

ORGANIZATION OF SELF-INSURED SCHOOLS

Annual Board Meeting

10:00 a.m. Monday, May 17, 2004

Fowler Unified School District
658 E. Adams Avenue
Fowler, CA 93625

Meeting Minutes

- Call to Order** The meeting was called to order at 10:07 a.m. by President Warren Jennings.
- Attendance**
- | | |
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| Pacific Union School District
Warren Jennings | Selma Unified School District
Larry Teixeira |
| Kings River-Hardwick
Jamie Perkins
Andrea Materoh | Kings Canyon Unified School District
Terri Bechtel
Adele Nikkel |
| Fowler Unified School District
Eric Cederquist | Central Unified School District
Mary Romero |
| Island Union School District
Tom Bates | Kerman Unified School District
James Foley |
| Kit Carson Elementary School Dist.
John Sousa | South County Support Services Agency/
Southwest Transportation Agency
Kirk Hunter |
| Sanger Unified School District
Richard Supulveda
Steve Mulligan | Los Banos Unified School District
Tim Zearley |
| Clay Elementary
Michelle Steagall
Carol Williamson | Kingsburg Joint Un School District (Elem)
Mark Ford |
| Orange Center School District
John Stahl | Guests:
Erik Knak
Tom Russo
Ernie Souders
Dick Rhodes
Bill Tucker, Jr.
Donna Murry |
| Central Valley Preschool | |
| Riverdale Unified School District
Elaine Cash | |
- Introductions** The attending directors and guests introduced themselves.
- Approval of Agenda** The motion was made by member Hunter and seconded by member Bates to approve the agenda. Motion carried.
- Public Hearing** President Jennings asked if anyone wished to address the Board. There was no response.
- Consent Agenda** The motion to approve the consent agenda, which included the minutes of the May 20, 2003 meeting as mailed, was made by member Hunter and seconded by member Teixeira. Motion carried.
- Broker's Report** The Broker, Bill Tucker Jr., reported on those districts rescinding their notices to withdraw from the O.S.S. They were Golden Plains Unified, Riverdale Unified, Central Valley Preschool, Southwest Transportation Agency, and South County Support Services. The only district withdrawing from the O.S.S. is Caruthers Unified School District effective July 1, 2004.
- Member Withdrawal Status

**Organization of Self Insured Schools
Annual Board Meeting
May 17, 2004
Page 2**

**Broker's Report
Cont.**

- SELF Rates The Broker reported on the rates set by Schools Excess Liability Fund (SELF) for their pooled excess liability program. The rates have increased and it doesn't appear rebates will be paid this year. The rate for \$14 million excess of \$1 million is \$5.11/ADA and for the \$10 million excess of \$5 million is \$1.00/ADA. The Optional Excess Liability Program (OELP) is expected to increase by no more than 5%. A savings to the districts can be realized by changing the SELF retention level from the current \$1 million to \$5 million. Since each district is an individual member of SELF, each one must authorize any change to their current plan. Forms will be mailed to each district to implement this change, (Attachment A). All forms must be returned to Tucker-Alexander Insurance for forwarding to SELF **no later than June 1, 2004**.
- Fireworks Mr. Tucker reported on the renewal of the special events policy that covers fireworks liability. The cost per event is \$525, an increase of \$57 from the prior year. Since pyrotechnics are excluded under the M.O.C., a district wishing to have fireworks for any occasion would need to purchase this coverage.
- Golf Tournament It was mentioned the upcoming Bill Tucker/Pat Magill Memorial Golf Tournament would be held on Thursday, June 10, 2004 at the Sherwood Forest Golf Club. A modified shotgun start is planned with tee off at 1:00 p.m. The entry fee is \$45.00 per player. Anyone interested in playing can contact Tucker-Alexander Insurance. All entries need to be turned in no later than June 1, 2004.
- Administrator's Report** The claims administrator for the O.S.S., Erik Knak from Knak & Company, presented the *O.S.S. Individual Loss History Report (Incurred) 1997 / 2004*, (attachment B). The total incurred for this current year is looking very favorable and should be below the targeted \$550,000 point.
- Loss Control Report** Dick Rhodes, the Independent Contractor for Loss Control Services mentioned he is available to provide workshops until the end of June.
- Action Items**
Loss Fund &
NorCal Rates The Broker presented both the loss fund rate with its extended premium for each district and the rates for liability and property purchased through NorCal ReLiEF at the liability level recommended by the Executive Committee, (Attachment C). He further explained there would be a savings to all but three of the districts to increase the NorCal ReLiEF liability limit to \$5 million. The three districts as noted in the spreadsheet, would be able to stay with the current liability limit of \$1 million. The motion was made by member Hunter and seconded by member Bates to approve the O.S.S. loss fund rate (\$14.79/ADA), the \$5 million liability rate (\$10.49/ADA), and the property rate (.1009/\$100 TIV). It was noted the rates also included \$2,500 of student accident insurance coverage as presented by Life & Health agent Ernie Souders of Trinity First Insurance. After a brief discussion, the motion carried.
- Dividends The dividend payment, as recommended by the Executive Committee, was presented, (Attachment D). The motion to approve the dividend payment as presented was made by member Cederquist and seconded by member Perkins. Motion carried. Dividend payments will be paid in the 03/04 fiscal year.
- Budget The motion was made by member Teixeira and seconded by member Nikkel to approve the O.S.S. budget for the 04/05 year, (Attachment E). Motion carried.

**Organization of Self Insured Schools
Annual Board Meeting
May 17, 2004
Page 3**

**Action Items
Cont.**

Bylaw Revisions The Broker presented the revisions to the O.S.S. Bylaws as developed by the O.S.S. attorney John Phillips, (Attachment F). Mr. Tucker reviewed each of the five revisions with the Board of Directors. The motion was made by member Perkins and seconded by member Bates to approve the revisions to the O.S.S. Bylaws in its restated format. Motion carried.

At Large
Membership The motion was made by member Hunter and seconded by member Nikkell to approve the Executive Committee's recommendation for the at large members on the Executive Committee, (Attachment G). One position would be open to be filled at a later date with a district interested in serving on the Executive Committee. Motion carried.

Board Member Report President Jennings asked if any Board Members had items to report. There was no response.

Closed Session There were no items for closed session.

**Next Meeting/
Adjournment** The next scheduled Annual Board Meeting is 10:00 a.m. on **Monday, May 23, 2005** at Fowler Unified School District.

This date was moved back one week to coincide with a recent Bylaw revision

With no further business, the motion was made by member Hunter and seconded by member Perkins to adjourn the meeting. Motion carried and the meeting adjourned at 10:52 a.m.

Prepared by,

Approved by,

Donna Murry

Jamie Perkins,
O.S.S. Secretary

JP:dm