


FRESNO COUNTY
SELF INSURANCE GROUP

Quarterly Board Meeting

1:30 p.m. Tuesday, October 13, 2015

J. Frank Parks Education Center
Selma Unified School District
3036 Thompson Ave.
Selma, CA 93662

Meeting Minutes

Call to Order President Eric Cederquist called the meeting to order at 1:30 p.m.

Attendance

Fowler Unified School District
Eric Cederquist
Keith Loewen

Kingsburg Joint Union School District (Elem)
Dr. Wesley Sever
Carol Bray

Sanger Unified School District
Ken Marcantonio
Eduardo Martinez
Kevin Edwards

Selma Unified School District
Larry Teixeira

Riverdale Jt Unified School District
Jeff Percell

Guests:

Gustavo Corona – Borchardt, Corona & Faeth
Mary Boyer - *SETECH Div. of Keenan & Associates*
Sharon Castillo – *Tristar Risk Management*
Curt Crockett – *Tristar Risk Management*
Karen Gambrel – *Tristar Risk management*
Joe Igoa – *Mullen & Filippi*
Dean Bubar – *Los Banos Unified School District*
Dr. Henry Brock – *Brock's Loss Control*
Amy Dolson – *Poms & Associates Risk Services*
Bill Tucker – *Tucker-Alexander Insurance*
Donna Murry – *Tucker-Alexander Insurance*

Kings Canyon Unified School District
Dr. John Quinto
Adele Nikkel

Firebaugh-Las Deltas Jt Unified School Dist.
Russell Freitas

Introductions The attending directors and guests introduced themselves.

Approval of Agenda The motion to approve the agenda was made by member Teixeira and seconded by member Quinto.

Ayes: Members Cederquist, Loewen, Bray, Sever, Marcantonio, Martinez, Teixeira, Quinto, Nikkel, and Percell. Nays: None. Abstentions: None. Motion carried.

Public Hearing Session President Cederquist asked if anyone wished to address the Board. There was no response.

Consent Agenda The motion was made by member Sever and seconded by member Teixeira to approve the consent agenda which included the following:

- A. Approval of the minutes from the June 09, 2015 meeting as emailed.
- B. Approval of audited expenditures for quarter and year ending June 30, 2015, (Attachment A) and quarter ending September 30, 2015, (Attachment B).

Ayes: Members Cederquist, Loewen, Bray, Sever, Marcantonio, Martinez, Teixeira, Quinto, Nikkel, and Percell. Nays: None. Abstentions: None. Motion carried.

Treasurer's Report Carol Bray, the F.C.S.I.G. accountant presented the audited financial statements for year ending June 30, 2015, (Attachment C) and for quarter ending September 30, 2015, (Attachment D).

JPA Manager's Report The JPA manager, Bill Tucker, Jr. with Tucker-Alexander Insurance presented the Claims Cost Analysis for period September 2015, (Attachment E).

Claims Cost
Analysis

Fresno County Self Insurance Group

October 13, 2015

Page 2

Broker's Report

Cont. The JPA manager presented the status report from the consultant, Donna Abersman of *Chatbleu Consulting* hired for the remarketing of F.C.S.I.G. and a timeline for completing each task, (Attachment F). A lengthy discussion ensued following the remarketing presentation. It was agreed an informational meeting would need to be called with more members present to discuss in greater detail.

Remarketing of Program Update

Administrator's Report

TTD Rate Increase / Claims Matrix The F.C.S.I.G. claims administrator, Sharon Castillo with Tristar Risk Management reported on the announcement by the Department of Industrial Relations of the increase in the Temporary Total Disability (TTD) rates for 2016, (Attachment G). She also presented her Claims Matrix report which provides a comprehensive comparison of this fiscal year to that of last, broken down by pay type, (Attachment H).

Ed Code & WC Attorney Joe Igoa addressed the question regarding the use of supplemental sick leave & vacation pay. He stated the Workers' Comp Appeals Board does not have jurisdiction over this area. Should there be a dispute regarding the Supplemental earnings, it would have to be handled within the district based on Union contracts or information supplied by the District's labor attorney.

