

OSS
ORGANIZATION OF
SELF-INSURED SCHOOLS

Executive Committee Meeting

11:00 a.m. Thursday, October 26, 2017

Favorito
115 N 6th
Fowler, CA 93625

Meeting Minutes

Call to Order President Teixeira called the meeting to order at 11:01 a.m.

Attendance

Selma Unified School District Larry Teixeira	Kings River-Hardwick Un Elementary School District Trish Singh
Los Banos Unified School District Don Laursen	Kingsburg Joint Union School District (Elem) Carol Bray
Island Union Elementary School District Diane Augusto	Firebaugh Las-Deltas Joint Unified School District Russell Freitas
Pacific Union Elementary School District Annette Machado	Fowler Unified School District Eric Cederquist Scott Griffin
Kingsburg Jt Union High School District Don Shoemaker	Guests: Gustavo Corona – Borchardt Corona Faeth & Zakarian Erik Knak – <i>Knak & Associates</i> Amy Dolson – <i>Poms & Associates</i> Bill Tucker - <i>Tucker-Alexander Ins.</i> Donna Murry – <i>Tucker-Alexander Ins.</i>
Fresno County Superintendent of Schools Jeff Becker	
Valley Regional Occupational Program Dora Alvarado	

Introductions The attending committee members and guests introduced themselves.

Approval of Agenda President Teixeira mentioned the need to table Action Item 9.2 *Consider Approval of SETECH Report* until the Executive Committee meeting in January. The motion to approve the agenda with the tabling of Action Item 9.2 *Consider Approval of SETECH Report* was made by member Machado and seconded by member Augusto.

Ayes: Teixeira, Singh, Bray, Laursen, Augusto, and Machado. Nays: None. Abstentions: None. Motion carried.

Public Hearing Session President Teixeira asked if anyone wished to address the Committee. There was no response.

Consent Agenda The motion was made by member Machado and seconded by member Singh to approve the Consent Agenda which included the following:

- A. Approval of the minutes of the July 20, 2017 Executive Committee meeting as emailed.
- B. Approval of audited expenditures for quarter and year ending June 30, 2017, (Attachment A) and quarter ending September 30, 2017, (Attachment B).

Ayes: Teixeira, Singh, Bray, Laursen, Augusto, and Machado. Nays: None. Abstentions: None. Motion carried.

Treasurer's Report Carol Bray, the O.S.S. accountant presented the audited financial statement for year ending June 30, 2017, (Attachment C) and for quarter ending September 30, 2017, (Attachment D).

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Broker/Manager's Report

NCR Meeting Ann'l Meeting Highlights The JPA manager, Bill Tucker reported on highlights of the NorCal ReLIEF (NCR) annual meeting:

Election of Secretary - Larry Teixeira was elected to the office of secretary for NCR. He is also a member of the NCR Executive Committee.

Accreditation w/Excellence - NCR was awarded their re-accreditation with excellence plaque for the 2017-2020 period. They have had their accreditation with excellence since 1993.

Finances - The NCR Financial Committee reported that the finances of NCR are solid. This was confirmed by the SETECH report as presented by Mary Boyer.

Claim Trends - The claim trend report showed the 2016-17 claim frequency for NCR is the lowest since 2010-11. No liability claims have gone into the excess layers for the last three (3) years, everything has been within the \$1,000,000 layer. The property claim frequency has maintained its average but the severity is up mostly due to fire – both accidental and arson, and weather related causes. Sexual assault claims are still around but severity is low, none have gone to the reinsures for three (3) years. One success story was a charter school claim which closed without payment. This particular claim had the potential to be a \$12.5 million claim.

Matching Grant - NCR announced their matching grant, which the risk manager will be discussing next.

Injunctive Relief Claims – Suits claiming Title IX violations are on the rise. While most of the suits involve sports, districts are open to other equality issues between the sexes, (Attachment E). The JPA manager will be emailing out a larger PowerPoint presentation to all member districts on this subject.

