

**ORGANIZATION OF SELF-INSURED SCHOOLS  
(O.S.S.)**

**Executive Committee Meeting**

9:00 a.m. Tuesday, May 20, 2008

Southwest Education Support Center  
16644 S. Elm  
Caruthers, CA 63609

**Meeting Minutes**

- Call to Order** The meeting was called to order at 9:10 a.m. by President Warren Jennings.
- Attendance**
- |   |  |
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| Pacific Union Elementary School District<br>Warren Jennings                       | Selma Unified School District<br>Larry Teixeira  |
| Kingsburg Joint Union School District (Elem)<br>Dr. Mark Ford<br>Carol Williamson | West Park Elementary School District<br>Edith Gustafson  |
| Island Union Elementary School District<br>Diane Augusto                          | Central Unified School District<br>Mike Berg<br>Mary Romero  |
| Southwest Transportation Agency<br>Kirk Hunter                                    | Fowler Unified School District<br>Eric Cederquist  |
| Kings Canyon Unified School District<br>Adele Nikkel                              | Guests:<br>Tom Russo – <i>Keenan &amp; Associates</i><br>Dennis Williams – <i>Keenan &amp; Associates</i><br>Dr. Henry Brock – <i>Brock's Loss Control</i><br>Bill Tucker - <i>Tucker-Alexander Ins.</i><br>Donna Murry – <i>Tucker-Alexander Ins.</i> |
| Kings River-Hardwick School District<br>Trish Singh                               |  |
- Approval of Agenda** The motion to approve the agenda was made by member Hunter and seconded by member Nikkel. Motion carried
- Public Hearing Session** President Jennings asked if anyone wished to address the Committee. There was no response.
- Consent Agenda** The motion was made by member Hunter and seconded by member Ford to approve the consent agenda which included the minutes of the April 17, 2008 Executive Committee meeting as mailed. Motion carried.
- Broker's Report**  
MOC Revisions The broker, Bill Tucker Jr. presented changes to the Memorandum of Coverage (MOC) which are effective July 1, 2008, (Attachment A).
- Loss Control Report**  
Safety Inspections O.S.S. risk manager, Dr. Henry Brock mentioned the four year rotation schedule for the districts' safety inspections will be changed to a three year rotation. This is a requirement of Northern California ReLiEF (NCR).
- Safety Officers All districts have an Injury and Illness Prevention Plan (IIPP) in place and this document should identify the individual responsible for safety (safety officer) in each district. The risk manager will now be including each district's safety officer, in addition to the JPA liaison, on his email list for the purpose of sending out the safety bulletins.

**Organization of Self Insured Schools  
Executive Committee Meeting  
May 20, 2008  
Page 2**

**Action Items**  
NCR Rates

The broker, Bill Tucker Jr. presented the Northern California ReLiEF (NCR) liability and property rates to the Executive Committee for their recommendation for approval to the Board, (Attachment B). The liability rate took a nineteen percent (19%) increase over that from the year prior; from \$13.90/ADA to \$16.55/ADA. The property rate decreased by twenty-two percent (22%) from the year prior; from .0839/\$100 TIV to .0655/\$100 TIV. After a lengthy discussion and the suggestion OSS goes out to bid to see what else is available for the next renewal, the motion to recommend approval of the rates as presented was made by member Cederquist and seconded by member Gustafson. Roll call resulted in the following vote: AYES: Members Augusto, Singh, Nikkel, Berg, Gustafson, Cederquist, Ford, Teixeira, and Jennings. NOES: Member Hunter. ABSTENTIONS: None. ABSENT: Member Foley. Motion carried.

**Board Member Report**

A thank you was extended to member Hunter for his hospitality in allowing the JPA use of his facility for their annual meeting.

**Closed Session**

There were no items for closed session.

**Next Meeting/  
Adjournment**

The next scheduled meeting for the Executive Committee is at 11:00 a.m. on Thursday, July 24, 2008, at Rodolfo's in Selma.

With no further business, the motion was made by member Gustafson and seconded by member Ford to adjourn the meeting. Motion carried and the meeting adjourned at 9:35 a.m.

Prepared by,

Approved by,

Donna Murry  
EG/dm

Edith Gustafson  
O.S.S. Secretary