERIENCE RATING FOR THE O.S.S. (Authority)

**2017 / 2018-06
ACTION-Page 46**

The Administrator will breakout the factors which go into the NCR renewal rates for the Authority.

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

CONSIDERATION OF PAYING A REBATE

**2017 / 2018-07
INFO/ACTION-Page 47-49**

The Administrator will present the actuarial analysis of the rebate calculation to the Executive Committee for consideration and recommendation to the Board of Directors.

PUBLIC COMMENTS
COMMITTEE CONSIDERATION

NCR UPDATE

2017 / 2018-08
INFO -Page 50-74

The Administrator will provide the following information and recent updates on the NCR Program.

- Title IX Compliance
- AB 949 – Background Check for Sole Proprietors
- AB 424 – Tightens Firearm Possession Restrictions
- Prop 64 – Recreational Marijuana Impact on Schools
- NCR Executive Committee Meeting Summaries
- NCR Spring Newsletter

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

CL-01 CYBER LIABILITY POLICY DEDUCTIBLE

2017 / 2018-09
INFO/ACTION-Page 75-76

The Account Manager will present the Cyber Liability Policy Deductible - CL-01 to the Executive Committee for review.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

O.S.S. BLANKET ACCIDENT INSURANCE PROGRAM

2017 / 2018-10
INFO-Page 77-78

Ernie Souders with Trinity First Insurance Services, will present a summary of the excess Blanket Student Accident Insurance Program provided by the Organization of Self-Insured Schools for review.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

PTO AND BOOSTER CLUB COVERAGE

2017 / 2018-11
INFO-Page 79-80

The Account Manager will present a market for affordable coverage for Parent Teacher Organizations and Booster Clubs through R.V. Nuccio for review.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

SISTER JPAs' CYBER COVERAGE

2017 / 2018-12
INFO/ACTION-Page 81-99

The Administrator will discuss Sister JPAs option to purchase Cyber Coverage.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

SISTER JPA DEDUCTIBLE

2017 / 2018-13
ACTION-Page 100

The Administrator will present to the Committee for discussion on an appropriate deductible for a Sister JPA to pay.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

VIII. FINANCIAL

TREASURER'S REPORT

2017 / 2018-14
ACTION-Page 101-102

The Executive Committee will review the Treasurer's Report for the Quarter ending March 31, 2018 for review and consideration.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

IX. ADMINISTRATION

FUTURE MEETING DATES & LOCATIONS

**2017 / 2018-15
ACTION-Page 103-105**

The Executive Committee will consider meeting dates and locations for the 18/19 fiscal year for recommendation to the Board of Directors.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

AUDITOR'S ENGAGEMENT LETTER

**2017 / 2018-16
ACTION-Page 106-111**

The Account Manager will present the engagement letter from Borhardt, Corona, Faeth, & Zakarian for years ending June 30, 2019, June 30, 2020, and June 30, 2021 for their consideration.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

JPA ADMINISTRATION SERVICES AGREEMENT

**2017 / 2018-17
INFO-Page 112-128**

The Executive Committee will review the JPA ADMINISTRATION SERVICES AGREEMENT.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

DONNA MURRY'S NEW CONTACT INFORMATION

**2017 / 2018-18
INFO-Page 129--130**

Donna Murry, Account Manager will present her new contact information.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

CLERICAL AMENDMENT TO EXISTING POLICIES

**2017 / 2018-19
INFO-Page 131-132**

The Account Manager will present the Clerical Amendment of the Preamble to Existing Policies of the O.S.S. effective as of 2/6/18 for review.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

W/C VOLUNTEER RESOLUTIONS

**2017 / 2018-20
INFO-Page 133-135**

The Account Manager will present the list of the Organization of Self-Insured Schools member districts who have passed a Volunteer W/C Resolution and present a copy of a Sample Volunteer W/C Resolution the members can present to their Boards.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

X. RISK MANAGEMENT

RISK MANAGEMENT UPDATES

**2017 / 2018-21
INFO-Page 136-158**

The Risk Manager will present the updates on Loss Control services.

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

XI. INFORMATION

MEMBER COMMENTS

Each member may report about various matters involving the Authority. There will be no Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

ADMINISTRATION COMMENTS

The Administrator will report to the Executive Committee about various matters involving the Authority. There will be no member discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

XII. AGENDA ITEMS FOR NEXT MEETING

Members and others may suggest items for consideration at the next Executive Committee / Board of Directors' meeting on **Tuesday, May 15, 2018**, Southwest Education Support Center, 16644 S. Elm, Caruthers. Currently scheduled items include:

- Treasurer's Report
- OSS Loss History Report
- 2018 / 2019 Loss Fund Contribution
- NCR Contribution
- 2018 / 2019 Preliminary Budget

XIII. ADJOURNMENT

Americans with Disabilities Act:

The Organization of Self-Insured Schools Property & Liability JPA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Organization of Self-Insured Schools Property & Liability JPA, shall be made to: Donna Murry, Account Manager, Keenan & Associates, 2133 High Street, Ste E, Selma, CA 93662, 800-654-8347 extension 2037.