VP Vacancy

The office of the Vice President on the Executive Committee is vacant with Dean Bubar's recent retirement from Los Banos Unified School District. Filling the office will be given consideration at the January 18th meeting.

Members Freitas, Cederquist & Griffin arrived.

Administrator's Report

The O.S.S. claims administrator Erik Knak from Knak & Company presented his report, *The O.S.S. Loss History Review – (Incurred)* as of 10-17-2017, years 2008-09 through 2017-18, (Attachment F). He stated overall the O.S.S. is doing better than one year ago.

Loss Control Report

O.S.S. risk manager, Amy Dolson from Poms and Associates presented the risk management report detailing the various areas of risk management she is currently involved, (Attachment G):

NCR Matching Grant

The NCR Matching Grant Program Guidelines have been updated and the application period is now open. When submitting your application, you must be in compliance with the required safety inspections along with a signed affidavit of said compliance, (Attachment H).

Diane Cranley Presentation

NCR is sponsoring a presentation by Diane Cranley titled Preventing Sexual Abuse in Schools, (Attachment I). This training will go beyond mandated reporter training and examines prevention. The training will be held on Wednesday, November 8, 2017 at the Fresno County Superintendent of Schools from 9:00 a.m. – 12:00 p.m. There has been a very good response from the member districts. It is hopeful that at least one person from each district will be attending this presentation.

Member Shoemaker arrived.

NCR Risk Mgmt Reward Program

The NCR Risk Management Reward Program parameters have been updated for the 17/18 program year to include a new micro-learning series on the Keenan Safe Schools site and to recognize and reward districts who participate in this new series. The series provides enhanced training that increases awareness to prevent child abuse in the school community. They are offering \$2,500 each on a lottery drawing basis to (10) districts who have taken the first two courses of this series, (Attachment J). As an OSS member, you have access to the Keenan Safe School online training program. Information to get your district started with this program was provided in a flyer, (Attachment K). It was also announced a webinar on this child abuse prevention series will be held on November 14, 2017 from 9:00 a.m. to 10:00 a.m. The registration link will be provided in a bulletin to the member districts.

Risk Control Training

It was announced upcoming seminars for risk control training have been scheduled and are:

Forklift Operator Certification Workshop; 11/28/17 at Kerman USD

Food Safety Workshop – Certified Professional Food Safety Manager Course & Exam; 11/20/17 in Visalia – class 8:00 a.m. and exam 11:45 a.m.

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Loss Control Cont.

Member Visits

Member visits are continuing, expressly to meet with staff to review individual loss runs and discuss O.S.S. provided risk management and loss control services. Four (4) member visits have been completed this quarter.

Action Items

Financial Audit

Gustavo Corona with the firm Borchardt Corona Faeth and Zakarian presented the O.S.S. financial audit for years ending June 30, 2017 and 2016, (Attachment L). He declared all items to be fairly stated. The motion to approve the O.S.S. financial audit for years ending 2017 and 2016 was made by member Freitas and seconded by member Cederquist.

Ayes: Teixeira, Singh, Bray, Laursen, Augusto, Machado, Freitas, Cederquist, and Shoemaker. Nays: None. Abstentions: None. Motion carried.

Board Member Report

President Teixeira mentioned NCR has a number of committees which are available for members to serve and encourages their participation in such. He also mentioned an *Active Killer* presentation he attended at the NCR annual meeting and how schools can prepare for a threat which involves more than firearms.

Next Meeting/ Adjournment

The next scheduled meeting for the Executive Committee is **11:00 a.m., Thursday, January 18, 2018** at Favorito's, Fowler.

With no further business, the meeting adjourned at 11:53 a.m.

Prepared by,

Donna Murry

Donna Murry
TS:dm

Approved by,

Trish Singh|dm

Trish Singh
O.S.S. Secretary