

OSS
ORGANIZATION OF
SELF-INSURED SCHOOLS

Executive Committee Meeting

11:00 a.m. Thursday, April 18, 2013

Favorito
115 N 6th
Fowler, CA 93625

Meeting Minutes

Call to Order

President Larry Teixeira called the meeting to order at 11:12 a.m.

Attendance

Selma Unified School District
Larry Teixeira

Los Banos Unified School District
Dean Bubar

Island Union Elementary School District
Diane Augusto

Kingsburg Joint Union School District
Carol Williamson

Southwest Transportation Agency
Tony Mendes

Fowler Unified School District
Eric Cederquist

Central Unified School District
Kelly Porterfield

Guests:

Kings Canyon Unified School District
John Quinto
Adele Nikkel

Dennis Williams - *Keenan & Associates*
Erik Knak - *Knak & Company*
Dr. Henry Brock - *Brock's Loss Control*
Bill Tucker - *Tucker-Alexander Ins.*
Donna Murry - *Tucker-Alexander Ins.*

Pacific Union Elementary School District
Annette Machado

Approval of Agenda

President Teixeira mentioned there will be a change to the January 2014 meeting date to be considered later in the agenda under Action Items. The proposed date is requested to be changed from January 16 to January 23. With the considered change noted, the motion to approve the agenda was made by member Bubar and seconded by member Nikkel. Motion carried.

Public Hearing Session

President Teixeira asked if anyone wished to address the Committee. There was no response.

Consent Agenda

The motion was made by member Nikkel and seconded by member Bubar to approve the consent agenda which included the following:

- A. Approval of the minutes of the January 17, 2013 meeting as emailed.
- B. Approval of expenditures for quarter ending March 31, 2013, (Attachment A).

Motion carried.

Treasurer's Report

Carol Williamson, the O.S.S. accountant presented the financial statement for quarter ending March 31, 2013, (Attachment B).

Broker's Report
Golf Tournament

The broker, Bill Tucker Jr. mentioned the date and location for the 27th annual Bill Tucker / Pat Magill Memorial Golf Tournament is Thursday, June 13 at the Sherwood Forest Golf Club. A copy of the entry form is attached, (Attachment C).

Administrator's Report

The O.S.S. claims administrator Erik Knak from Knak & Company presented his report, The O.S.S. *Loss History Review – (Incurred)* as of 4-16-2013 for years 2004-05 through 2012-13, (Attachment D). He mentioned the 2011-12 year was a record year for property & liability losses, in addition to the number of actual claims. He stated the current 2012-13 year appears also to be developing worse than the norm.

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Loss Control Report

Workshops

O.S.S. risk manager; Dr. Henry Brock mentioned he has had a number of requests for workshops and seminars. He recently completed three (3) food safety seminars and several forklift safety workshops and is currently developing a workshop for avoiding strains when working with special ed students. He briefly mentioned the *Intruder and Active Shooter* seminar held at Fresno County Office of Ed. Even with limited space, there were over a hundred (100) people in attendance and was well received. Future projects involve a workshop on aerial lift training and a DVD on non violent crisis prevention/intervention. He is also conducting a pilot study at one school site involving a door lock which enables a door to lock on the inside only.

Action Items

New Charter School at Kings Canyon

Kings Canyon's newest charter school, Reedley Middle College High School was presented to the Executive Committee for their approval, (Attachment E). The effective date of the charter was 3/01/13 and is a dependent charter. The motion to approve the charter with an effective date of 3/01/13 was made by member Cederquist and seconded by member Williamson. Motion carried.

Loss Fund Rate

The broker presented the loss fund rate at the \$50,000 S.I.R. level with the modified premium for each member comparing the 2013/14 year with that from 2012/13, (Attachment F). The broker mentioned the renewal rate of \$18.95 reflects a 3% increase over the current rate of \$18.42. The motion to recommend the JPA loss fund renewal rate of \$18.95 to the Board was made by member Nikkel and seconded by member Cederquist. Motion carried.

Rebate

The broker presented the second year calculation for a potential rebate. According to the actuary the projected \$298,000 available for rebate payable over three years was lowered to \$279,000 due to an increase in ultimate losses, (Attachment G). It was the recommendation of the broker not to pay the second year's rebate due to the modest amount to be given to each district. The motion was made by member Cederquist and seconded by member Porterfield to recommend to the Board not to pay a rebate for the 12/13 year. Motion carried.

At-Large Membership

The current at-large membership on the Executive Committee was presented. The motion to recommend to the Board on keeping the current slate of at-large members on the Executive Committee was made by member Porterfield and seconded by member Williamson, (Attachment H). Motion carried.

Meeting Locations/ Times/Dates

The motion was made by member Nikkel and seconded by member Mendes to approve O.S.S Resolution #JPA 012-2 for establishing date, time and place of regular meetings of the O.S.S. with the change as mentioned earlier for the January quarterly meeting, (Attachment I). Motion carried.

*NOTE – The **April 17, 2014** meeting is during Easter week and will be rescheduled at the May 21, 2013 annual Board meeting.*

WeTip

The discussion of whether to continue membership in the We Tip program was discussed by the Executive Committee. In the five (5) years of being enrolled in the program, it has not been used by any of the member districts. It was thought the savings of approximately \$6,000 could be used on a different rewards program. The motion to discontinue the current agreement with WeTip was made by member Cederquist and seconded by member Nikkel. Motion carried.

Transportation Form V-100C

After a lengthy discussion, the motion was made by member Mendes and seconded by member Bubar to table this item until the annual Board meeting on May 21, 2013, with instructions for the attorney to draft the suggested changes to the form when presented to the Board for their review. Motion carried.

Board Member Report

President Teixeira asked if any member had items to report. There was no response.

Closed Session

There were no items for closed session.

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**Next Meeting/
Adjournment**

The next scheduled meeting for the Executive Committee is 9:00 a.m. on Tuesday, **May 21, 2013** at Southwest Education Support Center, Caruthers.

With no further business, President Teixeira announced the meeting was adjourned at 12:00 p.m.

Prepared by,

Approved by,

Donna Murry

Diane Augusto/dm

Donna Murry
DA:dm

Diane Augusto
O.S.S. Secretary