


FRESNO COUNTY
SELF INSURANCE GROUP

Quarterly Board Meeting

1:30 p.m. Tuesday, June 14, 2016

**J. Frank Parks Education Center
Selma Unified School District
3036 Thompson Ave.
Selma, CA 93662**

Meeting Minutes

Call to Order President Eric Cederquist called the meeting to order at 1:35 p.m.

Attendance

Fowler Unified School District Eric Cederquist	Kingsburg Joint Union School District (Elem) Dr. Wesley Sever Carol Bray
Selma Unified School District Larry Teixeira	Alvina Elementary School District Mike Iribarren
Kings Canyon Unified School District Dr. John Quinto	Guests: Sharon Castillo – <i>Tristar Risk Management</i> Curt Crockett – <i>Tristar Risk Management</i> Tom Veal – <i>Tristar Risk Management</i> Dr. Henry Brock – <i>Brock's Loss Control</i> Bill Tucker - <i>Tucker-Alexander Ins.</i> Donna Murry – <i>Tucker-Alexander Ins.</i> Amy Dolson – <i>Poms & Associates</i>
Southwest Transportation Agency Sandra Robles	
Firebaugh-Las Deltas Jt Unified School District Russell Freitas	
Kerman Unified School District Kraig Magnussen	

Approval of Agenda The motion to approve the agenda was made by member Teixeira and seconded by member Quinto.
Ayes: Members Cederquist, Sever, Bray, Teixeira, Iribarren, and Quinto. Nays: None. Abstentions: None. Motion carried.

Public Hearing Session President Cederquist asked if anyone wished to address the Board. There was no response.

Consent Agenda The motion was made by member Quinto and seconded by member Teixeira to approve the consent agenda which included the following:
A. Approval of the minutes from the May 03, 2016 Special Board & Quarterly meetings as emailed.
B. Approval of expenditures for period ending May 31, 2016, (Attachment A).
Ayes: Members Cederquist, Sever, Bray, Teixeira, Iribarren, and Quinto. Nays: None. Abstentions: None. Motion carried.

Treasurer's Report Carol Bray, the F.C.S.I.G. accountant presented the financial statement for quarter ending May 31, 2016, (Attachment B).

JPA Manager's Report The JPA manager, Bill Tucker with Tucker-Alexander Insurance presented the Claims Cost Analysis for period ending May 31, 2016, (Attachment C). He mentioned the claims continue to improve for the current 15/16 year.
Claims Cost Analysis

KCUSD Transfer of Claims Liab Mr. Tucker mentioned he was contacted by the manager of the new group Kings Canyon Unified School District was moving to for their workers' comp. coverage. They were interested in the transfer of Kings Canyon's open claims to their group and invoice F.C.S.I.G. / Tristar for the funds they spend to close out the open reserves. Mr. Tucker's review on such a transfer did not prove to be advantageous to F.C.S.I.G. and declined the offer.

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Golf Tournament

It was mentioned the Tucker / Magill Golf Tournament was quickly approaching and was to be held this year at the Sunnyside Country Club on 6/16/16.

Administrator's Report

The F.C.S.I.G. claims administrator, Sharon Castillo with Tristar Risk Management presented the claims matrix for the period 7/01/15 – 5/13/16 and its comparison with the year prior, (Attachment D). The increase in payments over this past month have been the result of trying to settle old claims of those districts which will be leaving. The adequacy of the settlement when trying to resolve old claims involve a variety of factors, especially if Medicare is involved. It was also mentioned Tristar is available for a claims review for any district wanting one and a follow up email will be sent to all districts advising them of this service.

Loss Control Report

F.C.S.I.G. risk manager, Dr. Henry Brock reported on the risk management areas he has recently been involved:

The Return to Work (RTW) committee meeting was postponed due to the grounding of a flight of one of the main presenters. The meeting will be rescheduled. Loss reports geared to each district, highlighting their strengths and vulnerable areas have been distributed. The plan is to visit each member to review their report, answer questions and solicit suggestions. A forklift operator certification workshop is scheduled for the following week at Selma Unified with a pesticide handler safety workshop at Southwest Transportation Agency's facilities the following day. The SIPE online training program will no longer be available after September 1, though plans are in the works for the replacement online program. The new schedule for safety inspections was presented, (Attachment E) with site security assessments to be addressed for the Board's consideration at the October meeting. An active shooter/lockdown DVD is projected to be distributed to each member before their fall staff in-service.

Action Items

Workers' Comp
Rate & Probability
Level

The JPA manager presented the renewal rates as calculated by the actuary, and its comparison to the year prior at the expected value, and the 60% probability level at both the \$350,000 and \$500,000 retentions for the 16/17 year, (Attachment F). Only three times in 20 years did the JPA penetrate its retention level and that was when the retention was \$275,000, (Attachment G). It was the JPA manager's recommendation to go with a \$500,000 retention at a 60% probability level. After discussion, the motion was made by member Sever and seconded by member Teixeira to approve the F.C.S.I.G. rate at the 60% probability level with the \$500,000 retention, (Attachment H).

Ayes: Members Cederquist, Sever, Bray, Teixeira, Iribarren, and Quinto. Nays: None. Abstentions: None. Motion carried.

Bylaws Revisions

Deleting KCUSD
& Sanger USD

Due to the departure of two of the districts which held permanent positions, the motion to revise the Restated Bylaws of the Fresno County Self-Insurance Group to delete Kings Canyon Unified School District and Sanger Unified School District as permanent members was made by member Teixeira and seconded by member Sever.

