




OSS
ORGANIZATION OF
SELF-INSURED SCHOOLS

Executive Committee Meeting

11:00 a.m. Thursday, July 21, 2011

Favorito
115 N 6th
Fowler, CA 93625

Meeting Minutes

- Call to Order** President Warren Jennings called the meeting to order at 11:00 a.m.
- Attendance**
- | | |
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| Pacific Union Elementary School District
Warren Jennings
Annette Machado | Selma Unified School District
Larry Teixeira |
| Southwest Transportation Agency
Hemanta Mungur | Kingsburg Joint Union School District
Mark Ford
Carol Williamson |
| Los Banos Unified School District
Dean Bubar | Central Unified School District
Jim Bauler |
| Kings Canyon Unified School District
Adele Nikkel | Guests:
Dennis Williams - <i>Keenan & Associates</i>
Dr. Henry Brock – <i>Brock's Loss Control</i>
Bill Tucker - <i>Tucker-Alexander Ins.</i>
Donna Murry – <i>Tucker-Alexander Ins.</i> |
| Fowler Unified School District
Eric Cederquist | |
- Introductions** The attending committee members and guests introduced themselves.
- Approval of Agenda** The motion to approve the agenda was made by member Teixeira and seconded by member Nikkel. Motion carried.
- Public Hearing Session** Dennis Williams with Keenan & Associates briefly mentioned AB746, a new law pertaining to cyberbullying which expands the definition of bullying to include posting on social network Internet Websites.
- Consent Agenda** The motion was made by member Teixeira and seconded by member Nikkel to approve the consent agenda which included the following:
- A. Approval of the minutes of the May 17, 2011 meeting as mailed.
 - B. Approval of expenditures for quarter ending June 30, 2011
-  Expenditures  Knak Monthly Summary 06-2011
- Motion carried.
- Treasurer's Report** Carol Williamson, the O.S.S. accountant presented the un-audited financial statement for year ending June 30, 2011. The motion to approve the un-audited financial statement for year ending June 30, 2011 was made by member Nikkel and seconded by member Teixeira.
-  6-30-11 un-audited fincl stmnt
- Motion carried.

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Broker's Report

Electronic
Agendas/ Minutes

The broker, Bill Tucker Jr. presented the proposal to the Executive Committee of sending the agendas and minutes for the O.S.S. via email instead of postal mail in keeping with the spirit of reducing expenses. It was estimated the annual savings would be \$1,400.

New Meeting
Location

It was proposed to move the meeting location for the O.S.S. Executive Committee to Favorito's in Fowler. The location has a meeting room with better acoustics and privacy in addition to a minimum annual savings of \$600.

Washington USD

The broker reported on the new unified district, Washington Unified School District. A meeting with their CFO, Chris Vaz, is planned for the following week.

Excess Liab Prem

The premium for the excess liability came in lower than what was presented at the annual meeting in May. An overall savings of \$30,000 was realized by the O.S.S. members.

Administrator's Report

The O.S.S. claims administrator Erik Knak from Knak & Company was unable to attend. His report, *The O.S.S. Loss History Review – (Incurred)* for years 2004-05 through 2010-11 was presented by the broker, Bill Tucker Jr.



OSS Loss History Rpt



OSS Loss Review

Loss Control Report

Cyberbullying

O.S.S. risk manager; Dr. Henry Brock briefly mentioned he would be emailing a bulletin regarding the new law AB746 pertaining to cyberbullying to all O.S.S. member districts.

Website Update

It was reported by Dr. Brock the work for enhancing the O.S.S. website with a new search feature is continuing. He feels the work should be completed shortly.

Safety Audits

The safety audits conducted by Poms & Associates are scheduled for September, October & November. Districts due for an audit should be receiving their schedule soon via email.

Security Inspections

Dr. Brock mentioned he has been called upon to perform security inspections for a few districts that have had recent vandalisms.

Action Items

Election of Officers

President

The motion to nominate Larry Teixeira with Selma Unified as the O.S.S. President was made by member Jennings and seconded by member Cederquist. Motion carried.

Vice President

The motion to nominate Jim Bauler with Central Unified as the O.S.S. Vice President was made by member Cederquist and seconded by member Nikkel. Motion carried.

Secretary

The motion to nominate Diane Augusto with Island Union Elementary was made by member Cederquist and seconded by member Teixeira. Motion carried.

Treasurer

The motion to nominate Mark Ford with Kingsburg Joint Union (Elem) was made by member Teixeira and seconded by member Nikkel. Motion carried.

Meeting Location

The motion to approve Favorito Restaurant, 115 N 6th, Fowler as the new meeting location for the O.S.S. Executive Committee was made by member Nikkel and seconded by member Teixeira.



Revised Meeting
Location

Motion carried.

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**Board Member
Report**

The broker mentioned with the retirement of Warren Jennings, a spot on the NorCal ReLIEF (NCR) Underwriting Committee was open and asked if anyone from the O.S.S. would be interested in sitting on this committee. Dean Bubar with Los Banos Unified agreed to represent the O.S.S. on the NCR Underwriting Committee.

Closed Session There were no items for closed session.

**Next Meeting/
Adjournment** The next scheduled meeting for the Executive Committee is 11:00 a.m. on Thursday, October 20, 2011 at Favorito's in Fowler.

With no further business, the motion was made by member Ford and seconded by member Teixeira to adjourn the meeting. Motion carried and the meeting adjourned at 11:30 p.m.

Prepared by,

Donna Murry

Donna Murry
WEJ:dm

Approved by,

Warren E. Jennings

Warren E. Jennings
Acting O.S.S. Secretary