

OSS
ORGANIZATION OF
SELF-INSURED SCHOOLS

Executive Committee Meeting

1:30 p.m. Tuesday, May 19, 2015

Southwest Education Support Center
16644 S. Elm
Caruthers, CA 93609

Meeting Minutes

Call to Order

The meeting was called to order at 8:35 a.m. by President Larry Teixeira.

Attendance

Selma Unified School District
Larry Teixeira

Los Banos Unified School District
Dr. Steve Tietjen

Kingsburg Jt. Union School District (Elem)
Dr. Wesley Sever
Carol Williamson

Kerman Unified School District
Peggy Rodgers

Southwest Transportation Agency
Tony Mendes
Sandra Robles

Sanger Unified School District
Eduardo Martinez

Kings Canyon Joint Unified School District
Adele Nikkel
Juan Garza

Pacific Union Elementary School District
Annette Machado

Island Union Elementary School District
Diane Augusto

Guests:

Ron Martin – *Keenan & Associates*
Tom Russo – *Keenan & Associates*
John Phillips – *Wild, Carter, & Tipton*
Dr. Henry Brock – *Brock's Loss Control*
Bill Tucker - *Tucker-Alexander Ins.*
Donna Murry – *Tucker-Alexander Ins.*

Fowler Unified School District
Eric Cederquist

Introductions

The attending committee members and guests introduced themselves.

Approval of Agenda

The motion to approve the agenda was made by member Nikkel and seconded by member Machado.

Ayes: Members Nikkel, Tietjen, Machado, Sever, Rodgers, Teixeira, Martinez, and Mendes.

Nays: None. Abstentions: None. Motion carried.

Public Hearing Session

President Teixeira asked if anyone wished to address the Committee. There was no response.

Consent Agenda

The motion to approve the consent agenda, which included the minutes of the April 16, 2015 Executive Committee meeting as emailed, was made by member Nikkel and seconded by member Machado.

Ayes: Members Nikkel, Tietjen, Machado, Sever, Rodgers, Teixeira, Martinez, and Mendes.

Nays: None. Abstentions: None. Motion carried.

Manager's Report

The JPA manager; Bill Tucker Jr. mentioned his report would be the presentation of the Action Items.

Member Augusto arrived.

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Action Items

NCR Rates

The JPA manager presented the NorCal ReLiEF (NCR) liability and property rates to the Executive Committee for their recommendation for approval to the Board, (Attachment A). A PowerPoint presentation was given by the NCR manager Ron Martin, showing the coverages in place for the O.S.S. members. Also part of the presentation were the claim trends experienced by the O.S.S in addition to the rest of NCR which have affected the rates. The liability rate for the O.S.S. took an increase over that from the year prior. The abuse claims have had an impact in this increase. The property rate took a decrease from the prior year. The motion to recommend approval to the Board of the NCR rates as presented was made by member Sever and seconded by member Tietjen.

Ayes: Members Nikkel, Tietjen, Machado, Sever, Rodgers, Teixeira, Martinez, Mendes, and Augusto. Nays: None. Abstentions: None. Motion carried.

Bylaw
Amendment

The manager, Mr. Tucker presented an amendment to the O.S.S. bylaws, (Attachment B), which would allow the Board to make an exception to the \$50,000 minimum funding of the Withdrawal Reserve Account (WRA). The motion to recommend approval to the Board of the bylaw amendment as presented was made by member Machado and seconded by member Augusto.

Ayes: Members Nikkel, Tietjen, Machado, Sever, Rodgers, Teixeira, Martinez, Mendes, and Augusto. Nays: None. Abstentions: None. Motion carried.

Strategic Plan

The revised Strategic Plan was presented by the O.S.S. risk manager, Dr. Henry Brock, (Attachment C), for recommendation for approval to the Board. O.S.S. member input was solicited by survey, whereby risk management priorities were established with the ultimate goal of utilizing the assets of the JPA in reducing claims. The motion to recommend approval of the Strategic Plan to the Board was made by member Nikkel and seconded by member Tietjen.

Ayes: Members Nikkel, Tietjen, Machado, Sever, Rodgers, Teixeira, Martinez, Mendes, and Augusto. Nays: None. Abstentions: None. Motion carried.

Agrmnt for Safety
Inspections

The motion was made by member Nikkel and seconded by member Tietjen to approve the Loss Control/Risk Management Agreement for safety inspections by Poms & Associates as presented by the O.S.S. risk manager, (Attachment D).

Ayes: Members Nikkel, Tietjen, Machado, Sever, Rodgers, Teixeira, Martinez, Mendes, and Augusto. Nays: None. Abstentions: None. Motion carried.

Member Cederquist arrived.

Agrmnt for
Inspection of
Labs & Wrkshps

The motion was made by member Tietjen and seconded by member Rodgers to approve the Academic Labs and Workshop Loss Control Agreement for the inspection of labs & workshops by Poms & Associates as presented by the O.S.S. risk manager, (Attachment E).

Ayes: Members Nikkel, Tietjen, Machado, Sever, Rodgers, Teixeira, Martinez, Mendes, Augusto, and Cederquist. Nays: None. Abstentions: None. Motion carried.

Rent-A- Risk
Manager

The motion to accept the Poms & Associates Risk Services Agreement (Rent-a-Risk-Manger) as presented by the O.S.S. risk manager was made by member Machado and seconded by member Nikkel, (Attachment F).

Ayes: Members Nikkel, Tietjen, Machado, Sever, Rodgers, Teixeira, Martinez, Mendes, Augusto, and Cederquist. Nays: None. Abstentions: None. Motion carried.

Kings Canyon
Notice of
Withdrawal

The JPA manager presented the Kings Canyon Unified School District (Kings Canyon) letter of intent to withdrawal from the O.S.S. The letter was received on May 6, 2015 and no effective date of withdrawal was mentioned in the letter. Juan Garza, superintendent for Kings Canyon added it was their intent to have their withdrawal effective 6/30/15. The motion to acknowledge

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Action Items Cont.

Kings Canyon receipt of Kings Canyon's letter to withdraw from the O.S.S. with the addition of the 6/30/15
Cont. effective date was made by member Rodgers and seconded by member Martinez.

Ayes: Members Nikkel, Tietjen, Machado, Sever, Rodgers, Teixeira, Martinez, Mendes, Augusto, and Cederquist. Nays: None. Abstentions: None. Motion carried.

Appeal of Penalty According to the Restated Bylaws of the Organization of Self-Insured Schools under Article IX *Withdrawal or Termination*, there is a penalty incurred by a member should they not provide notification of their intent to withdraw by December 31 and having withdrawal effective at the end of that same fiscal year. The penalty for not providing the proper notification would be the full annual contribution of the next fiscal year. The bylaws also state the Board of Directors may waive some or all of said penalty. After a lengthy discussion, the motion was made by member Machado and seconded by member Cederquist to recommend to the Board of Directors, not to waive any of said penalty.

Ayes: Members Tietjen, Machado, Sever, Rodgers, Teixeira, Martinez, Mendes, Augusto, and Cederquist. Nays: Member Nikkel. Abstentions: None. Motion carried.

Board Member Report President Teixeira asked if any member had items to report. There was no response.

Closed Session There were no items for closed session.

Next Meeting/ Adjournment The next scheduled meeting for the Executive Committee is at 11:00 a.m. on Thursday, July 23, 2015, at Favorito's in Fowler.

With no further business, the meeting was adjourned at 9:50 a.m.

Prepared by,

Donna Murry

Donna Murry
LT/dm

Approved by,



Larry Teixeira
O.S.S. Acting Secretary