

**ORGANIZATION OF SELF-INSURED SCHOOLS
(O.S.S.)**

Executive Committee Meeting

11:00 a.m. Thursday, July 20, 2006

Rodolfo's
1802 E. Front
Selma, CA 93662

Meeting Minutes

- Call to Order** President Warren Jennings called the meeting to order at 11:15 a.m.
- Attendance**
- | | |
|-------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Pacific Union Elementary School District
Warren Jennings | Selma Unified School District
Paul Green |
| Kingsburg Joint Union School District (Elem)
Mark Ford
Carol Williamson | Kings Canyon Joint Unified School District
Terri Beethel |
| Island Union Elementary School District
Tom Bates | Guests:
Tom Russo - <i>Keenan & Associates</i>
Erik Knak – <i>Knak & Company</i>
Dr. Henry Brock – <i>Brock's Loss Control</i>
Bill Tucker - <i>Tucker-Alexander Ins.</i>
Donna Murry – <i>Tucker-Alexander Ins.</i> |
| Southwest Transportation Agency
Hemanta Munger | |
- Introductions** The attending committee members and guests introduced themselves.
- Approval of Agenda** The motion was made by member Bates and seconded by member Ford to approve the agenda. Motion carried.
- Public Hearing Session** President Jennings asked if anyone wished to address the Committee. There was no response.
- Consent Agenda** The motion was made by member Bates and seconded by member Ford to approve the consent agenda which included the following:
A. Approval of the minutes of the May 22, 2006 Executive Committee as mailed
B. Approval of expenditures (Attachment A).
Motion carried.
- Treasurer's Report** Carol Williamson, the O.S.S. accountant presented the unaudited financial statement for year ending June 30, 2006, (Attachment B). The motion was made by member Bates and seconded by member Ford to accept the financial statement as presented. Motion carried.
- Broker's Report** The broker, Bill Tucker Jr. distributed an article on GASB 43 and 45, (Attachment C). He mentioned Keenan has a workshop available for districts in helping them understand these new accounting standards and how to meet the state deadlines. It was the consensus of the Executive Committee to have a workshop for O.S.S. member districts on this subject. Information on the workshop will follow at a later date.
- GASB 43 & 45
- SELF Invoices It was mentioned the invoices for the excess liability purchased through Schools Excess Liability Funds (S.E.L.F.) would soon be going out to the districts. The overall rate was actually \$0.18/ADA lower than what was presented at the annual board meeting in May. New markets for purchasing excess liability will be explored for the next coverage year.

The committee recessed at 11:30 a.m. and reconvened at 11:47 a.m.

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Administrator's Report The claims administrator; Erik Knak presented the *O.S.S. Claims Report*, (Attachment D). He reported he was in the process of finalizing the various end of the year reports that he distributes to different entities on behalf of the O.S.S.

Loss Control Report O.S.S. risk manager, Dr. Henry Brock distributed and discussed with the committee a draft of the K-8 coaches online training module.
K-8 Coaches
Online Training

Action Items The broker presented a revised contract with Maximus which amends the recently approved four year valuation services contract to a five year contract. The revised contract would coincide with the contract Maximus has with NorCal ReLIEF (NCR). The motion was made by member Ford and seconded by member Bates to approve the revised contract which extends the districts timeline to five years from the current four years, (Attachment E). Motion carried.
Revised Maximus Contract

Conflict of Interest Policy Review The Fair Political Practices Commission requires a biennial review of an agency's conflict-of-interest policy, (Attachment F). The motion stating no amendments to the policy were necessary was made by member Jennings and seconded by member Bates. Motion carried

Facility Audits & Status Report Dr. Brock presented Policy No. F-04, Facility Audits and Status Reports which was tabled from from the April 27, 2006 Executive Committee, (Attachment G). He further explained to adopt Policy F-04 would make the O.S.S. compliant with the NCR guidelines. The motion was made by member Bechtel and seconded by member Bates to approve Policy F-04. Motion carried.

Board Member Report President Jennings asked if any member had items to report. There was no response.

Closed Session There were no items for closed session

Next Meeting/Adjournment The next scheduled meeting for the Executive Committee is 11:00 a.m. on Thursday, October 26, 2006 at Rodolfo's – Selma.

With no further business, the motion was made by member Ford and seconded by member Bechtel to adjourn the meeting. Motion carried and the meeting adjourned at 12:20 p.m.

Prepared by,

Approved by,

Donna Murry
WEJ:dm

Warren E. Jennings
Acting O.S.S. Secretary