Loss Control Report

F.C.S.I.G. risk manager, Dr. Henry Brock presented his report, highlighting the risk management projects in which he has been involved since the last quarterly meeting, (Attachment I).

IIPP The goal of updating each member's Illness and Injury Prevention Program (IIPP) is complete.

Return to Work Pilot Study A Request for Quotation was prepared and submitted to Tristar for developing a Return to Work Program, to be initially undertaken by two volunteer school districts, (Attachment J). The pilot study results will be beneficial to all F.C.S.I.G. members. The costs for implementing the study will be considered under Action Items.

Strategic Plan The strategic plan calls for at least one meeting with one or more representatives from a district to review their claim loss analysis, training program, and assist with establishing a working safety committee.

Meeting Schedule Per a survey undertaken, no significant consensus for a change in meeting times or dates surfaced, (Attachment K).

Action Items

Financial Audit Gustavo Corona with the firm Borchardt, Corona & Faeth, presented the F.C.S.I.G. financial audit for years ending June 30, 2015 and 2014, (Attachment L). The motion to approve the F.C.S.I.G. financial audit for years ending June 30, 2015 and 2014 was made by member Teixeira and seconded by member Quinto.

Ayes: Members Cederquist, Loewen, Bray, Sever, Marcantonio, Martinez, Teixeira, Quinto, Nikkel, and Percell. Nays: None. Abstentions: None. Motion carried.

SETECH Rpt Highlights from the SETECH Report, A Financial Management Information Report For the Fiscal Years Ended June 30, 2014 and June 30, 2015, (Attachment M) were presented by Mary Boyer from the SETECH Division of Keenan & Associates. She mentioned F.C.S.I.G. has been conservative in reserving and returning equity in the older program years to the members, while continuing to enjoy secure finances and a stable rate structure. The motion to accept the report as presented was made by member Martinez and seconded by member Sever.

Ayes: Members Cederquist, Loewen, Bray, Sever, Marcantonio, Martinez, Teixeira, Quinto, Nikkel, and Percell. Nays: None. Abstentions: None. Motion carried.

The full report will be included with the F.C.S.I.G. minutes.

Funding for RTW Pilot Study The motion was made by member Marcantonio and seconded by member Teixeira to approve the funding for the Return to Work pilot study in an amount not to exceed \$25,000, adding a new line item identified as **19a** to the budget.

Ayes: Members Cederquist, Loewen, Bray, Sever, Marcantonio, Martinez, Teixeira, Quinto, Nikkel, and Percell. Nays: None. Abstentions: None. Motion carried.

Member Teixeira left.

Fresno County Self Insurance Group

October 13, 2015

Page 3

Action Items

Cont.

Ann'l Rpt

The Public Self Insurer's Annual Report was presented by the broker, (Attachment N). This report is filed annually with the State of California, Department of Industrial Relations Self Insurance Plans and is used to determine the User Funding and Fraud Assessments to name a few of the main assessments made by the state. Member Sever made the motion which was seconded by member Quinto to accept the report as presented.

Ayes: Members Cederquist, Loewen, Bray, Sever, Marcantonio, Martinez, Quinto, Nikkel, and Percell. Nays: None. Abstentions: None. Motion carried.

Claims Audt

The JPA manager presented the claims audit proposal for the amount of \$9,100 submitted by Timothy Farley with Farley Consulting Services, LLC, (Attachment O). His firm performed the claims audit two years ago. The motion was made by member Martinez and seconded by member Quinto to accept the proposal as submitted by Farley Consulting Services, LLC.

Ayes: Members Cederquist, Loewen, Bray, Sever, Marcantonio, Martinez, Quinto, Nikkel, and Percell. Nays: None. Abstentions: None. Motion carried.

Board Member Report

There were no comments by the board members.

Closed Session

There were no items for closed session.

**Next Meeting/
Adjournment**

The next quarterly meeting is scheduled for 1:30 p.m. on **Tuesday, January 12, 2016**, in Selma at their district office. The meeting adjourned at 2:55 p.m.

Prepared by,

Donna Murry

Donna Murry

EM:dm

Approved by,

Eduardo Martinez

Eduardo Martinez

F.C.S.I.G. Secretary