Ayes: Members Cederquist, Sever, Bray, Teixeira, Iribarren, and Quinto. Nays: None. Abstentions: None. Motion carried.

Increasing At-
Large Members

The motion to increase the At-Large Members on the F.C.S.I.G. Board of Directors from three (3) to five (5) members was made by member Teixeira and seconded by member Quinto.

Ayes: Members Cederquist, Sever, Bray, Teixeira, Iribarren, and Quinto. Nays: None. Abstentions: None. Motion carried.

Agreement Revisions

Deleting KCUSD
& Sanger USD

The motion to revise the Restated Joint Powers Agreement of Fresno County Self Insurance Group to reflect the deletion of Kings Canyon Unified School and Sanger Unified School District as permanent members was made by member Sever and seconded by member Quinto.

Ayes: Members Cederquist, Sever, Bray, Teixeira, Iribarren, and Quinto. Nays: None. Abstentions: None. Motion carried.

Increasing At-
Large Members

The motion to revise the Restated Joint Powers Agreement of Fresno County Self Insurance Group to increase the At-Large Members on the F.C.S.I.G. Board of Directors from three (3) to five (5) members to mirror that of the recently revised Bylaws was made by member Sever and seconded by member Teixeira.

Ayes: Members Cederquist, Sever, Bray, Teixeira, Iribarren, and Quinto. Nays: None. Abstentions: None. Motion carried.

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Action Items – cont.

- Agreement Revisions
Cont. A signature page will be mailed to the F.C.S.I.G. members as signatures of all members are required to amend the F.C.S.I.G. Agreement.
- A full copy of the amended Bylaws and Agreement is available on the F.C.S.I.G. website www.fcsigweb.org – Resources – Documents – FCSIG Bylaws, Policies, and Resolutions
- Election of At-Large Members The motion was made by member Teixeira and seconded by Member Sever to elect the following slate of at-large members to the Board:
Alvina Elementary School District – Mike Iribarren
Fresno County Superintendent of Schools – Laurie Gabriel
Southwest Transportation Agency – Sandra Robles
Kerman Unified School District – Kraig Magnussen
Firebaugh-Las Deltas Joint Unified School District – Russell Freitas
- Ayes: Members Cederquist, Sever, Bray, Teixeira, Iribarren, and Quinto. Nays: None. Abstentions: None. Motion carried.
- Election of Officers The motion to elect Eric Cederquist F.C.S.I.G. President was made by member Quinto and seconded by member Teixeira.
- Ayes: Members Cederquist, Sever, Bray, Teixeira, Iribarren, and Quinto. Nays: None. Abstentions: None. Motion carried.
- The motion to elect Kraig Magnussen F.C.S.I.G. Vice President was made by member Teixeira and seconded by member Sever.
- Ayes: Members Cederquist, Sever, Bray, Teixeira, Iribarren, and Quinto. Nays: None. Abstentions: None. Motion carried.
- The motion to elect Mike Iribarren F.C.S.I.G. Secretary was made by member Sever and seconded by member Quinto.
- Ayes: Members Cederquist, Sever, Bray, Teixeira, Iribarren, and Quinto. Nays: None. Abstentions: None. Motion carried.
- The motion to elect Sandra Robles as the alternate F.C.S.I.G. Secretary was made by member Sever and seconded by member Quinto.
- Ayes: Members Cederquist, Sever, Bray, Teixeira, Iribarren, and Quinto. Nays: None. Abstentions: None. Motion carried.
- The motion to elect Wesley Sever as F.C.S.I.G. Treasurer was made by member Quinto and seconded by member Teixeira.
- Ayes: Members Cederquist, Sever, Bray, Teixeira, Iribarren, and Quinto. Nays: None. Abstentions: None. Motion carried.
- Rent-a-Risk
Manager The motion to accept the Poms & Associates Risk Services Agreement (Rent-a-Risk-Manager) as presented by the F.C.S.I.G. risk manager was made by member Quinto and seconded by member Sever, (Attachment I).
- Ayes: Members Cederquist, Sever, Bray, Teixeira, Iribarren, and Quinto. Nays: None. Abstentions: None. Motion carried.
- Tristar Service
Agrmnt Amendment The JPA manager presented the Third Amendment to the Tristar Service Agreement, (Attachment J) for consideration by the Board. The motion to accept the Third Amendment to the Tristar Service Agreement was made by member Teixeira and seconded by member Iribarren.
- Ayes: Members Cederquist, Sever, Bray, Teixeira, Iribarren, and Quinto. Nays: None. Abstentions: None. Motion carried.
- FCSIG Budget The motion to accept the F.C.S.I.G. Budget at the 60% probability level as presented by the F.C.S.I.G. accountant was made by member Teixeira and seconded by member Quinto, (Attachment K).
- Ayes: Members Cederquist, Sever, Bray, Teixeira, Iribarren, and Quinto. Nays: None. Abstentions: None. Motion carried.

Board Member Report There were no comments by the board members.

Closed Session There were no items for closed session.

Next Meeting/Adjournment The next quarterly meeting is scheduled for 1:30 p.m. on **Tuesday, October 11, 2016**, in Selma at their district office. The meeting adjourned at 2:43 p.m.

Prepared by,

Donna Murry

Donna Murry

MI:dm

Approved by,

Mike Iribarren

Mike Iribarren

F.C.S.I.G. Acting Secretary