



## Quarterly Board Meeting

1:30 p.m. Tuesday, October 14, 2014

J. Frank Parks Education Center  
Selma Unified School District  
3036 Thompson Ave.  
Selma, CA 93662

### Meeting Minutes

**Call to Order** President Eric Cederquist called the meeting to order at 1:34 p.m.

#### **Attendance**

Fowler Unified School District  
Eric Cederquist

Kings Canyon Unified School District  
Dr. John Quinto  
Adele Nikkel

Sanger Unified School District  
Ken Marcantonio

Kingsburg Joint Union School District (Elem)  
Carol Williamson  
Dr. Wesley Sever

Alvina Elementary School District  
Mike Iribarren

Selma Unified School District  
Larry Teixeira

Guests:  
Gustavo Corona – *Borchardt, Corona & Faeth*  
Mary Boyer – *SETECH Div of Keenan & Associates*  
Sharon Castillo – *Tristar Risk Management*  
Curt Crockett - *Tristar Risk Management*  
Amy Dolson – *Poms & Associates Risk Services*  
Dr. Henry Brock – *Brock's Loss Control*  
Bill Tucker – *Tucker-Alexander Insurance*  
Donna Murry – *Tucker-Alexander Insurance*

Fresno County Office of Education  
Rhonda Lodridge

Riverdale Unified School Dist.  
Jeff Percell

**Introductions** The attending board members and guest introduced themselves.

**Approval of Agenda** The motion to approve the agenda was made by member Teixeira and seconded by member Marcantonio.  
Ayes: Members Cederquist, Quinto, Nikkel, Williamson, Marcantonio, Iribarren, Teixeira, Lodridge, and Percell. Nays: None. Abstentions: None. Motion carried.

**Public Hearing Session** President Cederquist asked if anyone wished to address the Board. There was no response.

**Consent Agenda** The motion was made by member Teixeira and seconded by member Marcantonio to approve the consent agenda which included the following:  
A. Approval of the minutes from the June 10, 2014 meeting as emailed.  
B. Approval of audited expenditures for quarter and year ending June 30, 2014, (Attachment A) and quarter ending September 30, 2014, (Attachment B).

Ayes: Members Cederquist, Quinto, Nikkel, Williamson, Marcantonio, Iribarren, Teixeira, Lodridge, and Percell. Nays: None. Abstentions: None. Motion carried.

**Treasurer's Report** Carol Williamson, the F.C.S.I.G. accountant presented the audited financial statements for year ending June 30, 2014, (Attachment C) and for quarter ending September 30, 2014, (Attachment D).

Member Sever arrived.

