

**Attachments:**

CCF08062015\_0002.pdf; MANDATED CHILD ABUSE REPORTER TRAINING  
CERTIFICATION.2015.docx



**MEMORANDUM TO: JPA Liaisons, Safety Officers/Contact People, Servicing Agents**

**SUBJECT: Child Abuse Reporting Requirements**

A brief review of the California Child Abuse and Neglect Reporting Act (CANRA) and AB1432 may be helpful:

1. All staff members, including substitutes, must annually complete child abuse reporter training within the first six weeks of school or within six weeks of the hire date. This online training is available at [www.getsaftytrained.com](http://www.getsaftytrained.com) and is titled Child Abuse Reporting for Educators. It takes approximately 30 minutes to complete. A certificate of completion may be printed upon successfully finishing the class. This certificate will confirm compliance with the training portion of the legislation. Our attorney has conducted review of this class to ensure it meets state requirements.
2. Taking the above online class replaces a one-to- one-and-a-half-hour class prepared by the California Department of Education (CDE) in conjunction with the California Department of Social Services (CDSS) but requires a one-time waiver (see first attachment above). If you wish to require your staff complete the state-sponsored online class instead, please contact me for details.
3. A tracking requirement includes the development of a process to provide proof of completing the required training to the governing board or body of the school district, county office of education, state special school and diagnostic center or charter school. The second attachment is a suggested format to meet this requirement.

If you have any questions, please contact me.

Henry C. Brock, Risk Manager

[riskmanager@cvip.net](mailto:riskmanager@cvip.net)

559-352-5195

**OSS**  
**ORGANIZATION OF**  
**SELF-INSURED SCHOOLS**

**March 2, 2015**

**MEMORANDUM FOR: JPA Liaisons, Safety Officers/Contact People  
and Servicing Agents**

**SUBJECT: Reporting on Alternative Training Provided  
for Mandatory Reporters Form**

It was originally thought that one form to meet the child abuse reporting requirements could be completed for all the districts utilizing the GetSafetyTrained.com online training, but personal contact with the California Department of Education School Health Education Consultant indicated otherwise. **Each school district must submit its own request and attached is the appropriate cover letter and the required form.**

If you have any questions please contact me.

Henry Brock  
Risk Manager  
[riskmanager@cvip.net](mailto:riskmanager@cvip.net)  
559-352-5195



**REPORTING ON ALTERNATIVE TRAINING  
PROVIDED FOR MANDATORY REPORTERS**

California requires that school employees receive annual training on the identification and reporting of child abuse and neglect. The California Department of Education (CDE), in conjunction with the California Department of Social Services (CDSS), provides an online training module for this purpose. California *Education Code* Section 44691(c) requires that "School districts, county offices of education, state special schools and diagnostic centers operated by the State Department of Education, and charter schools that do not use the online training module provided by the State Department of Social Services shall report to the State Department of Education the training being used in its place."

For the convenience of school districts, the CDE has prepared this form for districts that are required to report the alternative training methods used.

School district notification to the CDE may be submitted by e-mail, mail, or fax to:

Stephanie Papas  
School Health Education Consultant  
California Department of Education  
1430 N Street, Suite 6408  
Sacramento, CA 95814-5901  
E-mail: [spapas@cde.ca.gov](mailto:spapas@cde.ca.gov)  
Fax: 916-319-0218

School District: \_\_\_\_\_

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Date

Contact information for person submitting this form:

Name: \_\_\_\_\_

Phone/E-mail: \_\_\_\_\_

Title of alternate training: [www.GetSafetyTrained.com](http://www.GetSafetyTrained.com) - Child Abuse Reporting for Educators

Contact information for training provider: Garth Maijala, 805-464-4143,  
[garth@getsafetytrained.com](mailto:garth@getsafetytrained.com)

tracking of training completions by all new hires and annually to all employees. In addition, this online training platform provides us an easy way to comply with the reporting requirements outlined by AB 1432.

As noted on the attached form, contact information for the training provider is :  
Garth Maijala, 805-464-4143, or [garth@getsafetytrained.com](mailto:garth@getsafetytrained.com).



## MANDATED CHILD ABUSE REPORTER TRAINING CERTIFICATION

Assembly Bill 1432 became law on January 1, 2015 and requires all local educational agencies—school districts, county offices of education, and charter schools (LEAs)—to provide annual training to their employees who are mandated reporters under the Child Abuse and Neglect Reporting Act (Penal Code 11166 et seq.). The California Department of Education interprets “annual” to mean every school year. LEAs must also develop a process for mandated reporters to “provide proof of completing the training within the first six weeks of the school year or within the first six weeks of that person’s employment.” (Educ. Code 44691.) Thus, all existing employees must be trained and provide proof of that training prior to or within the first six weeks of the start of school. Any employees hired after the school year begins must complete the training and provide proof of completion prior to or within the first six weeks of their employment.

I certify that to the best of my knowledge that during the 2015-16 school year all district employees were in compliance with AB1432.

\_\_\_\_\_  
Submitted By

\_\_\_\_\_  
Title

\_\_\_\_\_  
School District

\_\_\_\_\_  
Date