



Executive Committee Meeting

11:00 a.m. Thursday, October 17, 2013

Favorito
115 N 6th
Fowler, CA 93625

Meeting Minutes

Call to Order

President Larry Teixeira called the meeting to order at 11:02 a.m.

Attendance

Selma Unified School District
Larry Teixeira

Los Banos Unified School District
Dean Bubar

Kings River-Hardwick Union Elem School Dist.
Trish Singh

Kingsburg Joint Union School District
Carol Williamson

Central Unified School District
Kelly Porterfield

Kerman Unified School District
Kraig Magnussen

Kings Canyon Unified School District
Dr. John Quinto

Guests:

Gustavo Corona – *Borchardt, Corona & Faeth*
Justin Lockhart – *SETECH Div of Keenan & Associates*
Dennis Williams - *Keenan & Associates*
Dr. Henry Brock – *Brock's Loss Control*
Bill Tucker - *Tucker-Alexander Ins.*
Donna Murry – *Tucker-Alexander Ins.*

Island Union Elementary School District
Diane Augusto

Fowler Unified School District
Keith Loewen

Approval of Agenda

The President mentioned the following revision to the agenda. Action Item *Consider Financial Audit for Year Ending June 30, 2013 and 2012* would be moved up to after the approval of the Consent Agenda, item 4.3. The motion to approve the agenda with the aforementioned revision was made by member Bubar and seconded by member Quinto. Motion carried.

Public Hearing Session

President Teixeira asked if anyone wished to address the Committee. There was no response.

Consent Agenda

The motion was made by member Bubar and seconded by member Loewen to approve the Consent Agenda which included the following:

- A. Approval of the minutes of the July 25, 2013 Executive Committee meeting as emailed.
- B. Approval of expenditures for audited year ending June 30, 2013 (Attachment A) and for quarter ending September 30, 2013, (Attachment B).

Motion carried.

Action Item

Financial Audit

Gustavo Corona with the firm, Borchardt, Corona & Faeth presented the O.S.S. financial audit for years ending June 30, 2013 and 2012, (Attachment C). He stated the audit was fairly stated and did not identify any deficiencies in internal controls. The motion was made by member Quinto and seconded by member Augusto to approve the O.S.S. financial audit report as presented. Motion carried.

Treasurer's Report

Carol Williamson, the O.S.S. accountant presented to the Executive Committee the audited financial statement for year ending June 30, 2013, (Attachment D) and for quarter ending September 30, 2013, (Attachment E).

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Broker's Report The broker, Bill Tucker Jr. mentioned two (2) of the five (5) O.S.S. districts who applied for the matching safety grant offered by NorCal ReLiEF (NCR) were chosen. Those districts were Central Unified School District and Riverdale Joint Unified School District. NCR will again be offering the safety grant for the 2014 year. Districts not chosen will have another opportunity for receiving the matching grant.

NCR Matching Grant

NCR Ann'l Meeting

The broker reported on the highlights from the NCR annual meeting he attended the week prior.

History of NCR –

A brief history of NCR was given at their annual meeting with the following statistics...

NCR was established in 1982 with eleven (11) founding members. That number has grown to forty-two (42), an increase of 382% and ADA growing to 1,030,000, an increase of 1,700%. Property values have increased from \$1.6 B to \$286 B. 70% of their membership serves on their sub-committees. The amount to operate the program is \$0.78 out of every \$1.00 taken in.

Claim Trend Report, Property and Liability –

The trending of claims for frequency is down, with property claims being driven by water and fire losses and liability claims driven by slip and falls, employment practice, and sexual abuse/molestation.

There is a mandatory reporting provision for school personnel when one knows or suspects child abuse or molestation. The statute for filing a lawsuit is eight (8) years after the age of reason or twenty-six (26) years of age –or- three (3) years after the victim becomes aware they were molested.

The value of older claims was increased by the actuary.

Crisis Prevention -

A presentation on crisis prevention was given, demonstrating the proper response on high profile issues. More on this subject would be shared during the strategic planning session.

Administrator's Report

The O.S.S. claims administrator Erik Knak from Knak & Company was unable to attend due to a scheduling conflict. His report, the *O.S.S. Loss History Review – (Incurred)* as of 10-10-2013 years 2005-06 through 2013-14 was presented by the broker, (Attachment F). He mentioned years 2005-06 through 2009-10 are still closed, with no changes to the total incurred numbers, with 2005-06, 2008-09 and 2009-10 being good years for the O.S.S. The 2011-12 year continues to be a truly horrific one for both property & liability losses.

Loss Control Report

OSS Tip Program

O.S.S. risk manager; Dr. Henry Brock reported on the status of the O.S.S. Tip Program, its funding coming from the WeTip budget which was never utilized by the member districts. He is currently working with the O.S.S. attorney John Phillips to develop a pilot study for the program. He will present information at the next O.S.S. meeting in January and the practicality of proceeding.

Action Items

SETECH Report

The SETECH Report, A Financial Management Information Report For the Fiscal Years Ended June 30, 2013, (Attachment G) was presented by Justin Lockhart from the SETECH Division of Keenan & Associates. He mentioned O.S.S. has continued to enjoy secure financial success and a stable rate structure. The motion to approve the SETECH Report as presented was made by member Singh and seconded by member Quinto. Motion carried.

Board Member Report

President Teixeira asked if any member had items to report. There was no response.

Closed Session

There were no items for closed session.

Next Meeting/ Adjournment

The next scheduled meeting for the Executive Committee is 11:00 a.m. on Thursday, **January 23, 2014** at Favorito's

With no further business, President Teixeira announced the meeting was adjourned at 11:45 a.m.

Prepared by,

Donna Murry

Donna Murry
TS:dm

Approved by,

Trish Singh / dm

Trish Singh
O.S.S. Secretary