

**FRESNO COUNTY SELF INSURANCE GROUP
(F.C.S.I.G.)**

Quarterly Board Meeting

1:30 p.m. Tuesday, May 03, 2005

J. Frank Parks Education Center
Selma Unified School District
3036 Thompson Avenue
Selma, California

Meeting Minutes

- Call to Order** President Eric Cederquist called the meeting to order at 1:34 p.m.
- Attendance**
- | | |
|---|---|
| Fowler Unified School District
Eric Cederquist | Clay Elementary School District
Dr. Michelle Steagall |
| Selma Unified School District
Larry Teixeira | Sanger Unified School District
Marc Johnson
Steve Mulligan |
| Kingsburg Jt Un Elementary
Dr. Mark Ford
Carol Williamson | Alvina Elementary Charter School Dist.
Paul Canon |
| Kings Canyon Unified School District
Adele Nikkel
Terri Bechtel | Guests
Sharon Castillo – <i>Tristar</i>
Henry Brock – <i>Brock's Loss Control</i>
Bill Tucker – <i>Tucker-Alexander Ins.</i>
Donna Murry – <i>Tucker-Alexander Ins.</i> |
- Approval of Agenda** The motion to approve the agenda was made by member Mulligan and seconded by member Teixeira. Motion carried.
- Public Hearing Session** President Cederquist asked if anyone wished to address the Board. There was no response.
- Consent Agenda** The motion was made by member Teixeira and seconded by member Steagall to approve the consent agenda which included the following:
A. Approval of the minutes of the February 18, 2005 Special Executive Committee as mailed.
B. Approval of expenditures (Attachment A).
Motion carried.
- Treasurer's Report** Carol Williamson the F.C.S.I.G. accountant, presented the financial statement for quarter ending March 30, 2005, (Attachment B).
- Broker's Report**
Accreditation Plaque The broker, Bill Tucker Jr. presented a plaque from CAJPA to President Cederquist certifying that F.C.S.I.G. had fulfilled the conditions of eligibility for accreditation. Their accreditation period will run to November 1, 2007.
- Bylaws/Amendment The broker informed the Committee that he and Dr. Brock had met with the F.C.S.I.G. attorney, John Phillips on amending the bylaws. He reported on the section addressing the probationary status of new members. It was suggested the probationary status be designated for higher risk prospects stating it was a deterrent for smaller districts seeking membership in F.C.S.I.G. The restated bylaws should be available by the board meeting in June for approval.

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Broker's Report

Cont.

- Alternate Markets The broker mentioned he had been approached by Driver-Alliant for quoting the excess workers' comp. The markets they had available were not competitive. He is also asking Keenan & Associates to give F.C.S.I.G. a quote through their PIPS program.
- Golf Tournament The Bill Tucker / Pat Magill Memorial Golf Tournament will be held this year on Thursday, June 23, 2005 at the Sherwood Forest Golf Club in Sanger.
- Estimated Payroll Mr. Tucker mentioned the estimated payroll for the 05/06 year needed to be established for the actuary's rate calculation.
- Claims Cost Analysis The broker, Bill Tucker Jr. presented to the Board the F.C.S.I.G. Claims Cost Analysis for the period March 2005, (Attachment C).

Administrator's Report

Return to Work Program

Sharon Castillo, the F.C.S.I.G. claims administrator reported on the new revision to the workers' compensation laws and the possibility of reducing permanent disability by fifteen percent if a district has a permanent modified return to work program for injured employees. More information will be presented at the next meeting in June on this subject.

Tristar's MPN

The claims administrator also reported on the number of medical providers that are part of the Tristar MPN. The number of providers that are part of their network for the surrounding counties are:

Fresno County - nine hundred twenty-two (922)

Kings County – one hundred forty-six (146)

Tulare County – four hundred fifty-one (451)

In addition it was also stated an additional ten to fifteen percentage (10% - 15%) discount below the official medical fee schedule would be realized from the providers because of their PPO status.

Loss Control Report

Facilities Inspection

Dr. Henry Brock, from Brock's Loss Control Services, thanked the members for any information sent him pertaining to risk management.

Dr. Brock mentioned he is working on a facilities inspection form to meet the requirements for the Williams Settlement. Not only will the form serve as an annual site facilities evaluation, but it will supply information necessary for providing a five year maintenance plan, serve as a safety checklist, and provide helpful budgeting information.

Action Items

Investment Policy Review

The broker mentioned an accreditation requirement was to annually review the F.C.S.I.G. Investment Policy. F.C.S.I.G. adopts as its own policy the Fresno County Treasurer's Statement of Investment Policy. He stated for the record there have been no changes to the County's Investment Policy since the December 2003 revision. No action needed to be taken.

Sexual Harassment Training

Dr. Brock presented to the Board the two tiered cost structuring of providing sexual harassment training of new employees and supervisors online, (Attachment D). The motion was made by member Teixeira and seconded by member Ford to approve the cost of online sexual harassment training through Fidelity Loss Control Management (FLCM). Motion carried.

The motion to approve the cost of preparing the materials for the sexual harassment training by Robert Rosati was made by member Johnson and seconded by member Mulligan. Motion carried.

Online Safety Training

Dr. Brock reported on the continuance of providing safety training online for employees through SIPE and presented their new contract for ratification, (Attachment E). The motion was made by member Mulligan and seconded by member Johnson to continue with SIPE for online safety training. Motion carried.

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Action Items

Cont. The motion to accept VROP as a member of F.C.S.I.G. subject to bylaw amendment
VROP Membership pertaining to probationary membership was made by member Johnson and seconded by
member Cannon, (Attachment F). Motion carried.

At Large Members The motion was made by member Ford and seconded by member Johnson, for the approval of
Dr. Michelle Steagall from Clay Elementary School District and Paul Cannon from Alvina
Elementary Charter School District as the at large members to the Board of Directors. Motion
carried.

Meeting Dates/
Times/Locations The motion was made by member Ford and seconded by member Steagall to approve F.C.S.I.G.
Resolution #JPA 05-2 for establishing date, time and place of regular meetings of the F.C.S.I.G.
Board of Directors (Attachment G). Motion carried.

Board Member Report President Cederquist asked if any members had items to report. There was no response.

The motion to end open session and go into closed session was made by member Johnson and
seconded by member Nikkel. Motion carried.

The Board recessed at 2:29 p.m. and reconvened at 2:30 p.m.

Closed Session The Board went into closed session at 2:30 p.m. and reconvened at 2:40 p.m.

Claims Administrator It was moved by member Canon and seconded by member Teixeira to table action on the claims
Contract administrator contract until the next meeting in June. Motion carried.

**Next Meeting/
Adjournment** The next quarterly meeting is scheduled for 1:30 p.m. on **Tuesday, June 14, 2005**. With no
further business, the motion to adjourn the meeting was made by member Nikkel and seconded
by member Johnson. Motion carried and the meeting adjourned at 2:41 p.m.

Prepared by,

Approved by,

Donna Murry
MJ:dm

Marc Johnson
F.C.S.I.G. Secretary