


FRESNO COUNTY
SELF INSURANCE GROUP

Quarterly Board Meeting

1:30 p.m. Tuesday, May 1, 2012

J. Frank Parks Education Center
Selma Unified School District
3036 Thompson Avenue
Selma, California

Meeting Minutes

Call to Order Vice President Adele Nikkel called the meeting to order at 1:30 p.m.

Attendance

Kings Canyon Unified School District
Adele Nikkel

Central Unified School District
Jim Bauler

Kingsburg Joint Union School District (Elem)
Carol Williamson
Dr. Mark Ford

Sanger Unified School District
Ken Marcantonio

Alvina Elementary School District
Mike Iribarren
Larry Wilson

Selma Unified School District
Larry Teixeira

Riverdale Unified School District
Pete Faragia

Guests:

Sharon Castillo– *Tristar Risk Management*
Curt Crockett - *Tristar Risk Management*
Dr. Henry Brock – *Brock's Loss Control*
Bill Tucker – *Tucker-Alexander Insurance*
Donna Murry – *Tucker-Alexander Insurance.*

Approval of Agenda

The motion to approve the agenda was made by member Teixeira and seconded by member Williamson. Motion carried.

Public Hearing Session

Vice President Nikkel asked if anyone wished to address the Board. There was no response.

Consent Agenda

The motion was made by member Teixeira and seconded by member Marcantonio to approve the consent agenda which included the following:

- A. Approval of the minutes of the January 10, 2012 meeting as emailed.
 - B. Approval of expenditures for period ending March 31, 2012, (Attachment A- icons below).
- Motion carried.


Attach A-FCSIG
Expen 3rd Qtr 11-12


Attach A-TRISTAR
Expns 3rd Qtr 11-12

Treasurer's Report

Carol Williamson, the F.C.S.I.G. accountant presented the financial statement for quarter ending March 31, 2012, (Attachment B- icon below).


Attach B Finc'l Rpt
Qtr ending 3-31-12

Broker's Report

Claims Cost
Analysis

The broker, Bill Tucker, Jr. presented the claims cost analysis for period April 2012, (Attachment C- icon below). Though the claim count this year is up, the average cost per claim is down.


Attach C-April 2012
Clms Cost Analysis

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JPA Golf Tourney

The broker mentioned the date for the Bill Tucker / Pat Magill Memorial Golf Tournament is Thursday June 14, 2012. Foursomes or individuals are welcomed

NOTE: An entry form for JPA members has been distributed through email.

Administrator's Report

The F.C.S.I.G. claims administrator, Sharon Castillo with Tristar Risk Management presented the claims matrix report, (Attachment D-icon below). She stated the claims costs are lower than from the year prior and paid claims are down fifteen percent (15%).



Attach D-Tristar Rpt

Loss Control Report

Administrator's Handbook

F.C.S.I.G. risk manager, Dr. Henry Brock mentioned he is preparing a handbook and DVD for use by those at the district level involved with insurance and risk management. The purpose is to help familiarize and prioritize their job duties.

Repeat Claimant s

The risk manager mentioned he was sending out letters to those claimants experiencing three or more claims over a five year period. In the letter he provides suggestions for online training classes which could help prevent the occurrence of future claims.

Action Items

Auditor's Engmnt Letter

The motion to accept the engagement letter for the years ending June 30 2013, 2014, and 2015 for Borchardt, Corona, & Faeth, (Attachment E-icon below) as presented by the broker was made by member Teixeira and seconded by member Bauler. Motion carried.



Attach E-Auditor Engmnt Ltr 13-15

Meeting Locations/ Times/Dates

The motion was made by member Teixeira and seconded by member Faragia to approve F.C.S.I.G. Resolution #F12-1 for establishing date, time and place of regular meetings for F.C.S.I.G. (Attachment F-icon below). Motion carried.



Attach F-FCSIG Meeting Dates

Servicing Agent Agreement

The renewal of the Servicing Agent Agreement was presented, (Attachment G-icon below). The fees will remain the same as from the expiring agreement. The motion was made by member Teixeira and seconded by member Bauler to approve the Servicing Agent Agreement. Motion carried.



Attach G-Servicing Agent Agrmnt

Loss Control Servicing Agrmnt

The motion was made by member Bauler and seconded by member Ford to renew the Loss Control Servicing Agreement as per the expiring agreement, the fees will remain unchanged. (Attachment H-icon below). Motion carried.



Attach H-Loss Control Servicing Agr

Board Member Report

Vice President Nikkel asked if any member had items to report. There was no response.

Closed Session

There were no items for closed session.

Next Meeting/ Adjournment

The next quarterly meeting is scheduled for 1:30 p.m. on **Tuesday, June 12, 2012**. The meeting adjourned at 1:42 p.m.

Prepared by,

Donna Murry

Donna Murry
AN:dm

Approved by,

Adele Nikkel

Adele Nikkel
F.C.S.I.G. Vice President – Acting Secretary