



## **Annual Board Meeting**

10:00 a.m. Tuesday, May 19, 2009  
Southwest Education Support Center  
16644 S. Elm  
Caruthers, CA 93609

### **Meeting Minutes**

- Call to Order** The meeting was called to order at 10:10 a.m. by President Warren Jennings.
- Attendance**
- |   |  |
|---|--|
| Pacific Union Elementary School District<br>Warren Jennings                               | Selma Unified School District<br>Larry Teixeira  |
| Kingsburg Joint Union School District (Elem)<br>Dr. Mark Ford<br>Carol Williamson         | West Park Elementary School District<br>Edith Gustafson<br>Ralph Vigil   |
| Island Union Elementary School District<br>Diane Augusto                                  | Kerman Unified School District<br>Jim Foley  |
| Southwest Transportation Agency<br>South County Support Services Agency<br>Hemanta Mungur | Kings Canyon Joint Unified School District<br>Ron Hudson   |
| Central Valley Preschool<br>Riverdale Joint Unified School District<br>Vicky Rocha        | Central Unified School District<br>Mary Romero   |
| American Union Elementary School District<br>Ed Gonzalez                                  | Fowler Unified School District<br>Fresno County Self Insurance Group<br>Eric Cederquist  |
| Washington Colony Elementary School District<br>Dale Drew                                 | Guests:<br>Erik Knak – <i>Knak &amp; Company</i><br>Tom Russo – <i>Keenan &amp; Associates</i><br>Dennis Williams – <i>Keenan &amp; Associates</i><br>Fritz Heirich – <i>S.E.L.F.</i><br>Dr. Henry Brock – <i>Brock's Loss Control</i><br>Bill Tucker - <i>Tucker-Alexander Ins.</i><br>Donna Murry – <i>Tucker-Alexander Ins.</i> |
| Sanger Unified School District<br>Marc Johnson  |  |
| Kit Carson Union Elementary School District<br>Kim Grant                                  |  |
- Quorum** A quorum of the Board was present.
- Introductions** The attending directors and guests introduced themselves.
- Approval of Agenda** The motion was made by member Ford and seconded by member Teixeira to approve the agenda. Motion carried.
- Public Hearing** President Jennings asked if anyone wished to address the Board. There was no response.
- Consent Agenda** The motion to approve the consent agenda, which included the minutes of the May 20, 2008 meeting as mailed, was made by member Ford and seconded by member Teixeira. Motion carried.

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- Broker's Report** The broker, Bill Tucker Jr., praised Riverdale High for winning the College Board's 2009 Inspiration Award. Riverdale High was one of only three schools in the United States to receive this honor and was based from the achievement of having 91% of their 2008 graduating class being accepted to college. Riverdale High was the only school in California to receive this award. In addition to the aforementioned honor, Riverdale Elementary had also received the 2009 Distinguished School Award.
- Riverdale USD  
Accolades
- Golf Tournament The broker mentioned the Bill Tucker/Pat Magill Memorial Golf Tournament will be held this year on Thursday, June 18 at the Sherwood Forest Golf Club. There is still time to register.
- Administrator's Report** The claims administrator for the O.S.S., Erik Knak from Knak & Company, presented the *O.S.S. Loss History Review – (Incurred)* for years 2001-02 through 2008-09, (Attachment A). He mentioned each of the years with open claims had issues with either liability claims, property claims or both. He stated that normally when the economy goes down, you typically see the number of claims go up. O.S.S. appears to be consistent with their open claim count of fifty (50) and is comparable to other JPAs in claim activity.
- Loss Control Report** O.S.S. risk manager, Dr. Henry Brock made available to those districts present brochures for the O.S.S., Risk Control, & NorCal ReLIEF (NCR).
- Brochures
- OSS Logo The risk manager pointed out the new O.S.S. logo recently approved and in use by the JPA.
- Safety Inspections *Poms & Associates* had their contract for facility safety inspections recently renewed. All priority one issues have an audit review follow-up as mandated by NCR.
- We-Tip The risk manager briefly reported on the We-Tip program that has been in operation for almost a year.
- William's Act Dr. Brock is currently working with a firm to make accessible to O.S.S. member districts, computerized facility inspections as it pertains to the William's Act.
- Action Items** The broker presented the 09/10 loss fund rate with its extended premium and comparison with the 08/09 year for each district, (Attachment B). The five percent (5%) rate increase was due to losses. The motion to approve the loss fund rate of \$16.73 was made by member Teixeira and seconded by member Hudson. Motion carried.
- Loss Fund
- NCR Rates The broker presented the NCR liability and property rates to the Board for their approval, (Attachment C). The liability rate took a slight decrease over that from the year prior, from \$16.55/ADA to \$16.37/ADA. The property rate also took a slight decrease from the prior year going from .0655/\$100 TIV to .06317/\$100 TIV. The broker stated the total insurance premium showing for the 09/10 year did not include the S.E.L.F. premium. Those rates were not yet available. The motion to accept the NCR rates was made by member Cederquist and seconded by member Ford. Motion carried.
- Rebates The broker presented three different scenarios for paying an O.S.S. rebate to its member districts, (Attachment D). He mentioned the Executive Committee had recommended the third option, *Estimated Payable Rebate Over Three Years – Extraordinary Scenario*. The motion was made by member Cederquist and seconded by member Hudson to accept the taking of the estimated payable rebates over three years which includes a one time extraordinary payout the first year. Motion carried.

***Rebates will be paid in June 2009.***

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**Action Items**

**Cont.**

Budget

Carol Williamson, the O.S.S. accountant presented the Draft of the 09/10 Budget. She stated the S.E.L.F. premium, though a pass through, was still needed. The motion was made by member Ford and seconded by member Gustafson to approve the draft of the O.S.S. budget for the 09/10 year, (Attachment E). Motion carried.

At Large

Membership

It was moved by member Teixeira and seconded by member Hudson to retain the current slate of at large members on the Executive Committee, (Attachment F). Motion carried.

**Board Member  
Report**

Kim Grant from Kit Carson Elementary reported on the status of Delta View Joint Union Elementary School District. Since Delta View's charter was not renewed by the Board of Education, the district's trustees were asking the state to allow their school to lapse. Without charter status, Delta View ADA would be around 40 students. The final decision won't be known until mid July. If the district ceases to exist, Delta View students would likely begin the 2009/10 school year at Kit Carson.

President Jennings thanked member Mungur for his hospitality in hosting the annual OSS Board of Directors meeting.

**Closed Session**

There were no items for closed session.

**Next Meeting/  
Adjournment**

The next scheduled Annual Board Meeting is 10:00 a.m. on **Tuesday, May 18, 2010** at **Southwest Education Support Center.**

With no further business, the motion was made by member Ford and seconded by member Gustafson to adjourn the meeting. Motion carried and the meeting adjourned at 10:43 a.m.

Prepared by,

Donna Murry  
EG:dm

Approved by,

Edith Gustafson  
O.S.S. Secretary