

**FRESNO COUNTY SELF INSURANCE GROUP
(F.C.S.I.G.)**

Quarterly Board Meeting

1:30 p.m. Tuesday, June 08, 2004

J. Frank Parks Education Center
Selma Unified School District
3036 Thompson Avenue
Selma, California

Meeting Minutes

- Call to Order** President Eric Cederquist called the meeting to order at 1:34 p.m.
- Attendance**
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| Fowler Unified School District Eric Cederquist | Alvina Elementary Charter School District Larry Wilson |
| Sanger Unified School District Steve Mulligan | Kings Canyon Unified School District Irvin Isaak Terri Bechtel |
| Selma Unified School District Larry Teixeira | Kerman Unified School District James Foley |
| Kingsburg Jt Un Elementary Mark Ford | Guests: Sharon Castillo Henry Brock Dick Rhodes Bill Tucker Jr. Donna Murry |
| Clay Elementary School District Michelle Steagall | |
- Approval of Agenda** After stating the need to add an emergency item to the Action Items, *Consider Review of Conflict of Interest Code*, the motion was made by member Teixeira and seconded by member Isaac to add the aforementioned item. Motion carried.
- The motion was made by member Mulligan and seconded by member Ford to approve the revised agenda. Motion carried.
- Public Hearing Session** President Cederquist asked if anyone wished to address the Board. There was no response.
- Consent Agenda** It was moved by member Teixeira and seconded by member Mulligan to approve the consent agenda which included the following:
- A. Approval of minutes of the April 20, 2004 meeting as mailed.
 - B. Approval of expenditures, (Attachment A)
- Motion carried.
- Treasurer's Report** Terri Bechtel presented the financial statements for F.C.S.I.G., (Attachment B) and for F.C.O.E., (Attachment C) for period ending May 2004.
- Broker's Report**
Caruthers Unified
Withdrawal The Broker, Bill Tucker Jr. reported to the board that Caruthers Unified was the only district not to rescind their notice to withdraw from F.C.S.I.G. They will be leaving the JPA effective July 1, 2004.

Fresno County Self Insurance Group

June 08, 2004

Page 2

Broker's Report Cont.

Golf Tournament The Broker mentioned the annual JPA golf tournament would be held this coming Thursday, June 10 at the Sherwood Forest Golf Club. The number of teams signed up this year is fourteen.

Administrator's Report

Sharon Castillo, the F.C.S.I.G. claims administrator mentioned the new bill signed into law on workers' comp. reform, SB499 will give greater medical control to the employer. A physician network will need to be formed for the JPA, which will take effect on January 1, 2005.

Loss Control Report

Dick Rhodes, the Independent Contractor for Loss Control mentioned he is available for in-service workshops through the end of June.

Dick Rhodes has been F.C.S.I.G.'s independent contractor for loss control for fourteen years. He will be retiring from this position on June 30, 2004 spending more time on his two hobbies, fishing and gardening. Thank you Dick for your years of service and a job well done.

Henry Brock, from Brock's Loss Control Services reported on the following projects on which he was working:

Online Training It was announced the online training should be up and running by 7/01/04 and that he, along with the Broker, would be visiting all the districts regarding this training.

Poms & Assoc. Henry is working with Poms & Associates to create an executive summary for the districts' assistant superintendents/superintendents. This summary would highlight the first and second priorities from the safety audit reports that Poms & Associates assemble.

Handbooks He is in the process of putting together employee handbooks for distribution by the districts.

Action Items

JPA Rates The Broker reported the workers' compensation rate for the 2004/05-year is 1.89 verses 1.85 from the year prior. Each district has this basic rate modified according to their loss experience, (Attachment D). The motion to approve the rate along with the actuarial study was made by member Ford and seconded by member Isaac. Motion carried.

Dividend The broker presented a letter from the actuary pertaining to the payment of a dividend, (Attachment E). The actuary had determined that it was not prudent to return a dividend at this time. No action was taken.

Budget The motion was made by member Teixeira and seconded by member Mulligan to approve the budget for the 2004/05 year as presented, (Attachment F). Motion carried.

Bank Account Changes The motion was made by member Ford and seconded by member Teixeira to consolidate the bank account for Fresno County Office of Education into that of Fresno County Self Insurance Group. Motion carried.

The motion was made by member Isaac and seconded by member Ford to approve the moving of accounts from Kings Canyon Unified School District to Clay Elementary School District. Motion carried.

At-Large Board Members The motion was made by member Teixeira and seconded by member Ford to nominate Clay Elementary School District and Alvina Elementary School District as the at large members to the F.C.S.I.G. Board. Motion carried.

Action Items Cont.

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| Election of Officers | The motion was made by member Teixeira and seconded by member Ford to re-elect the current slate of officers with Clay Elementary replacing Kings Canyon as treasurer, (Attachment G). Motion carried. |
| Restatement of Bylaws | The restated bylaws was presented to the Board by the Broker as prepared by the F.C.S.I.G. attorney, John Phillips. The main areas of change include amending the date to rescind termination notification and asset distribution upon termination, (Attachment H). The motion to accept the restated bylaws as presented was made by member Isaac and seconded by member Mulligan. Motion carried. |
| Conflict of Interest Code Review | The Fair Political Practices Commission requires a biennial review of an agency's conflict-of-interest code, (Attachment I). The motion stating no amendments to the code was necessary was made by member Teixeira and seconded by member Mulligan. Motion carried. |

Board Member Report President Cederquist asked if any members had items to report. There was no response.

Closed Session There were no items for closed session.

Next Meeting/Adjournment The next meeting is scheduled for 1:30 p.m. on **Tuesday, October 19, 2004**. With no further business, the motion to adjourn the meeting was made member Ford and seconded by member Teixeira. Motion carried and the meeting adjourned at 2:17 p.m.

Prepared by,

Approved by,

Donna Murry
EC:dm

Eric Cederquist
Acting Secretary