


FRESNO COUNTY
SELF INSURANCE GROUP

Quarterly Board Meeting

1:30 p.m. Tuesday, January 11, 2011

J. Frank Parks Education Center
Selma Unified School District
3036 Thompson Avenue
Selma, California

Meeting Minutes

Call to Order President Eric Cederquist called the meeting to order at 1:30 p.m.

Attendance

Fowler Unified School District Eric Cederquist	Kings Canyon Joint Unified School District Adele Nikkel
Kingsburg Joint Union School District (Elem) Dr. Mark Ford Carol Williamson	Sanger Unified School District Kenneth Marcantonio
Selma Unified School District Larry Teixeira	Alvina Elementary School District Mike Iribarren
Riverdale Joint Unified School District Pete Faragia	Guests: John Phillips – <i>Wild, Carter & Tipton</i> Sharon Castillo– <i>Tristar Risk Management</i> Tom Veale - <i>Tristar Risk Management</i> Dr. Henry Brock – <i>Brock's Loss Control</i> Bill Tucker - <i>Tucker-Alexander Insurance</i> Donna Murry – <i>Tucker-Alexander Insurance.</i>
Central Unified School District Mary Romero	

Introductions The attending directors & guests introduced themselves.

Approval of Agenda The motion to approve the agenda was made by member Nikkel and seconded by member Teixeira. Motion carried.

Closed Session Potential Litigation President Cederquist announced Closed Session would be moved up from the end of the meeting to now.

The Board went into Closed Session at 1:32 p.m. The Board reconvened at 2:06 p.m.

President Cederquist announced no action taken in Closed Session.

Member Ford left the meeting at 2:06 p.m. and John Phillips left the meeting at 2:08 p.m.

Public Hearing Session President Cederquist asked if anyone wished to address the Board. There was no response.

Consent Agenda The motion was made by member Teixeira and seconded by member Nikkel to approve the consent agenda which included the following:
A. Approval of the minutes of the October 19, 2010 meeting as mailed.
B. Approval of expenditures for quarter ending December 31, 2010, (Attachment A).
Motion carried.

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Treasurer's Report

Carol Williamson, the F.C.S.I.G. accountant presented the financial statement for quarter ending December 31, 2010, (Attachment B).

Broker's Report

Claims Cost Analysis

The broker, Bill Tucker Jr. presented the claims cost analysis for period December 2010, (Attachment C).

Re-Accreditation Status

The broker reported on the status of the F.C.S.I.G. re-accreditation. The review went exceptionally well. There were only two new requirements and these will be addressed today under the Action Items. The items to be considered are the Data Retention and the Disaster Recovery Policies for Tucker-Alexander Insurance Associates, the vendor who maintains critical data for the JPA. The accreditation committee will be meeting on 1/25/11 to finalize the accreditation.

Conflict of Interest

The Conflict of Interest 700 filings were emailed to the Board of Director members on January 7, 2011. They are due back to Tucker-Alexander Insurance on April 1, 2011.

FCSIG Withdrawal From SELF

It was noted, Schools Excess Liability Fund (S.E.L.F.) received the withdrawal resolution from F.C.S.I.G. for an effective date of June 30, 2011. The excess liability for F.C.S.I.G. is currently purchased through S.E.L.F.

Administrator's Report

The F.C.S.I.G. claims administrator, Sharon Castillo with Tristar Risk Management announced the state did not increase the temporary or permanent disability rates for 2011.

Alternate treatment

Should a district have an injured employee that is not responding to treatment, they can contact the adjuster to discuss other forms of treatment and/or diagnostics that may expedite recovery and their return to work.

Loss Control Report

Employment Interview Questions

F.C.S.I.G. risk manager, Dr. Henry Brock presented a comprehensive response from the F.C.S.I.G. attorney, John Phillips pertaining to questions that may be asked during an employment interview, (Attachment D).

Pre-Employment Physicals - Survey

The broker had polled a number of school JPAs to find if and how they handled pre-employment physicals. The results of his survey are attached, (Attachment E).

Safety Icon

Dr. Brock proposed a desk top application that would allow the reporting of safety concerns to a supervisor by clicking on an icon and forwarding a completed safety form. The potential for this format being used for purposes other than what was intended was discussed. Dr. Brock will investigate ways to significantly reduce this risk and if that can be accomplished he will return to the board with a revised procedure.

Action Items

Data Retention & Disaster Recovery Policies

The broker presented the two new accreditation requirements, the Data Retention and the Disaster Recovery Policies for Tucker-Alexander Insurance Associates, who maintains critical data for the JPA. The motion to accept Resolution F11-1, which establishes a Data Retention Policy & Disaster Recovery Plan for F.C.S.I.G., (Attachment F) was made by member Nikkel and seconded by member Faragia. Motion carried.

NOTE: The policies are on file at the office of Tucker-Alexander Insurance Associates.

Increase of Tristar Trust Account

The motion to increase the Tristar trust account to \$342,500 as per their request, (Attachment G) was made by member Nikkel and seconded by member Teixeira. Motion carried.

Parlier USD Conditional Notice of Withdrawal

The motion acknowledging and accepting Parlier Unified School District conditional notice of withdrawal from F.C.S.I.G. was made by member Teixeira and seconded by member Nikkel, (Attachment H). Motion carried.

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Action Items Cont.

- Actuary Proposal The motion to approve the proposal for providing actuarial services for the 11/12 fiscal year by Milliman, Inc. was made by member Nikkel and seconded by member Faragia, (Attachment I). The cost of the actuarial services remains unchanged from the prior contract year. Motion carried.
- Tristar Contract
(Claims Admin) It was moved by member Teixeira and seconded by member Nikkel to accept the claims administrator contract with Tristar Risk Management effective July 1, 2011 through June 30, 2014, (Attachment J). Motion carried.
- Investment Policy The Board reviewed the changes to its investment policy as presented by the broker, (Attachment K). Such an annual review is mandated by the accreditation process. The motion to accept the December 7, 2010 revision of the Investment Policy of the County of Fresno as the investment Policy for F.C.S.I. G. was made by member Nikkel and seconded by member Faragia. Motion carried.

NOTE: A copy of the December 7, 2010 revision of the Investment Policy of the County of Fresno as adopted by F.C.S.I.G. can be found online at the F.C.S.I.G. website: www.fcsigweb.org

Board Member Report

President Cederquist asked if any member had items to report. There was no response.

Next Meeting/Adjournment

The next quarterly meeting is scheduled for 1:30 p.m. on **Tuesday, May 03, 2011**. With no further business, the motion to adjourn the meeting was made by member Teixeira and seconded by member Nikkel. Motion carried and the meeting adjourned at 2:49 p.m.

Prepared by,

Approved by,

Donna Murry
EC:dm

Eric Cederquist
O.S.S. Acting Secretary