

Organization of Self-Insured Schools (OSS) MONTHLY

Playground Equipment Safety Check List for Custodians/M and O/Principals

Introduction: School playground equipment should be given a safety check monthly with some items checked annually. This form should be completed **monthly** and kept on file for five years. It is available on the OSS website: ossweb.org under "Risk Management."

District	Site	Playground Location
Check List Completed By	Title	Date

MONTHLY CHECK LIST

Item	Condition		Has a work request been submitted?		Notes
	Good	Needs Attention	Yes	No	
1. Protective Surfacing: Is there a protective surface, if wood chips, is it at least 12' deep, free from water/debris and not compacted?					
2. Protrusion and Entanglement Hazards: Is the equipment free of loose bolts and hardware configurations that form a hook or leave a gap that may catch clothing?					
3. Grip Hazards: Are there exposed concrete footings, abrupt changes in surface elevations, tree roots or rocks that can cause tripping?					
4. Lack of Maintenance: Are there any missing playground equipment components, is the hardware secure, does the wood, metal, or plastic show signs of fatigue or deterioration? All parts should be stable with no apparent signs of loosening. Check for vandalism and worn 'S' hooks.					
5. Pinch, Crush, Shearing and Sharp Edge Hazards: Does the play environment contain any sharp edges or points that may cut the skin?					
6. Moving Components: Are there any moving components that may crush a child's finger?					

The Dirty Dozen Brochure, prepared by the National Playground Safety Institute may be used as a reference. It is on the OSS website.