

**ORGANIZATION OF SELF-INSURED SCHOOLS  
(O.S.S.)**

**Executive Committee Meeting**

11:00 a.m. Thursday, April 27, 2006

Rodolfo's  
1802 E. Front  
Selma, CA 93662

**Meeting Minutes**

- Call to Order** President Warren Jennings called the meeting to order at 11:10 a.m.
- Attendance**
- |  |   |
|--|---|
| Pacific Union Elementary School District<br>Warren Jennings      | Selma Unified School District<br>Larry Teixeira   |
| Kings Canyon Joint Unified School District<br>Adele Nikkel       | Kerman Unified School District<br>James Foley   |
| Island Union Elementary School District<br>Tom Bates             | Southwest Transportation Agency<br>Kirk Hunter  |
| Central Unified School District<br>Mary Romero                   | West Park Elementary School District<br>Edith Gustafson   |
| Fowler Unified School District<br>Eric Cederquist                | Guests:<br>Tom Russo - <i>Keenan &amp; Associates</i><br>Erik Knak – <i>Knak &amp; Company</i><br>Dr. Henry Brock – <i>Brock's Loss Control</i><br>Bill Tucker - <i>Tucker-Alexander Ins.</i><br>Donna Murry – <i>Tucker-Alexander Ins.</i> |
| Kingsburg Joint Union School District (Elem)<br>Carol Williamson |   |
- Approval of Agenda** The motion was made by member Hunter and seconded by member Teixeira to approve the agenda. Motion carried.
- Public Hearing Session** President Jennings asked if anyone wished to address the Committee. There was no response.
- Consent Agenda** The motion was made by member Hunter and seconded by member Teixeira to approve the consent agenda which included the following:  
A. Approval of the minutes of the January 19, 2006 Executive Committee as mailed  
B. Approval of expenditures (Attachment A).  
Motion carried.
- Treasurer's Report** Carol Williamson, the O.S.S. accountant presented the financial statement for quarter ending March 31, 2006, (Attachment B). The motion was made by member Teixeira and seconded by member Hunter to accept the financial statement as presented. Motion carried.
- Broker's Report** The broker, Bill Tucker Jr. discussed the Alternative Dispute Resolution as presented by Keenan & Associates to several NorCal members to be reviewed by their legal counsels, (Attachment C). Mr. Tucker stated it was the general consensus of those members & their counsels that giving up their right to sue was not in their best interest. Keenan would be taking the matter under consideration for further development.

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### Broker's Report Cont.

SELF Rates           The broker presented the proposed SELF rates mentioning SELF was restructuring their layers for the excess liability program, (Attachment D). The rates for their *Optional Excess Liability Program* (OELP) should be finalized by June 23, 2006.

NCR Meeting           Mr. Tucker mentioned the individual rates for property & casualty will be given out at the next NorCal ReLiEF (NCR) meeting on Friday, May 05, 2006. The NCR property rate decreased from 108% to 105% and the liability rate decreased from 78% to 75%.

### Administrator's Report

The claims administrator; Erik Knak presented the **O.S.S. Loss History Review** summary, (Attachment E). He reported the last claim for the 00/01 claim year was recently closed and overall the O.S.S. losses look good, the numbers improving from the last reported period.

### Loss Control Report

K-8 Coaches           O.S.S. risk manager, Dr. Henry Brock reported on the K-8 coaches online training. He would have more information on this training at the annual meeting in May.

Online Training

The committee recessed at 11:25 a.m. and reconvened at 11:50 a.m.

Safety Inspections   Dr. Brock presented a proposed letter of O.S.S. intentions to appeal a recommendation from the NCR Risk Management Committee (RMC) regarding safety inspection protocol. He felt it was the original intent of the committee and their review of the protocols not to result in additional costs to members, (Attachment F).

### Action Items

Investment Policy  
Review

Mr. Tucker presented to the Executive Committee for its annual review as mandated by accreditation standards, the O.S.S. Investment Policy. The O.S.S. adopts as its own policy the Fresno County Treasurer's Statement of Investment Policy. He stated there was only a minor change under the Agency section of the Policy to clarify Federal Home Loan Mortgage Corporation as an acceptable agency name. The motion to accept the current December 2005 revision of the Investment Policy of the County of Fresno as the investment policy of the O.S.S., (Attachment G) was made by member Cederquist and seconded by member Nikkel. Motion carried.

**NOTE: A copy of the current December 2005 revision of the Investment Policy of the County of Fresno as adopted by the O.S.S. can be found online at the O.S.S. website: [www.ossweb.org](http://www.ossweb.org)**

Loss Fund Rate       The motion to recommend approval of the loss fund rate for the 06/07 year, (Attachment H) was made by member Teixeira and seconded by member Bates. Motion carried.

Dividends           The motion to recommend approval of the estimated payable dividend over the next three years, (Attachment I) was made by member Cederquist and seconded by member Gustafson. Motion carried.

Facility Audits &  
Status Report       This action item was tabled until the next Executive Committee meeting giving the Committee time to review.

Maximus  
Contract           The motion to accept the renewal of the Maximus contract to provide valuation services for O.S.S. member districts, (Attachment J) was made by member Teixeira and seconded by member Bates. Motion carried.

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### Action Items

#### Cont.

At Large  
Membership

This action item was tabled until the next Executive Committee meeting on May 22.

Meetings Dates/  
Time/Locations

The motion was made by member Cederquist and seconded by member Nikkel to approve O.S.S. Resolution #JPA 06-2 for establishing date, time and place of regular meetings of the O.S.S. Executive Committee, (Attachment K). Motion carried.

Auditor's Contract

The motion to accept the three year auditor's contract with Borchardt, Corona, & Faeth was made by member Teixeira and seconded by member Cederquist, (Attachment L). Motion carried.

### Board Member Report

It was reported the Bill Tucker / Pat Magill Memorial Golf Tournament would be held this year on Friday, June 16<sup>th</sup> at the Sherwood Forest Golf Club. District teams or individual entries are welcomed.

The motion to end open session and go into closed session was made by member Cederquist and seconded by member Teixeira. Motion carried.

The Committee recessed at 12:22 p.m. and reconvened at 12:25 p.m.

### Closed Session

The Committee went into closed session at 12:25 p.m. The motion was made by member Teixeira and seconded by member Bates to leave closed session and reconvened at 12:32 p.m.

The President announced the following action had been taken during closed session:

Servicing Agent  
Agreement

It was moved by member Jennings and seconded by member Teixeira to approve the Servicing Agent Agreement for Tucker Alexander Insurance Associates; copy on file. Motion carried.

Loss Control  
Agreement

The motion was made by member Teixeira and seconded by member Gustafson to approve the Independent Contractor Agreement for Loss Control Services for Brock's Loss Control Services; copy on file. Motion carried.

### Next Meeting/ Adjournment

The next scheduled meeting for the *Executive Committee* is 9:00 a.m. on Monday, May 22, 2006 at Southwest Education Support Center in Caruthers. The O.S.S. *Annual Board* meeting is immediately following at 10:00 a.m.

With no further business, the motion was made by member Bates and seconded by member Nikkel to adjourn the meeting. Motion carried and the meeting adjourned at 12:35 p.m.

Prepared by,

Approved by,

Donna Murry  
WEJ:dm

Warren E. Jennings  
Acting O.S.S. Secretary