## Fresno County Self Insurance Group

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- Broker's Report**  
Claims Cost  
Analysis
- The broker, Bill Tucker, Jr. with Tucker-Alexander Insurance presented the claims cost analysis for period September 2014, (Attachment E). So far the overall claims, including cost per claim look better this year than from the year prior due to the departure of Central Unified and the implementation of the Strategic Plan.
- Administrator's Report**
- The F.C.S.I.G. claims administrator, Sharon Castillo with Tristar Risk Management presented her report detailing medical costs paid out per category with subsequent savings to F.C.S.I.G. from the medical bill review, (Attachment F). The report also highlights claimant injury age with older employees having a higher percentage of the incurred claim costs. Costs for indemnity claims have continued to increase whereas the medical costs have decreased as compared to the same time period from the year prior. This trend could be the result of attorneys from the Los Angeles area migrating to the Central Valley and setting up shop.
- Loss Control Report**
- F.C.S.I.G. risk manager, Dr. Henry Brock presented his report highlighting the risk management projects he has been involved with since the last quarterly meeting, (Attachment G).
- The implementation of the strategic plan has begun with Amy Dolson of Poms & Associates assisting the districts review and update their Injury and Illness Prevention Programs (IIPP). Districts' safety officers will soon be able to take an online class to assist in their duties and responsibilities of the IIPP implementation. The F.C.S.I.G. website is in the process of being updated with a new look and ease of use. A forklift certification class was recently held. The districts are encouraged to be proactive in their requests for safety classes pertaining to certifications. A reward program is in the works for district employees. Epi Pen disposal is being investigated for districts.
- Action Items**  
Financial Audit
- Gustavo Corona with the firm Borchardt, Corona & Faeth, presented the F.C.S.I.G. financial audit for years ending June 30, 2014 and 2013, (Attachment H). He declared all items to be stated fairly with a sampling of items. He also pointed out in his description of facts, from a California standpoint the Workers' Compensation rates are starting to increase with the continued erosion of the SB 899 benefits and uncertainty of the ultimate impact of SB 863. He reported since its inception, F.C.S.I.G. has been proactive in controlling its costs by developing a comprehensive risk management program. The motion to approve the F.C.S.I.G. financial audit for years ending June 30, 2014 and 2013 was made by member Quinto and seconded by member Teixeira.
- Ayes: Members Cederquist, Quinto, Nikkel, Williamson, Sever, Marcantonio, Iribarren, Teixeira, Lodridge, and Percell. Nays: None. Abstentions: None. Motion carried.
- SETECH Rpt
- The SETECH Report, A Financial Management Information Report For the Fiscal Years Ended June 30, 2013 and June 30, 2014, (Attachment I) was presented by Mary Boyer from the SETECH Division of Keenan & Associates. She mentioned F.C.S.I.G. has been conservative in reserving and returning equity in the older program years. The JPA continues to enjoy secure finances and a stable rate structure. The motion to accept the report as presented was made by member Marcantonio and seconded by member Quinto.
- Ayes: Members Cederquist, Quinto, Nikkel, Williamson, Sever, Marcantonio, Iribarren, Teixeira, Lodridge, and Percell. Nays: None. Abstentions: None. Motion carried.
- Conflict of Interest Code Review
- A biennial review of an agency's conflict-of-interest code is required by the Fair Political Practice Commission, (Attachment J). The motion stating no amendments to the conflict-of-interest code of Fresno County Self Insurance Group were necessary was made by member Quinto and seconded by member Marcantonio.
- Ayes: Members Cederquist, Quinto, Nikkel, Williamson, Sever, Marcantonio, Iribarren, Teixeira, Lodridge, and Percell. Nays: None. Abstentions: None. Motion carried.
- Ann'l Rpt
- The Public Self Insurer's Annual Report was presented by the broker, (Attachment K). This report is filed annually with the State of California, Department of Industrial Relations Self Insurance Plans and is used to determine the User Funding and Fraud Assessments to name a few of the main assessments made by the state. Member Teixeira made the motion which was seconded by member Marcantonio to accept the report as presented.
- Ayes: Members Cederquist, Quinto, Nikkel, Williamson, Sever, Marcantonio, Iribarren, Teixeira, Lodridge, and Percell. Nays: None. Abstentions: None. Motion carried.

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**Action Items Cont.**

Central & Burrel WRA The broker presented the actuary's initial withdrawal reserve account (WRA) letter for the Central Unified School District termination (Attachment L) and for the Burrel Union Elementary School District termination, (Attachment M). The motion to approve the two WRA letters as presented was made by member Sever and seconded by member Iribarren.

Ayes: Members Cederquist, Quinto, Nikkel, Williamson, Sever, Marcantonio, Iribarren, Teixeira, Lodridge, and Percell. Nays: None. Abstentions: None. Motion carried.

**Board Member Report**

President Cederquist asked if any member had items to report. There was no response.

**Closed Session**

There were no items for closed session.

**Next Meeting/  
Adjournment**

The next quarterly meeting is scheduled for 1:30 p.m. on **Tuesday, January 13, 2015**, in Selma at their district office. The meeting adjourned at 2:35 p.m.

Prepared by,

*Donna Murry*

Donna Murry

AN:dm

Approved by,

*Adele Nikkel*

Adele Nikkel

F.C.S.I.G. Vice-President / Acting Secretary