

OSS
ORGANIZATION OF
SELF-INSURED SCHOOLS

Annual Board Meeting

10:00 a.m. Tuesday, May 18, 2010
Southwest Education Support Center
16644 S. Elm
Caruthers, CA 93609

Meeting Minutes

Call to Order The meeting was called to order at 10:06 a.m. by President Warren Jennings.

Attendance

Pacific Union Elementary School District Warren Jennings	Selma Unified School District Larry Teixeira
Kingsburg Joint Union School District (Elem) Carol Williamson	Kerman Unified School District Jim Foley
West Park Elementary School District Edith Gustafson Ralph Vigil	Fowler Unified School District Fresno County Self Insurance Group Eric Cederquist
Southwest Transportation Agency South County Support Services Agency Hemanta Mungur	Central Unified School District Jim Bauler
Kings Canyon Joint Unified School District Ron Hudson	Kings River-Hardwick Un Elem School District Trish Singh
American Union Elementary School District Christine Ortega	Guests: Erik Knak – <i>Knak & Company</i> Tom Russo – <i>Keenan & Associates</i> Dennis Williams – <i>Keenan & Associates</i> Dr. Craig Zachlod – <i>Global Community College</i> Dr. Henry Brock – <i>Brock's Loss Control</i> Bill Tucker - <i>Tucker-Alexander Ins.</i> Donna Murry – <i>Tucker-Alexander Ins.</i>
Washington Colony Elementary School District Dale Drew	
Fresno County Office of Education Jeff Becker	

Quorum A quorum of the Board was present.

Introductions The attending directors and guests introduced themselves.

Approval of Agenda The motion was made by member Gustafson and seconded by member Hudson to approve the agenda with a date correction to the Budget. The Budget to be approved should be 2010/11 and not 2009/10. Motion carried.

Public Hearing President Jennings asked if anyone wished to address the Board. There was no response.

Consent Agenda The motion to approve the consent agenda, which included the minutes of the May 19, 2009 meeting as mailed, was made by member Hudson and seconded by member Teixeira. Motion carried.

Broker's Report The broker, Bill Tucker Jr., mentioned he had nothing to report separately.

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- Administrator's Report** The claims administrator for the O.S.S., Erik Knak from Knak & Company, presented the *O.S.S. Loss History Review – (Incurred)* for years 2002-03 through 2009-10, (Attachment A). He mentioned 2009/10 was a relatively busy year for the O.S.S., but mentioned other JPA groups have had similar claim trends.
- Loss Control Report**
- Brochures O.S.S. risk manager, Dr. Henry Brock presented to the Board the revamped O.S.S. brochures and the newly designed O.S.S. handbook. The handbook will be presented to new superintendents upon the initial visit by Dr. Brock and the broker, Bill Tucker, Jr. Both would be made available to all district liaisons/safety officers in addition to being accessible on the O.S.S. website www.ossweb.org
 - P&C Bridge Dr. Brock mentioned Keenan's new website, the P&C Bridge. The website gives districts an opportunity to obtain a great deal of computerized information.
- Action Items**
- REMS Grant Dr. Brock reported on a source of funding available to school districts and other local educational agencies to create, strengthen, or improve their emergency management plans. Grants for as much as \$600,000 for the Readiness and Emergency Management for Schools (REMS) are available, (Attachment B). The non-refundable cost to apply is \$35,000. Dr Brock introduced Dr. Craig Zachlod with The Global Community College, Inc. (GCC). GCC was selected through the RFP process and would prepare the application for the REMS grant and serve as the project manager/administrator of the program should the Board decide to apply for the grant. After Dr. Zachlod's presentation to the Board pertaining to the REMS grant, it was moved by Member Teixeira and seconded by member Cederquist to have O.S.S. finance the \$35,000 non-refundable application fee and have GCC apply for the REMS grant. After a lengthy discussion, it was moved by member Cederquist and seconded by member Gustafson to table the first motion until the next O.S.S. meeting in July. Motion carried.
 - Loss Fund The broker presented the loss fund rates at the \$50,000 S.I.R. level with the modified premium for each member, comparing 2010/11 year with that from 2009/10, (Attachment C). The JPA rate of \$16.70 took a slight decrease from the \$16.73 rate of the 2009/10 year. The motion to approve the loss fund rate was made by member Cederquist and seconded by member Gustafson. Motion carried.
 - NCR Rates The broker presented the NCR liability and property rates to the Board for their approval, (Attachment D). He mentioned it was the best renewal he has seen in six or seven years. The liability rate took a slight decrease over that from the year prior, from \$16.37/ADA to \$16.135/ADA. The property rate took a slight increase from the prior year going from .06317/\$100 TIV to .0644/\$100 TIV. The motion to accept the NCR rates was made by member Hudson and seconded by member Cederquist. Motion carried.
 - OSS Rebates Due to a cash flow issue as reported by the broker and the O.S.S. accountant Carol Williamson, should O.S.S. rebates be paid, payment will need to be postponed until the 2010/11 fiscal year. The motion to declare the second year rebate payment of \$321,345, (Attachment E) in 2009/2010 and defer payment until September 2010 was made by member Gustafson and seconded by member Teixeira. Motion carried.
 - OSS Budget The motion to accept the O.S.S. Budget as presented by Carol Williamson was made by member Teixeira and seconded by member Singh. After a brief discussion, it was moved by member Gustafson and seconded by member Teixeira to change the 2010/11 budgeted amount for the REMS grant from \$17,500 to \$35,000. If the REMS grant is approved at the next O.S.S. meeting in July, the full expenditure would come out of the 2010/11 fiscal year, (Attachment F). Motion carried with its amendment.

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Action Items

Cont.

At Large

Membership

It was moved by member Teixeira and seconded by member Gustafson to retain the current slate of at large members on the Executive Committee, (Attachment G). Motion carried.

**Board Member
Report**

President Jennings thanked member Mungur for his hospitality in hosting the annual OSS Board of Directors meeting.

Closed Session

There were no items for closed session.

**Next Meeting/
Adjournment**

The next scheduled Annual Board Meeting is 10:00 a.m. on **Tuesday, May 17, 2011** at ***Southwest Education Support Center.***

With no further business, the motion was made by member Teixeira and seconded by member Gustafson to adjourn the meeting. Motion carried and the meeting adjourned at 11:37 a.m.

Prepared by,

Approved by,

Donna Murry
EG:dm

Edith Gustafson
O.S.S. Secretary